



WORKING PAPER

DANGEROUS GOODS PANEL (DGP)

TWENTY-SECOND MEETING

Montréal, 5 to 16 October 2009

Agenda Item 2: Development of recommendations for amendments to the *Technical Instructions for the Safe Transport of Dangerous Goods by Air* (Doc 9284) for incorporation in the 2011-2012 Edition

RETENTION OF DOCUMENTATION

(Presented by G. A. Leach)

SUMMARY

This working paper seeks to clarify the requirement for the retention of documentation by an operator at the point of acceptance.

Action by the DGP: The DGP is invited to consider amending Part 7;1.2 of the Technical Instructions as presented in the appendix.

1. INTRODUCTION

1.1 Part 7;1.2.1 of the *Technical Instructions for the Safe Transport of Dangerous Goods by Air* (Doc 9284) requires an operator not to accept dangerous goods unless they are accompanied by either a dangerous goods transport document (or the applicable information in electronic form) or, where permitted, alternative documentation. Part 7;1.2.2 then states that if a document is provided, one copy must travel with the dangerous goods whilst another copy must be retained at a place on the ground where access to it within a reasonable period is possible. As written, the “document” stated in 7;1.2.2 could be interpreted as applying to both the dangerous goods transport document and alternative documentation.

1.2 Since Part 7;1.2.2 specifies what must be done with each of two copies it is suggested it is intended to apply only to the dangerous goods transport document, since there is no requirement for two copies of alternative documentation (e.g. the air waybill in the case of dry ice, or biological substance, Category B). It is suggested an amendment to 7;1.2.2 is required to clarify this issue.

APPENDIX

PROPOSED AMENDMENT TO THE TECHNICAL INSTRUCTIONS

Part 7

OPERATOR'S RESPONSIBILITIES

...

Chapter 1

ACCEPTANCE PROCEDURES

...

1.2 ACCEPTANCE OF DANGEROUS GOODS BY OPERATORS

1.2.1 An operator must not accept for transport aboard an aircraft a package or overpack containing dangerous goods or a freight container containing radioactive material or a unit load device or other type of pallet containing the dangerous goods as described in 1.4.1 b) and c) unless:

- a) it is accompanied by two copies of the dangerous goods transport document; or
- b) the information applicable to the consignment is provided in electronic form; or
- c) it is accompanied, where permitted, by alternative documentation.

1.2.2 Where a dangerous goods transport document is provided in written form, one copy must accompany the consignment to final destination and one copy must be retained by the operator at a location on the ground where it will be possible to obtain access to it within a reasonable period; the document must be retained at this point until the goods have arrived at final destination, after which time it may be stored elsewhere.

...

— END —