



COMPREHENSIVE REGIONAL IMPLEMENTATION PLAN FOR AVIATION SAFETY IN AFRICA (AFI PLAN)

THIRTEENTH AFI PLAN STEERING COMMITTEE MEETING

(Dakar, Senegal, 29-30 May 2014)

Agenda Item 1: Progress Report on the implementation of the AFI Plan since the twelfth Steering Committee meeting and status of implementation of the 2014 Work Programme.

(Presented by AFI Plan Secretariat)

EXECUTIVE SUMMARY

This paper presents information on the implementation of the recommendations and conclusions of the 12th AFI Plan Steering Committee meeting which was held on 14 November 2013 in Montreal, Canada and on the status of implementation of the 2014 Work Programme.

Action: The Steering Committee is invited to:

- a) Note the information contained in the paper;
- b) Provide further instructions and guidance for the continued implementation of the recommendations and conclusions of the 12th meeting of the Steering Committee in line with Column 5 of **Attachment A**; and
- c) Provide further instructions and guidance for the continued implementation of the 2014 Work Programme in line with Column 5 of **Attachment B**;
- d) Provide further instructions and guidance on the ICAO Training Subsidy Programme in line with **Attachment C**.

1. INTRODUCTION

1.1 The Steering Committee in its 12th meeting reviewed the actions taken since the eleventh meeting on the implementation of the AFI Plan and made additional recommendations and conclusions on AFI Plan activities and the 2014 Work Programme to be undertaken.

1.2 This paper summarizes the progress made in the implementation of the recommendations and conclusions of the 12th meeting of the AFI Plan Steering Committee and Work Programme for 2014.

2. SUMMARY OF PROGRESS: NOVEMBER 2013 – MAY 2014

2.1 The list of recommendations and conclusions of the 12th meeting of the AFI Plan Steering Committee are attached (**Attachment A**) along with an update on the actions undertaken so far, their outcomes and actions required from the meeting, in addition to the approved Work Programme for 2014.

2.2 Regarding the SADC Aviation Safety Organization (SASO), the seat of the secretariat is decided to be in Swaziland. The ESAF Regional Office participated in the 12th Institutionalization Working Group (IWG/12) Workshop and the 17th meeting of the SADC Civil Aviation Committee.

2.3 In the case of transformation of COSCAP-UEMOA into an RSOO, a meeting attended by all the stakeholders namely AAMAC, CEEAC, CEMAC and UEMOA was held from 12 to 13 August 2013 in Cotonou, Benin. A draft MoU was finalized to separate the functions of the different RSOOs and in the long term establishing one RSOO for the above Regional Economic Communities. The said draft was recirculated on 28 February 2014 for final review by the parties and scheduled for signature during the AFI Aviation Safety Symposium at the end of May 2014.

2.4 AFCAC has been and will continue to emphasize to the States the need to fund the AFI-CIS missions and States were requested to cover the costs when such missions were deployed. Some States have indicated their willingness to fund AFI-CIS missions as per the MoU.

2.5 In accordance with the Steering Committee recommendation AFCAC has prepared and presented a project proposal for consideration by the SAFE Project Review Committee to support the continuous Implementation of the AFI-CIS programme. Other stakeholders and financial institutions are expected to provide assistance, both financial and in kind, for the implementation of the AFI CIS and its sustainability.

2.6 In order to expedite implementation of the ICAO Plans of Action and meet the Abuja Safety Targets, Regional Offices have sent specific letters to States. Side meetings were also held with African States during ICAO events. Furthermore, specific letters signed by the Secretary General and the President of the Council have also been sent to select AFI States to address SSCs and implement the ICAO Plans of Action. Since January 2014 SSCs are posted on the ICAO public website.

2.7 With regard to developing a monitoring means in the ANS areas, the Secretariat has a progress report in **DP/ 07** under Agenda item 2. Similarly a separate progress report will be presented in **DP/ 04** on the AFI-FPP.

