

CORSIA Eligible Emissions Unit Programme Change Notification Form

PART A: ABOUT THIS FORM

Once an emissions unit programme is approved by the ICAO Council as eligible to supply CORSIA Eligible Emissions Units, the programme commits to notify the ICAO Secretariat of any “material changes” to its “Scope of Eligibility”, for further review by the Technical Advisory Body (TAB) that advises the ICAO Council on the eligibility of emissions units for use in CORSIA.

*TAB Procedures*¹ defines a “Material Change” as an update to a programme’s *Scope of Eligibility* that would alter the programme’s response(s) to any questions in its application form and further inquiries from the TAB over the course of the programme’s assessment (paragraph 8.4).

Tab Procedures defines a CORSIA Eligible Emissions Unit Programme’s “Scope of Eligibility” as “the extent and limits of a programme’s eligibility, which is defined, assessed, and granted on the basis of the programme-level governance structures, measures or mechanisms, and procedures that programmes have in place at the time of their initial submission of application materials to the ICAO Secretariat; and any updates to these procedures that are communicated to TAB during the course of its assessment; and as defined in the general or programme-specific eligibility parameters set out in TAB’s recommendations” (paragraph 4.5).

Annually, TAB will indicate deadlines for programmes to notify ICAO of any such material changes. These notifications should be submitted by the next deadline after the material change has occurred; the upcoming deadlines are indicated in the version of the *TAB Work Programme and Timeline* document that is currently effective. This document is available on the CORSIA website².

Material changes should be disclosed using this form. TAB will then consider the need for any further review, in line with *TAB Procedures*. If TAB identifies that the change is indeed material and should be further assessed, it will invite public comments on the consistency of the proposed revision with the Emissions Unit Criteria (EUC) and *Guidelines for Criteria Interpretation*. The ICAO Secretariat will inform the programme of TAB’s decision to more deeply assess the programme’s modification, or its confirmation that the modification is consistent with the CORSIA EUC. The programme will also be informed of the date by which the review will be completed. The length of the review should be determined by the severity and scale of the material change.

PART B: PROGRAM CHANGE NOTIFICATION(S)

The Programme is requested to provide the following information regarding any modification(s) to the programme’s *Scope of Eligibility* that could constitute a “material change” as described above. Report each change separately by duplicating (copying and pasting) the table below as needed.

Programme name: Climate Action Reserve

CHANGE 1
a. Description of the change (e.g., the addition, modification, deletion undertaken):
A process for reviewing host country attestations was added to the Climate Action Reserve Program Manual. An excerpt of section 2.9.1. of the Program Manual text is shown below, the new text is highlighted in <i>blue italics</i> and a new figure is shown below:
<i>For credits that have been identified as requiring a corresponding adjustment for CORSIA eligibility, proof of a corresponding adjustment must be obtained prior to the Reserve labeling those credits as such. The following process is based off guidelines provided in the Guidelines for Avoiding Double Counting publication developed by the Avoiding Double Counting working group.</i>

¹ In *TAB Procedures*, paragraphs 4.5, 7.5, and 8.2 – 8.6 in particular pertain to the *Scope of Eligibility* and notification and assessment of material changes.

² The *TAB Work Programme and Timeline* and *TAB Procedures* documents are available here: <https://www.icao.int/environmental-protection/CORSIA/Pages/TAB.aspx>

The Reserve will work with project developers seeking to qualify credits as CORSIA eligible to satisfy reporting requirements, as necessary. Figure 2.1 provides a summary of the steps involved in the Reserve's process for avoiding double counting under CORSIA. Steps that indicate Reserve and/or Project Developer responsibility are expected to be steps with collaborative responsibility where either party may complete the step and share information with the other. The Reserve will take action if any violations that indicate a risk of double crediting are identified. The actions will include a notification to ICAO, the credit purchaser, and host country, and possible actions on the credit purchaser and/or project developer as described in section 3.6.2. of the Reserve Program Manual.

