



ICAO

INTERNATIONAL CIVIL AVIATION ORGANIZATION

Sixth Meeting of the Regional Aviation Safety Group for the AFI Region (RASG-AFI/6)

(Virtual, 27 and 30 November 2020)

Agenda Item 5: Review and update of the RASG-AFI Procedural Handbook and Terms of Reference.

(Presented by ICAO Secretariat)

SUMMARY
<p>This paper presents proposals for the amendment of the RASG-AFI Procedural Handbook to incorporate the Terms of Reference of RASGs approved by the ICAO Council in line with Decision C-DEC 210/4 aimed at enhancing and improving the performance and expected results of the Groups.</p>
<p>REFERENCE(S):</p> <ul style="list-style-type: none"> • RASG-AFI Procedural Handbook, Second Edition; • ICAO Council Decision, C-DEC 210/4; • ToRs of PIRGs and RASGs; • Global PIRG/RASG Coordination Forum 2017; • APIRG/22 and RASG-AFI/5 Report.
<p>Related ICAO Strategic Objective: This Working Paper (WP) relates to the ICAO Strategic Objective on SAFETY and AIR NAVIGATION CAPACITY AND EFFICIENCY.</p>

1. INTRODUCTION

1.1 Following the review of the terms of reference (ToR) of the PIRGs and RASGs by the ICAO Council to improve the performance and expected results of the Groups, the twenty-second Meeting of the AFI Planning and Implementation Regional Group (APIRG/22) and the Fifth Meeting of the Regional Aviation Safety Group for Africa-Indian Ocean (RASG-AFI/5) held at Accra, Ghana, in July 2019, tasked the two Groups to make consequential changes related to the revised terms of reference to the APIRG and RASG-AFI as contained in their respective Procedural Handbooks.

1.2 The main aspects of the generic ToRs are to clarify the roles of stakeholders and promote partnership among them, harmonize the methods of work and improve regional reporting through more frequent meetings. It was agreed that the option to further expand the generic terms of reference to suit the regions needs will ensure flexibility of the work and lay the foundation for a more efficient meeting model and reporting.

2. DISCUSSION

2.1 The ICAO Council Decision, C-DEC 210/4 stated several points for enhancing the PIRGs and RASGS, including,

- Better alignment and harmonization of the Groups' working mechanisms;
- The need to adopt a project-based methodology for the work the Groups undertake;
- Means to increase effectiveness and efficiency of the Groups; and
- Closer link between PIRGs and RASGs and States' DGCA's.

2.2 To achieve the above objectives, it called for the revision of the Terms of Reference (ToR) of PIRGs and RASGs as contained in their respective Procedural Handbooks. The RASG-AFI Procedural Handbook has therefore, been revised accordingly. The draft revised Handbook is provided as an **Appendix** to this Working Paper with the proposed amendments highlighted.

2.3 Due to the volume of material being proposed for addition to the Handbook, it is deemed necessary to refer to it as a new edition (i.e. RASG-AFI Procedural Handbook, Third Edition, October 2020) instead of a revision. The electronic version of the Handbook will be available online at the ICAO WACAF and ESAF Websites (icaowacaf@icao.int and icaoesaf@icao.int respectively).

3. ACTION BY THE MEETING

3.1 The RASG-AFI/6 Meeting is invited to:

- a) Review and approve the proposed amendment as endorsed by the RASC/5 Meeting and here presented, or as changed.

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