2.8 Regarding AFCAC's monitoring mechanism for the implementation of the Abuja Safety Targets, it delivered a Working Paper during the Second Meeting of the Regional Aviation Safety Group for the AFI Region (RASG-AFI/2) requesting States to provide the required information to populate the monitoring framework. The meeting then adopted Conclusion 2/2 urging States to provide AFCAC with information and data on their implementation status for monitoring purposes. AFCAC also has at its different meetings created awareness to get the data in order to properly carry out the monitoring of the safety targets. The most recent one being during the CANSO Africa Region Safety Seminar in Uganda 17-19 February 2014, and sensitized participants on the action to be taken in respect to the Abuja Safety Targets. As of February 2014, only Ethiopia, South Africa, Tanzania and Togo have responded to the request.

2.9 On the 12th April 2013 the twelve members AATO Council, with its President, Vice-President and interim Secretary General were elected at the Constitutive Assembly in Abuja, Nigeria. Interviews for recruiting the Secretary General have been complete. However, invitations to States for expression of interest to host the Secretariat have not been successful as no State has shown interest. The ESAF Regional Office

supported AATO in facilitating the interviews for the Secretary General, sending letters to States to host the AATO Secretariat and effect membership fees. Detailed report by AATO is in **DP/03** under Agenda item 1.

2.10 In the area of training (**Attachment B**) the following actions have been taken:

- a) Inspector training course in French: Morocco in coordination with GAT is developing inspector course material for OPS and PEL in French. The course material for Operations Inspectors is expected to be available in the third quarter of 2014 after undergoing validation by GAT and ANB and the course for Personnel Licensing will be available early 2015.
- b) ECCAIRS Courses: In cooperation with AFCAC train-the-trainer courses are launched with the following time-lines. The venue of the instructors training will be at AFCAC Headquarters in Dakar, Senegal.
 - Online instructional techniques (10 April – 26 May 2014);
 - Instructional techniques classroom course in Dakar (2-6 June 2014);
 - ECAAIRS V5 end-user course in Dakar (9-13 June 2014);
 - ECCAIRS V5 technical course in Dakar (11-13 June 2014);
 - Train-the-trainer end-user and technical courses (16-20 June 2014);
- c) Funding: The required funding for the cost of the training instructors is sourced from the AFI Plan as per the 12th AFI Plan SC meeting recommendations and conclusions and, ICAO fees for participants have been waived.
- d) Courses and Workshops: The following Courses and Workshops are scheduled to be delivered in 2014 as follows:

Aviation Training Academy (ATNS), Johannesburg, South Africa

- ICAO Government Safety Inspector Course in Aircraft Operations, English, 4-20 August
- ICAO Government Safety Inspector Course in Aircraft Airworthiness, English, 3-19 Sept

East African School of Aviation, Nairobi, Kenya

- ICAO Government Safety Inspector Course in Aircraft Operations, English, 9-26 June
- ICAO Government Safety Inspector Course in Personnel Licensing, English, 30 June - 22 July
- Air Navigation Services Inspector Course - Air Traffic Management, English, 18-22 August
- ICAO Government Safety Inspector Course in Aircraft Airworthiness, English, 8-25 Sept
- ICAO Government Safety Inspector Course in Personnel Licensing, English, 6-28 October
- Air Navigation Services Inspector Course - Communications, Navigation and Surveillance, English, 10-14 November

Ecole Régionale de la Navigation Aérienne et de Management (ERNAM), Dakar, Senegal

- ICAO Government Safety Inspector course in Aircraft Airworthiness, English and French, 23 June - 9 July
- ICAO Inspector Course in Aircraft Operations, French, 17-28 November

ICAO Regional Office, Eastern and Southern African Office, Nairobi, Kenya

- State Safety Oversight Organization Regional Workshop, English and French, 8-10 December

- e) ICAO Training subsidy: In line with the ICAO Training Policy, the ICAO Training Subsidy Programme will support States by enabling attendance of their nominated staff at training courses and programmes organized by ICAO or by training organizations having signed a Memorandum of

Understanding or a Memorandum of Cooperation with ICAO, provided fulfilment of certain criteria. The objective of the ICAO Training Subsidy Programme is to assist States having difficulties for the development of their safety or security oversight capabilities or for implementing ICAO Programmes. The details are in **Attachment C**.

