

# **Association of African Aviation Training Organizations (AATO)**

*Abuja, Nigeria 10-12 April 2013*

## **CRITERIA FOR THE SELECTION OF THE HOST ORGANISATION**

# Overview

1. Criteria
2. Host Organisation
3. AATO requirements
4. Selection Procedures



# Criteria for a Host

- Ascribing to AATO Vision
- Being an ICAO member
- Having an AATO approved aviation training organisation
- Accessibility – for AATO services, activities and functions
- Ease of communication – well established communications systems
- Have aviation qualified staff
- Have capacity to provide the basic facilities and support for the AATO start-up process and operations
- Ability to work with all AATO members
- Good reputation in the aviation industry

# Host Organisation

- Headquarters – determined by the Assembly on the basis of a selection process conducted by the Council
- Host organisation provide for the following:
- Furnished Office Space as detailed below;
- Seconded administrative and Support personnel (full support);
- Administrative support for:
  - incorporation of the Association in the host State,
  - working and stay permits for the international secretariat personnel,
  - application for exemptions and any privileges applicable to Not-for-profit Associations,
  - subscription to basic utilities (electricity, water, gas),
  - availability of communication facilities (Internet, telephone, fax)
  - Free access to conference/meeting facilities

# AATO Requirements

- standalone office building or a suite of offices with a mailing address easily accessible to an international airport.
- **AATO Staffing** - Initially, the AATO will be staffed by the following positions:
  - Secretary General
  - Technical Coordinator
  - Technical Assistant
  - Administrative Assistant
- Appropriate furniture
- Appropriate technology (Internet, fax, Phone)

# Selection Procedures for Host Organisation

- The Council shall send out request for expression of interest to host the AATO to States/Approved Training Organisations.
- After submission by potential host(s), the council will evaluate the expression of interest and rank them on evaluation criterion.
- The council will submit three shortlisted potential host country to the Assembly.
- The Assembly will appoint the host country as per the constitution and AATO Procedures Manual
- The Council will write to the successful host county after the approval by the assembly.

Thank you for  
your kind attention