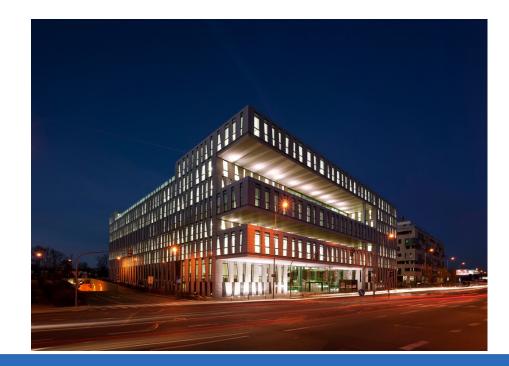
Association of African Aviation Training Organizations (AATO)

Abuja, Nigeria 10-12 April 2013

CRITERIA FOR THE SELECTION OF THE HOST ORGANISATION

Overview

- 1. Criteria
- 2. Host Organisation
- 3. AATO requirements
- 4. Selection Procedures



Criteria for a Host

- Ascribing to AATO Vision
- Being an ICAO member
- Having an AATO approved aviation training organisation
- Accessibility for AATO services, activities and functions
- Ease of communication well established communications systems
- Have aviation qualified staff
- Have capacity to provide the basic facilities and support for the AATO start-up process and operations
- Ability to work with all AATO members
- Good reputation in the aviation industry

Host Organisation

- Headquarters determined by the Assembly on the basis of a selection process conducted by the Council
- Host organisation provide for the following:
- Furnished Office Space as detailed below;
- Seconded administrative and Support personnel (full support);
- Administrative support for:
 - incorporation of the Association in the host State,
 - working and stay permits for the international secretariat personnel,
 - application for exemptions and any privileges applicable to Not-forprofit Associations,
 - subscription to basic utilities (electricity, water, gas),
 - availability of communication facilities (Internet, telephone, fax)
 - Free access to conference/meeting facilities

AATO Requirements

- standalone office building or a suite of offices with a mailing address easily accessible to an international airport.
- **AATO Staffing** Initially, the AATO will be staffed by the following positions:
 - Secretary General
 - Technical Coordinator
 - Technical Assistant
 - Administrative Assistant
- Appropriate furniture
- Appropriate technology (Internet, fax, Phone)

Selection Procedures for Host Organisation

- The Council shall send out request for expression of interest to host the AATO to States/Approved Training Organisations.
- After submission by potential host(s), the council will evaluate the expression of interest and rank them on evaluation criterion.
- The council will submit three shortlisted potential host country to the Assembly.
- The Assembly will appoint the host country as per the constitution and AATO Procedures Manual
- The Council will write to the successful host county after the approval by the assembly.

Thank you for your kind attention