2.11 Since the launch of the EASA project on “Support to the Improvement of Aviation Safety in Africa” (SIASA) in 2013, the Regional Offices are liaising with EASA on the scope of the project and identification of States to benefit from the project. Detailed report by EASA is in DP/06 under Agenda item 1.

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DP 01 Attachment A: Progress Report on the implementation of the AFI Plan since the Twelfth Steering Committee Meeting

Recommendation and Conclusion Reference	SC Recommendation and Conclusion	Deadline	Deliverables	Actions	Proposed Actors	Status as at April 2014
Agenda Item 1: Progress Report on the implementation of the AFI Plan since the 12th meeting of the Steering Committee						
1.13	AFI Plan to re-engage and continue supporting SASO.	31 Dec 2014	Engage and support SASO.	Assist SASO in developing a Work Plan. Participate at SC meetings.	AFI Plan Secretariat	<ul style="list-style-type: none"> On-going.
1.14	AFCAC to continue sensitizing States to contribute towards the cost of AFI-CIS missions recalling Article 6 of the AFI-CIS MoU.	13 th SC	AFCAC to continue sensitizing States.		AFCAC	<ul style="list-style-type: none"> AFCAC has been and will continue to emphasize to States, the need to fund the Missions. States were requested to cover the cost of the missions when they are deployed to individual States. Some States have indicated their willingness to fund the Missions as per the MOU.
1.15	AFCAC sends a proposal to SAFE Project Review Committee (PRC) for its consideration.	13 th SC	A proposal to be prepared by AFCAC for the Project Review Committee of SAFE.		AFCAC	<ul style="list-style-type: none"> A project proposal has been prepared by AFCAC and submitted to ICAO. The project is under review by the Project Review Committee (PRC) of SAFE. Any decision of the PRC will be provided to the SC meeting.
	ICAO sends a letter requesting potential donors to earmark contributions through SAFE to support AFI-CIS.	13 th SC	ICAO to request donors to earmark contributions.		ICAO	<ul style="list-style-type: none"> ICAO will consider sending the letter to donors once the AFCAC project proposal has been reviewed by the SAFE PRC. Contacts will also be made with Donors at the AFI Aviation Safety Symposium.
1.16	Incorporate ANS into the Work Programme of AFI Plan.	13 th SC	Develop a monitoring means for the technical area of ANS.		ICAO	<ul style="list-style-type: none"> Regional priorities and targets will be presented in the meeting.

Recommendation and Conclusion Reference	SC Recommendation and Conclusion	Deadline	Deliverables	Actions	Proposed Actors	Status as at April 2014
1.17	Secretariat to include an Agenda item for the 13 th AFI Plan SC meeting to review the progress achieved in determining a means to monitor the status and improvement of the technical areas of ANS as well as the progress on the establishment of the AFI-FPP.	13 th SC	The Agenda for the 13 th AFI Plan SC meeting include review of progress.		AFI Plan Secretariat	<ul style="list-style-type: none"> • Done.
			Progress on the establishment of AFI-FPP.		AFI-FPP Manager	<ul style="list-style-type: none"> • A progress Report on AFI-FPP is under Agenda Item 1 DP/04.
1.18	ICAO shares the necessary information with AFCAC to support the monitoring of the Abuja safety targets.	13 th SC	Share information.		WACAF and AFCAC	<ul style="list-style-type: none"> • On-going
	AFCAC to liaise with those stakeholders to gather information that is not available to ICAO, as necessary.		Gather information that is not available to ICAO.		AFCAC	<ul style="list-style-type: none"> • As of February 2014, only Ethiopia, South Africa Tanzania and Togo have responded to the request which provided the required information to populate the monitoring framework.
1.19	<p>ICAO sends a State letter to sensitize African States about the attainment of the Abuja safety targets, the importance of implementing the ICAO Plans of Action, the acceptance of ICAO USOAP missions and the release of SSCs to the public in January 2014.</p> <p>The letter should also specify if States are not making progress in implementing the ICAO Plans of Action or have postponed ICAO USOAP missions in order to engage them in their implementation or acceptance of the missions.</p>	13 th SC	Sensitizing African States about the attainment of the Abuja safety targets, the importance of the ICAO Plans of Action, acceptance of USOAP missions and releasing SSCs to public.		ICAO	<ul style="list-style-type: none"> • Matter reviewed by the Council during the 5th meeting of 201st session while reviewing MARB progress report and Assistance to States and related matters (C-WP/14135 presented by Cameroon and reviewed by the WGGE). • Regional Offices have sent specific letters to States to expedite implementation of the ICAO Plans of Action and meet the Abuja Safety Targets. • Side meetings were also held with African States during ICAO events. Since January 2014, SSCs are posted on the ICAO public website. • Specific letters, signed by the Secretary General and the President of the Council have been sent to select AFI States to address SSCs and implement the ICAO Plans of Action.

