

**AIS QUALITY OBJECTIVES REGISTER**

**GOAL:** provide aeronautical data and aeronautical information necessary for the safety, regularity and efficiency of air navigation.

Function	Objective	Requirement	KPI	Monitoring frequency	Target	Responsible person	Resources
<b>Flight Planning</b>	Process Flight plan within predefined timeline upon reception.	<b>Flight plan must meet:</b> . ICAO/ National requirements . Validation rules	<b>Number</b> of flight plans processed	Monthly	% of flight plans received and processed within the predefined timeline.	process owner	.Competent Personnel. .AIM Systems
<b>NOTAM Operations</b>	Promulgate NOTAM within a predefined timeline upon reception of aeronautical data	<b>Aeronautical data must :</b> .Meet Data Quality Specifications .Originate from an approved source . Qualify for the origination of a NOTAM.	<b>Number</b> of NOTAM promulgated	Monthly	% of NOTAM requests promulgated within the predefined time	process owner	.Competent Personnel .AIM Systems
<b>Briefing Office Operations</b>	Issue PIBs to operator for self briefing upon request within predefined timelines..	Pilot or designated representative must present himself for the PIBs . AIM System is available	<b>Number</b> PIBs issued	Monthly	% of PIBs are issued within the predefined timeline.	process owner	.Competent Personnel .AIM Systems
<b>Publications</b>	Issue a AIRAC AIP AMDT as per scheduled AIRAC dates.	.Information for AIRAC publication must reach the publication office 56 days before the effective date.	<b>Number</b> of of AIRAC AIP AMDT issues within a year.	Biannually	% of AIRAC AIP AMDT issued with the selected AIRAC dates.	process owner	.Competent Personnel .AIM Systems
<b>Flight Procedure</b>	Review Instrument Flight procedures per FY .	<ul style="list-style-type: none"> <li>• Conduct reconnaissance survey to capture any changes on data</li> <li>• Design procedures</li> <li>• Seek Regulatory approval</li> <li>• Publish Approach Flight Procedures.</li> </ul>	<b>Number</b> of reviewed and publised procedures	Biannually	% of intrument flight procedure reviewed and published	process owner	.Competent personnel .Budget .AIM Systems