AIM RBIS Project – Workshop on Go-team methodology

Go-team methodology

Fanfe Bamba

Regional Officer – Aeronautical Information Management
Western & Central African Office

Virtual July 2022

Outline

- Steps of the Go-team assistance

- Development of documentation

- Documentation validation workshop

- Launching meeting with beneficiary States

- Data collection from the recipient State

- Awareness workshop in the recipient State

- Submission of action plan by the recipient State

- Monitoring of the implementation

- Performance assessment report and closing

Development of documentation

- **Purpose**: Develop generic documents and materials identified for effective assistance to States in the implementation of QMS, AIXM and TOD.

- **Delivery Date, venue**: 16 September 2022, **virtual**.

- **Responsibles**: Technical teams.

Documentation validation workshop

- **Purpose**: Validate the generic documents and material developed by the Technical teams for QMS, AIXM and TOD implementation.

- **Date and venue**: 26 to 30 September 2022, **virtual**.

- **Participants**: ICAO ESAF and WACAF Regional Offices, AIM RBIS Project Experts, Experts and technical personnel from AFI States and Organizations.

Launching meeting with beneficiary States

- **Purpose**: Sensitize States on the objectives of the project and sick for the commitment of top management.

- **Date and venue**: October 2022, **virtual**.

- **Participants**: ICAO ESAF and WACAF Regional Offices, Beneficiary States CAA , ANSPs/Aerodrome Operators, AIM RBIS Project Experts.

Data collection from the recipient State

- **Purpose**: Collect State specific data on the implementation for the gap analysis to adapt the assistance to the need of the State.

- **Date and venue**: November 2022 - after recipient State officially confirm its interest in receiving the Go-team assistance, **virtual**.

- **Participants**: AIM Regional Officer, Technical team members, Recipient State focal points.

Awareness workshop in the recipient State

- **Purpose**:

  - Familiarize the technical personnel of recipient State with the validated documents and materials

  - Give guidance on the development of the action plan for the implementation of the systems or services

- **Date and venue**: From November 2022, date agreed with the State, **onsite** in the recipient State.

- **Participants**: AIM Regional Officer, Technical team members, technical personnel of the recipient State.

Submission of action plan by the recipient State

- **Purpose:** Develop an action plan for the implementation of QMS or AIXM/TOD, based on the guidance provided at the awareness workshop.

- **Components of the action plan:**

  - CAA: Training, regulations, procedures, tools and guidance,

  - ANSP/AD Operator: Training, policy, manual, processes, procedures, Termes of reference, specifications, procurement, certification, etc.

- **Date**: 2023 - not later than 6 months after the onsite visit.

- **Responsibles:** Recipient State's CAA and ANSP/AD Operator.

Monitoring of the implementation

- **Purpose:** Ensure the effective implementation of agreed action plan.

- **Activities:**

  - Remotely monitoring by Technical team of the implementation of the action plan,

  - State to forward to ICAO, monthly reports on the progress in the implementation of the action plan.

- **Date, duration and venue:** 2023 – 2024, 6 months, **virtual**.

- **Responsibles:** Recipient State, ICAO-WACAF Regional Office, Technical team.

Performance assessment report and closing

- **Purpose:** Deliver a performance assessment report of the operational benefits achieved.

- **Activities:**

  – Assess the progress made in the implementation and the operational benefits,

  – Deliver the closing report.

- **Date , duration and venue:** 2023 – 2024, 12 months after the visit, **virtual**.

- **Responsibles:** Technical team.

ICAO

North American
Central American
and Caribbean
(NACC) Office
Mexico City

South American
(SAM) Office
Lima

ICAO
Headquarters
Montréal

Western and
Central African
(WACAF) Office
Dakar

European and
North Atlantic
(EUR/NAT) Office
Paris

Middle East
(MID) Office
Cairo

Eastern and
Southern African
(ESAF) Office
Nairobi

Asia and Pacific
(APAC) Sub-office
Beijing

Asia and Pacific
(APAC) Office
Bangkok

THANK YOU