Recommendation and Conclusion Reference	SC Recommendation and Conclusion	Deadline	Deliverables	Actions	Proposed Actors	Status as at April 2014
1.20	AFCAC and AU liaise with African States to engage them in attaining the Abuja safety targets, in particular those that have a political component, by raising awareness about the importance of achieving these targets for the improvement of aviation safety at the national and regional levels.	13 th SC	Raise awareness about the importance of achieving the Abuja safety targets.		AFCAC and AU	<ul style="list-style-type: none"> Discussions have been under way since the last SC meeting with the AU and it has promised to respond after 11 April 2014. AFCAC delivered a Working Paper during the RASG-AFI/2 and continues to make this recommendation to States. The recent one being during the CANSO Africa Region Safety Seminar in Uganda, 17-19 February 2014.
1.21	Secretariat continues guiding AATO and liaising with its Council to encourage it to define funding mechanisms and identify its requirements.	13 th SC	Support AATO and its Council to define funding mechanisms and its requirements.		AFI Plan Secretariat and AATO	<ul style="list-style-type: none"> A Progress Report by AATO is under Agenda item 1, DP/03.
	Once funding mechanisms and requirements are identified by AATO, its Council may request the AFI Plan for additional support, if necessary.		Request additional support from AFI Plan.		AATO	<ul style="list-style-type: none"> ESAF supported AATO in the interview process of the Secretary General. The AATO secretariat has to be in place to devise funding mechanisms for the long term sustainability of the Organization. As the AATO Secretariat is not yet in place no funding mechanism is developed.
	The subject to be discussed during the 13 th AFI Plan SC meeting.		The 13 th AFI Plan SC meeting Agenda to include this item.		AFI Plan Secretariat	<ul style="list-style-type: none"> Done.
1.22	ICAO begins the ECCAIRS Train-the-Trainer Course (scenario 1) and AFCAC support this effort.	31 Dec 2014	Delivery of ECCAIRS Train-the-Trainer course under scenario 1.		ICAO and AFCAC	<ul style="list-style-type: none"> Online instructional techniques courses 10 April-26 May 2014. Instructional Techniques classroom courses 2-6 June 2014 in Dakar, Senegal. ECCAIRS V5 courses End User 9-13 June 2014 and Technical 11-13 June 2014 in Dakar, Senegal. Train-the trainer (ECCAIRS) End User course 16-20 June 2014 in Dakar, Senegal.