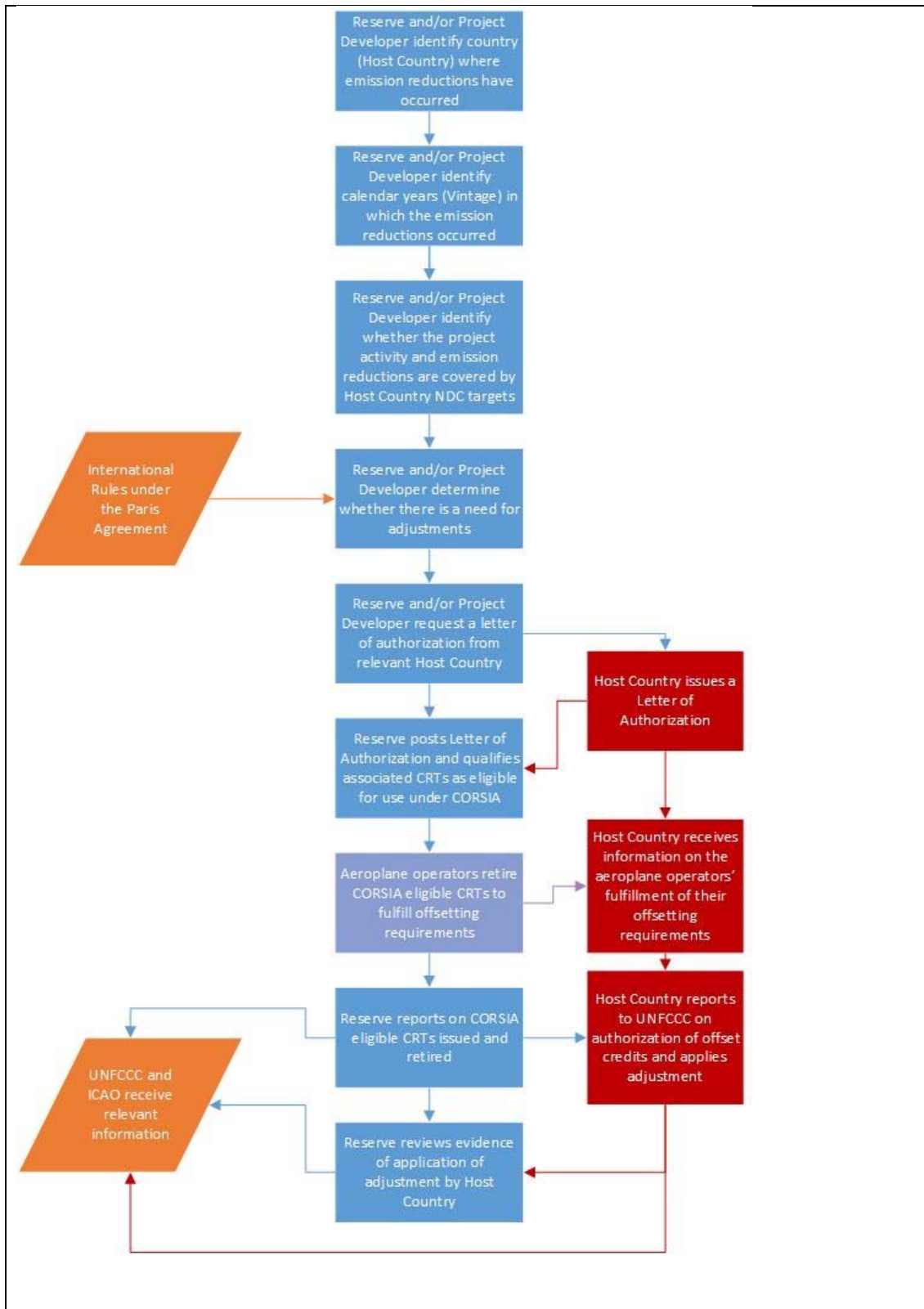


Figure Error! No text of specified style in document..1. Process for Post-2020 CRTs to Qualify as CORSIA Eligible

b. Rationale for the change:
The Climate Action Reserve incorporated host country attestation reviews to prevent double counting and double crediting of emission reductions and to stay aligned with existing international best practices required in the TAB and Article 6 of UNFCCC.
c. Where the change is reflected in the Programme's documentation or other resource(s) ³ :
The change is reflected in the Climate Action Reserve Program Manual section 2.9.1.
d. Information originally submitted to and assessed by TAB that would be altered as a result of this change (copy and paste in the field below); including any and all relevant descriptions or explanations provided by the Programme in its Application Form and accompanying materials and/or in response to any further inquiries from TAB during the course of the assessment(s) that informed TAB recommendations on the Programme's current eligibility:
N/A
e. How the information in "d." would be revised and submitted to any future (re-)assessment process, by updating the information in "d." to reflect any / all modifications to the Programme's original information that result from the change:
N/A

³ If documents or resources evidencing the change are not publicly available, please include this information in an attachment to this form and clearly identify any business-confidential information.