



ICAO

Fourth Meeting of the Steering Committee (SC/4) of the Cooperative Development of Aeronautical Meteorology Services Project in the Africa- Indian Ocean Region

27 - 29 November 2023

Agenda Item 2: Election of the Steering Committee Chair and Vice-Chairperson

SC4 wp2.1 Election of the Steering Committee Chair and Vic-Chair

(Presented by the Secretariat).

SUMMARY	
<p>This paper presents the provisions of the Terms of Reference of the Steering Committee related to the Bureau and calls for the election of the Chair and Vice-Chair of the Steering Committee.</p> <p>Action by the Meeting is provided in paragraph 3</p>	
REFERENCES	
<ul style="list-style-type: none"> ▪ Project Management Service Agreement (MSA) ▪ RAF16802 revised B ProDoc. ▪ CODEVMET-AFI SC/1 Report ▪ CODEVMET-AFI SC/3 Report 	
<i>Strategic Objectives</i>	<i>A – Safety, B – Air Navigation Capacity and Efficiency</i>

1 INTRODUCTION

- 1.1. The Cooperative Development of Aeronautical Meteorological Service Project in the AFI region (CODEVMET-AFI) was designed to assist States in enhancing the safety oversight capability and help States MET Service Providers to comply with SARPs.
- 1.2. A Legal framework for the administration of the CODEVMET-AFI Project is established by the Management Service Agreement (MSA) signed by the ICAO Secretary General and States.
- 1.3. The Project is administrated by a Steering Committee composed of the MSA signatory States and chaired by a State elected amongst the active participating States.

- 1.4. The SC/2 held virtually in July 2021 discussed the chairmanship of the SC and reviewed its Terms of reference (ToR) to include the Vice-Chairperson position with the same cycle of mandate as the Chairperson, as per Decision 2/8 of the SC/2 Meeting.
- 1.5. This working paper proposes the election of the Chair and Vice-Chair to of the SC to guide the CODEVMET-AFI Project activities.

2 DISCUSSIONS

- 2.1. In accordance with the provisions of the ToR of the SC, the Steering Committee is administered by a Chairperson and a Vice-Chairperson. The election of Chairpersons should consider the regional balance as well as gender consideration.
- 2.2. The Chairperson and the Vice-Chairperson of the Steering Committee shall be elected, by simple majority of all the members' present, having voting rights and taking part in the vote, amongst the Project Members, for a period of two years, or for any other period as determined by the Steering Committee.
- 2.3. The Chairperson or Vice-Chairperson are not elected in the same States as the outgoing Chairperson or Vice-Chairperson. The Steering Committee can only take decisions during a meeting if a quorum of at least one third of the Members of the Steering Committee is reached, including the Chairperson.
- 2.4. In 2018, the First meeting of the Steering Committee elected Mr. Cyrille ABONDO, Aviation Safety Inspector, Cameroon Civil Aviation Authority, as the chairperson for the next 18 months in accordance with the CODEVMET AFI programme document.
- 2.5. In 2022, the SC/3 Meeting held in Yaoundé, considering the election criteria provided in the ToRs of the Steering Committee and noting that no applications were registered, agreed through its Decision 3/1 to postpone the election of the Vice-Chair to the next Steering Committee meeting.
- 2.6. In view of the above, the SC/4 meeting may need to take actions towards the election of the Chairpersons of the CODEVMET-AFI Project.

3 ACTION BY THE MEETING

- 2.1. The meeting is invited to:
 - a) Take note of the information presented in this working paper;
 - b) Commend the work done by Cameroon as Chairperson of the Steering Committee since 2018; and
 - c) Elect the Chair and Vice-Chairperson of the Project Steering Committee.
- 2.2. ***Draft Decision 3/xx : Election of the Chairperson and Vice-Chairperson of the CODEVMET-AFI Project Steering Committee***

That, to guide the CODEVMET-AFI Project, Mr./Ms. xxx from [name of State] and Mr./Ms. xxx from [name of State] are elected as Chairperson Vice-Chairperson of the Steering Committee respectively.

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