Recommendation and Conclusion Reference	SC Recommendation and Conclusion	Deadline	Deliverables	Actions	Proposed Actors	Status as at April 2014
1.23	Revise the AFI Plan Work Programme of 2014 to accommodate those courses postponed in 2013 and those to be rolled out in 2014.	13 th SC	Deliver those courses postponed in 2013 and those planned for 2014.	Work Plan revised.	AFI Plan Secretariat	<ul style="list-style-type: none"> Done.
Agenda Item 2: Assistance to the Seven Partner States in the establishment of an RSOO & a RAIO						
2.2	Delay the establishment of an RSOO and a RAIO for the Seven Partner States.	31 Dec 2014	Delaying the establishment.	Delayed the establishment of RSOO and RAIO	AFI Plan Secretariat	<ul style="list-style-type: none"> Done.
Agenda Item 3: ICAO Plans of Action for States under the review of the MARB including priority States						
3.15	Urge Botswana to implement its CAP to address the SSCs as soon as possible and to communicate to ICAO the corrective actions implemented without delay.	13 th SC	Urging Botswana implement its CAP.		ICAO	<ul style="list-style-type: none"> A letter was sent. Telephone follow-ups were made.
	Issue a State letter urging Sierra Leone to take action on the pending proposals.		Urging Sierra Leone to take action on the pending reinforcement of safety oversight capability project proposal.		ICAO	<ul style="list-style-type: none"> Upon the State's request in October 2012 for assistance to reinforce safety oversight capability, TCB submitted proposals to Sierra Leone CAA for AGA/ANS/OPS/AIR Experts (Project SIL/12/801) for implementation to start in 2013. The State is yet to sign the document or respond with a definitive decision. TCB to review and revise the PRODOC in coordination with the Regional Office and ISD based on the results of the ICVM (January 2014) and re-submit to the State and Donors. Partial funding by the SAFE Fund may be considered.

Recommendation and Conclusion Reference	SC Recommendation and Conclusion	Deadline	Deliverables	Actions	Proposed Actors	Status as at April 2014
3.16	EASA and the Regional Offices closely coordinate their activities to effectively deliver assistance and maximizing the results of their efforts.	31 Dec 2014	Coordinating the efforts of EASA and the Regional Offices.		ESAF, WACAF and EASA	<ul style="list-style-type: none"> The Regional Offices are liaising with EASA on the selection of States for the SIASA project.
3.17	AFCAC in conjunction with the AU, to conduct high-level missions to those States that lack political will to address safety-deficiencies in order to re-engage them at the political level and that ICAO participate in these missions, as appropriate.	31 st Dec 2014	Conducting high-level missions.		AU, AFCAC and ICAO	<ul style="list-style-type: none"> Discussions have been on-going with the AU.
Agenda item 4: Programme of activities under the AFI Plan 2014						
4.8	The 2014 revised Work Programme to include the decisions taken on ECAAIRS training, the coordination of assistance being provided through SIASA and to reflect the recommendations made on the establishment of the RSOO for the Seven Partner States.	The recommendations are taken care separately in 1.22, 3.16 and 2.2.				
Agenda item 5: Any other business						
5.6	Hold the next SC meeting in Dakar, Senegal in May 2014.	13 th SC	Hold the 13 th AFI Plan SC meeting in Dakar, Senegal in May 2014.		ICAO	<ul style="list-style-type: none"> Under preparation.
	Invite the Chairs of the RASG-AFI and APIRG to foster the synergy of the AFI Plan with these regional groups.		Invite the Chairs of RASG-AFI and APIRG.		ICAO	<ul style="list-style-type: none"> Done.

Recommendation and Conclusion Reference	SC Recommendation and Conclusion	Deadline	Deliverables	Actions	Proposed Actors	Status as at April 2014
5.7	Plan a session with States with SSCs and/or priority States in parallel during the 13 th AFI Plan SC meeting in order to listen to their challenges and better coordinate the assistance of ICAO and aviation safety partners.	13 th SC	Plan a parallel session with States with SSCs and/or priority States.		ICAO	<ul style="list-style-type: none">• On-going.

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DP 01 Attachment B: Status of Implementation of the 2014 Work Programme

STATUS OF IMPLEMENTATION OF THE WORK PROGRAMME 2014				
Subject	Actions Required	Expected Deliverables	Action undertaken	Action required from the meeting
Development of State (Regional) Safety Programmes and the conduct of SSP training (Focus Area 1)	Assist States to develop and implement State Safety Programmes through delivery of State Safety Programme Courses.	2 State Safety Programme Courses (English)	The harmonized Work Programme 2014 was coordinated with all stakeholders. The new ICAO Safety Management Course will be available in June 2014 in English. It will be a blended online-classroom course addressing implementation of SSP and SMS. The translation of the course material in other languages will be initiated during summer 2014.	The meeting to take note of the progress made on the review of training material.
		2 State Safety Programme Courses (French)		
Safety Inspectors training courses (Focus Area 2)	Delivery of training for Safety Inspectors:-		The harmonized work programme 2014 was coordinated with all stakeholders. 1 Course scheduled to take place at ATNS, South Africa (3-19 Sept 2014) and 1 Course at EASA, Kenya (8-25 Sept 2014) 1 GSI Course scheduled to take place at ERNAM, Senegal (23 June – 9 July 2014) – Course material available in English. Instructors will be French speaking and will facilitate comprehension.	The meeting to take note of:- <ul style="list-style-type: none"> Scheduled courses; Status of training course material development.
	Airworthiness Inspector Courses	2 GSI Airworthiness Inspector Course (English).		
		2 Airworthiness Inspector Courses (French).		

