

Association of African Aviation Training Organizations (AATO)

Abuja, Nigeria 10-12 April 2013

AATO INTERIM COUNCIL REPORT

Overview of Presentation



AATO IC Terms of Reference

AATO IC Work Plan and Meetings

AATO Documentation

Terms of Reference

- ❑ Distribute all the documentation among all the potential members,
- ❑ Conduct the formal constitutive assembly leading to the signature of the Constitution by the founding members;
- ❑ Carry out Membership drive;
- ❑ Oversee the establishment of the Secretariat and prepare the Business Plan
- ❑ Facilitate the election of the Council in line with the Constitution.

Members of the AATO IC

1. African School of Aviation and Meteorology - ASECNA
2. Air Traffic and Navigational Services (ATNS) – South Africa
3. Aviation Sciences College - Sudan
4. East African School of Aviation - Kenya
5. Egyptian Aviation Academy - Egypt
6. Ethiopian Aviation Academy - Ethiopia
7. Nigerian College of Aviation Technology - Nigeria
8. Regional Fire-fighting School – Cameroon

First IC Meeting East African School of Aviation (EASA), Nairobi, 4 April 2012

- ❑ Election of Interim Council Bureau
 - Ms. Justina Nyagah (EASA) was elected as the chairperson
 - Mr. Sadamba Tchagbele (EAMAC) as the vice-chairperson.
 - ICAO will provide secretariat services to the Interim Council.
- ❑ **A work Plan** was developed to guide the implementation of the identified assigned tasks.

Adopted AATO Interim Council Work Plan

Distribute all the documentation among all the potential members

- Consolidate the draft constitution, organizational structure on the basis of the inputs from the Consultative Assembly
- Establish a list of potential members (known ATOs and associated businesses)
- Distribute the consolidated draft constitution and organizational structure to all potential members and States authorities

Adopted AATO Interim Council Work Plan

Conduct the formal constitutive assembly leading to the signature of the Constitution by the founding members

- Call for support/participation
- Identify and carry all the preparatory activities necessary for the constitutive assembly;
- Provide pre-meeting documentation for the constitutive assembly

Adopted AATO Interim Council Work Plan

Carry out
Membership
drive

- Develop a brochure on the benefits of AATO membership;
- Distribute the brochure to all potential members (known ATOs and associated businesses) and States authorities

Adopted AATO Interim Council Work Plan

Oversee the establishment of the Secretariat and prepare the Business Plan

- Consolidate the draft business plan on the basis of the inputs from the Consultative Assembly
- Prepare Terms Of Reference and selection criteria for the host Organization
- Prepare Terms of Reference and selection criteria for the senior management position(s)

Adopted AATO Interim Council Work Plan

Facilitate the election of the Council in line with the Constitution

- Finalize the size and modalities for election of AATO Council
- Distribute the information to potential members and call for applications ahead of the constitutive assembly
- Manage the election process during the constitutive assembly
- Hand-over the AATO documents to the elected Council

Second IC Meeting, Air Navigation Centre, Khartoum, 17 -18 July 2012

- ❑ **The draft AATO Constitution** was reviewed to include the inputs from the AATO Consultative Conference.
- ❑ **The Organization Structure of the AATO** reviewed, the distribution of states into Regions was aligned to the groupings used by the African Union Regional Safety oversight Organizations
- ❑ **A work Plan** was reviewed.

Third IC Meeting, ATNS, Johannesburg 27 – 29 November 2012

- ❑ Consolidation of comments on the **constitution**
- ❑ Developed frameworks for the **Strategic Plan** and the **Business Plan**;
- ❑ Adopted an **AATO Procedures Manual**;
- ❑ Designed a **Brochure**
- ❑ Initiated preparations for the **Constitutive Assembly**

Fourth IC Meeting, EAMAC, 15– 17 January 2013, Niamey, Niger

- ❑ Finalization of AATO documentation which includes the following:-
 - ➔ Constitution
 - ➔ Strategic and Business plan
 - ➔ AATO Procedures Manual
 - ➔ Brochure
- ❑ Final preparation for the constitutive assembly

AATO Documentation

- ❑ 3 year Strategic Plan 2013-2016
- ❑ 2013/2014 Business Plan
- ❑ AATO Procedures Manual constituting:-.
 - Assembly and meetings procedures;
 - Procedure for the appointment of the secretary general and technical coordinator;
 - Procedures for the election of the AATO council;
 - Terms of reference and selection criteria for the host organization;
 - AATO Membership application form;
 - AATO Financial Regulations including membership fees and annual subscription fees;

Thank you for
your kind attention