Fifth Meeting of the APIRG Infrastructure and Information Management Sub-Group (IIM/SG5)

(Virtual, 26 - 29 July 2029)

Agenda Item 5: *Review of the Terms of Reference and Work Programme of the APIRG Infrastructure and Information Management Sub-Group (IIM/SG)*

WP5.1 – Review of the Work Programme of the Sub-group

(Presented by the Secretariat)

SUMMARY
This paper presents the Work Programme of the IIM Sub-Group as **IIM/SG4 Report Appendix F** approved by APIRG/24 Meeting Action by the meeting is at **paragraph 3.**
Reference (s): • APIRG/24 Final Report

Strategic Objectives	Related to Strategic Objectives: **A – Sfaety; B – Capacity and Efficiency**

1.   **Introduction**

1.1. The Twenty-fourth Meeting of the AFI Planning and Implementation Group (APIRG/24) and Seventh Meeting of the AFI Regional Aviation Safety Group (RASG - AFI/7) were held virtually from 1 – 8 November 2021.

1.2. The meeting approved the update of ToR of the IIM/SG, including the work programme of the said SG as per IIM/SG4 Report Appendix F.

1.3. This paper presents the status of the implementation of work programme as approved by APIRG/24 and the update of this Work programme.

2.   **Discussion**

2.1. The work programme as approved by APIRG/24 comprised 10 tasks with target dates of achievements. The **Appendix 1** to this paper provides a view of the accomplishment of these tasks as follows: 1 task completed, 6 are partially completed and 3 not started.

2.2. Considering the fact that IIM/SG Projects are urged to focus efforts on the implementation of and reporting on the GANP ASBU applicable elements to the region, the work programme has been updated to make more relevant to address the objectives of the Projects.

3.   **Action by the Meeting**

3.1   The meeting is invited to:

a) Note the information presented in this working paper; and

b) Consider and endorse the updated future work programme of the IIM/SG as per the Appendix 2 to this working paper.

3.2.   *Draft /Decision 5/xx : Future Work Programme of APIRG IIM/SG for 2022/2023*

That, to achieve the IIM/SG Projects assigned objectives, the updated work programme of the IIM/SG is approved as per Appendix 2.

APIRG/24 WP14 – Attachment – B : IIM/SG Work Programme

N°	Task description	Priority	Target dates by IIM/SG4	Status	Evidences /dates of completion	Comments
1.	Project PTCs Coordination Meetings	A	Quarterly	Ongoing	Q1 2022 PTC Coordination (24032022) Q2 2022 PTC Coordination (06072022) –	Q1 – Report pending Q2 – Report released
2.	Development of the IIM Project Master Plan	A	-	Completed	IIM Project Master Plan	
3.	Description of the current Projects (Composition and first Estimated costs)	A	30/09/2021	Partially completed	Partially completed	Projects first Estimated costs is still pending
4.	Description of new identified Projects (Composition and first Estimated costs)	A	30/09/2021	Partially completed	New project description completed First estimated cost pending	
5.	Determination of IIM Projects linkages	B	30/09/2021	Partially completed	Linkage of few projects established	
6.	Determination of IIM and AAO Projects linkages	B	30/09/2021	Partially completed	Linkage of few projects established	
7.	Planning of Projects (Development of time lines and planning)	A	31/12/2021	Partially completed	Project plans	
8.	Determination of Project base line (Compilation of Questionnaires including the expected benefits)	A	30/09/2021	Not completed		
9.	Final Project Cost Estimation	B	30/09/2021	Not completed		
10.	Reporting on Project deliverables	C	Quarterly	Ongoing		
11.	Fifth meeting of APIRG IIM/SG Meeting	A	Second Week of July 2022	Completed	26-29 July 2022	

Update of the IIM/SG Work Programme for 2022/2023

Task #	Task description	Target Dates by IIM/SG5	Lead	Status	Comments
Task 1.	Project PTCs Coordination Meetings	October 5th, 2022 December 22nd, 2022 March 28, 2023 July 6th, 2023 October 5th, 2023 December 21st, 2023	IIM/SG Chairperson	Partially completed	
Task 2.	Reporting on Projects deliverables	October 5th, 2022 December 22nd, 2022 March 28, 2023 July 6th, 2023 October 5th, 2023 December 21st, 2023	IIM/SG PTCs	Partially completed	
Task 3.	Bi-monthly meeting of IIM/SG Project Teams	End of February End of April End of June End of August End of October End of December	IIM/SG PTCs	Partially completed	
Task 4.	Sixth meeting of APIRG IIM/SG Meeting	Second week of July 2023	IIM/SG Secretary	Not started	
Task 5.	Development of new identified Projects documentation, including first Estimated costs	30/03/2023	New Project(s) PTC(s)	Not started	
Task 6.	Finalization of the alignment, the update /reframing of IIM/SG Project References /Activities /tasks /deliverables in accordance with the 6th edition of the GANP	30/09/2022	IIM/SG PTCs	Partially completed	These deliverables to be finalized for submission to APIRG/25
Task 7.	Development of Project Cost Estimation	30/03/2023	IIM/SG PTCs	Partially completed	