STATUS OF IMPLEMENTATION OF THE WORK PROGRAMME 2014

Subject	Actions Required	Expected Deliverables	Action undertaken	Action required from the meeting
			Second course to be delivered using the french material is being developed by France.	The meeting to take note of:- <ul style="list-style-type: none"> • Scheduled courses; • Status of training course material development.
	Operations Inspector courses	2 GSI Operations Inspector Course (English)	1 Course scheduled to take place at ATNS, South Africa (4-20 Aug 2014) and 1 Course at EASA, Kenya (9-26 June 2014).	
		2 Operations Inspector Courses (French/bilingual)	Morocco is developing an OPS course in French and will be available for delivery in November 2014.	
	Personnel Licensing Inspector courses	2 Personnel Licensing Inspector Courses (English)	2 courses scheduled to be delivered at EASA, Kenya (30 June – 22 July 2014 and 6-28 October 2014 respectively).	
		2 Personnel Licensing Inspector Courses (French)	Morocco is developing a PEL course in French and will be available for delivery early 2015.	
	Aerodrome Design courses.	2 Aerodrome Design courses (English)	Course not available with ICAO, cannot be delivered for the time being.	
		2 Aerodrome Design courses (French)	Course not available with ICAO, cannot be delivered for the time being.	
	Aerodrome Inspector courses	2 Aerodrome Inspector Courses (English)	Course not available with ICAO, cannot be delivered for the time being.	
		2 Aerodrome Inspector Courses (French)	Course not available with ICAO, cannot be delivered for the time being.	
	Aerodrome Certification courses	2 Aerodrome Certification courses (English)	Course not available with ICAO,	

STATUS OF IMPLEMENTATION OF THE WORK PROGRAMME 2014

Subject	Actions Required	Expected Deliverables	Action undertaken	Action required from the meeting
			cannot be delivered for the time being.	The meeting to take note of:- <ul style="list-style-type: none"> Scheduled courses; Status of training course material development.
		2 Aerodrome Certification courses (French)	Course not available with ICAO, cannot be delivered for the time being.	
	Air Navigation Services Inspector courses	1 Air Navigation Services Inspector course – Air Traffic Management (English)	Course scheduled to take place at EASA, Kenya (18-22 August 2014)	
		1 Air Navigation Services Inspector Course – Communications, Navigation and Surveillance (English)	Course scheduled to take place at EASA, Kenya (10-14 November 2014)	
Seminars, workshops and safety related training courses other than Safety Inspector, SSP and SMS (Focus Area 2)	Develop qualified inspectors in State Safety Oversight Systems through the delivery of the following seminars/workshops and related training:-		The harmonized work programme 2014 was coordinated with all stakeholders.	The meeting to take note of:- <ul style="list-style-type: none"> Scheduled courses/workshops/ conference; Progress made in coordinating the courses/workshops/ conference.
	Accident and Incident investigation Workshop	1 Accident and Incident Investigation Workshop (English)	AIG Section expected to coordinate with RO to facilitate the Workshop, tentatively scheduled to take place in the 4th Qtr.	
	Safe Transport of Dangerous Goods by Air	1 Safe Transport of Dangerous Goods by Air Workshop (English)	DG Section coordinating with RO to facilitate the Workshop, tentatively scheduled to take place 4th Qtr 2014.	
		1 Safe Transport of Dangerous Goods by Air Workshop (French)	DG Section coordinating with RO to facilitate the Workshop, tentatively scheduled to take place 4th Qtr 2014. GAT to source for french speaking instructors.	

STATUS OF IMPLMENTATION OF THE WORK PROGRAMME 2014				
Subject	Actions Required	Expected Deliverables	Action undertaken	Action required from the meeting
	Aviation Medicine	1 Aviation Medicine Conference (English)	Conference scheduled to take place in South Africa tentatively in June 2014. C/AVMED to provide update on progress.	The meeting to take note of:- <ul style="list-style-type: none"> • Scheduled courses/workshops/ conference; • Progress made in coordinating the courses/workshops/ conference.
	State Safety Oversight Organization	1 State Safety Oversight Organization (Bilingual)	Course scheduled to be conducted in the 4th Qtr 2014. Tentatively scheduled for 8-10 December 2014.	
	Performance-based Navigation Implementation	1 Airspace Concept and Design Workshop (English)	Online courses will be available on 3rd Qtr 2014.	
	Performance-based Navigation Operations Approval	1 Performance-based Navigation Operations Approval Capacity Training Course (English)	Online courses will be available on 3rd Qtr 2014.	
	ECCAIRS Train-the-Trainer	1 ECCAIRS Train-the-Trainer (English)	The training programme for ECCAIRS instructors is launched and includes instructors' courses, ECCAIRS course, Train-The-Trainer course and On-the-Job Training.	
Safety Management System courses Development of service providers SMS (Focus Area 3)	Enable aviation service providers to develop and implement their respective Safety Management Systems (SMS) by delivery of Safety Management System courses.	2 Safety Management Systems courses (English).	The harmonized work programme 2014 was coordinated with all stakeholders. The new ICAO Safety Management Course will be available in June 2014 in English. It will be a blended online-classroom course addressing implementation of SSP and SMS. The translation of the course material in other languages will be initiated during summer 2014.	The meeting to take note of:- <ul style="list-style-type: none"> • Progress made on the course development.
		2 Safety Management Systems courses (French).		



DP 01 Attachment C: ICAO Training Subsidy Criteria

The objective of the ICAO Training Subsidy Programme is to assist States having difficulties for the development of their safety or security oversight capabilities or for implementing ICAO Programmes. The ICAO Training Subsidy Programme will support States by enabling attendance of their nominated staff at training courses and programmes organized by ICAO or by training organizations having signed a Memorandum of Understanding or a Memorandum of Cooperation with ICAO, provided fulfilment of the following criteria:-

- 1) Priorities for granting a training subsidy will be given to Least Developed Countries (UNCTAD list) and States having significant safety or security oversight shortcomings (such as Significant Safety or Security Concerns identified by ICAO USOAP or USAP programmes, ICAO USOAP results less than 40% Effective Implementation);
- 2) The applicant must be working for a Civil Aviation authority, a Regional Safety Oversight Organization (RSOO)/Regional Accident or Incident Investigation Organization (RAIO) or a government organization in an aviation field related to the training activity;
- 3) The application must be supported by the Civil Aviation Authority;
- 4) The course should be directly related to human resources needs of a Member State;
- 5) The training subsidy will apply to course tuition fees only and may cover these fees partially or fully;
- 6) Other costs such as transportation, accommodations, daily subsistence allowance, and medical travel insurance shall be borne by the applicant or the employer.

Applications for ICAO Training Subsidy shall be submitted, using the attached form, to appropriate Regional Office for screening and coordination with GAT Office and relevant Bureau at ICAO Headquarters. Final decision for training subsidy remains with the Regional Director.

ICAO Training Subsidy Application Form

Applicant	
First Name	
Last Name (family name)	
Contact information Phone	
State	
Civil Aviation Authority, RSOO/RAIO or government agency	
Position Title	
Cell Phone	
Email	
Fax	
Mail Address	
Course title for which you are seeking an ICAO Training Subsidy	
Course Venue and Dates	
Application supported by (Director/Director General of CAA, Executive Director of RSOO/RAIO or Government Agency (as applicable))	
Name	
Email	
Phone	
Signature	