

Aerodrome Safety Oversight During COVID – 19 Pandemic



Objectives



Conditions

During COVID - 19

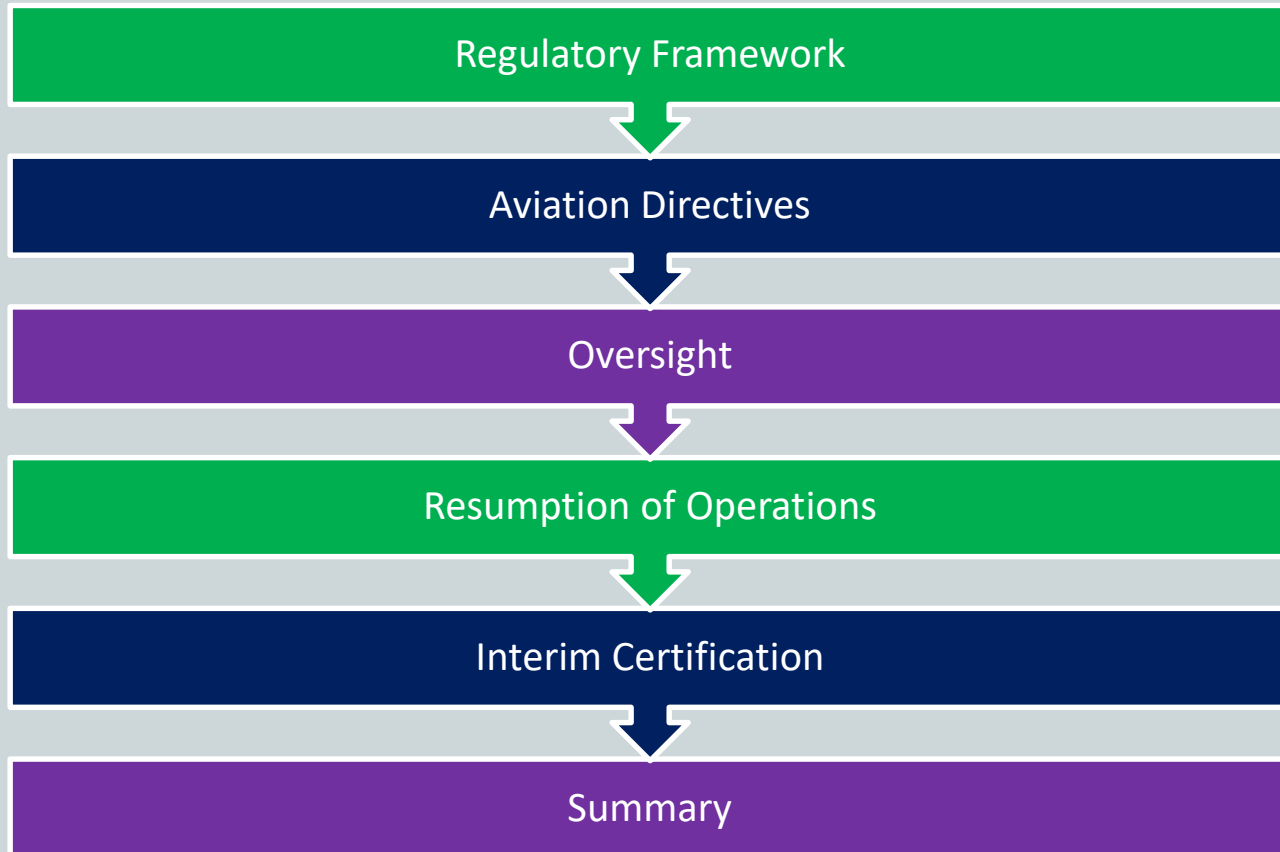
Performance

Carry out safety oversight function

Standard

Inline with National and International requirements

Outline



Regulatory Framework



Primary Legislation

Section 55 (a) ... In the interest of safety or security the Minister, after consultation with the Board, may make regulations within the civil aviation system, ... (a) the use of aerodromes and other facilities...

Section 67 (a)... Executive Director may issue an aviation document for such specified period and subject to such conditions as the Executive Director considers appropriate in each particular case.

Section 38 (6)(a) ...the Executive Director may issue an aviation directive comprised of a permission, approval or procedure, or the imposition of a condition, restriction or prohibition which the Executive Director believes on reasonable grounds to be -

Operational Regulations

NAMCARs, Part 139, Subpart 3: Aerodrome certification....139.03.2 (1) A person may not operate an aerodrome used for international operations unless that person holds a certificate issued by the Executive Director in accordance with this Subpart

NAMCARs, Part 139, Subpart 3: Interim Aerodrome certification....139.03.16 (1) The Executive Director may, under section 67(3) of the Act, issue an interim aerodrome certificate to an applicant authorising the applicant to operate an aerodrome if the Executive Director is satisfied that....

NAMCARs, Part 3, Subpart 4: Directive: aviation and airworthiness....139.04.2 (1)Whenever the Executive Director from time to time issues any aviation directive as contemplated in section 38(6) of the Act....

Aviation Directive



**Amendment of AVIATION DIRECTIVE
NCAA/002/2020
COVID-19 Impact on NCAA Safety &
Security Operations during State of
Emergency and related Lockdown period
(March-June 2020)**

Document: NCAA/003/2020

3.3. Current aviation document holders should note that:

- 3.3.1. The validity period of aviation documents that were in the process of being renewed, but could not be completed before lockdown and/or Stage 2, will expire on 30th of June 2020.
- 3.3.2. The validity period of aviation documents that expired during the lockdown and/or Stage 2 period, will expire on 30th June 2020. Affected document holders are required to make renewal applications by the latter date. With receipt of the aforesaid application the validity period of the aviation documents in this case will expire on 15th July 2020 (i.e., to allow processing of applications by this date).

Aviation Directive



AVIATION DIRECTIVE

Issuance of Interim certificates for NAMCARs Part 139 Categories A, B and C aerodromes

Document: 24/1 - 01

ISSUE DATE 08th June 2020

SCHEDULE

1. Issuance of an interim aerodrome certificate or licence

7.1 Aerodrome operators who intend to operate in terms of either Category A, B or C, **have 90 calendar days** from the effective date of this AD (para. 4 above) to complete the application process by submitting –

7.1.1 an expression of interest;

7.1.2 formal application on a prescribed form;

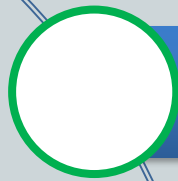
7.1.3 aerodrome manual;

7.1.4 safety Management Manual (Category A, only), and

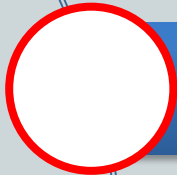
7.1.5 pay the applicable application fee for the intended category as prescribed in NAMCARs, Part 187,

to be eligible for an interim aerodrome certificate in terms of NAMCARs, Part 139.03.16, or interim aerodrome licence in terms of NAMCARs, Part 139.04.16, as the case may be, with conditions and a validity period not exceeding 24 months.

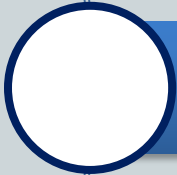
Oversight



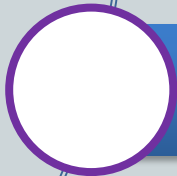
Remote and Rotation



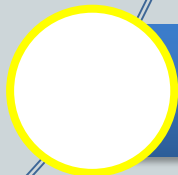
Desktop Audit and Approvals



Self Audit



Virtual meetings



Essential Services – Onsite verification

Resumption of OPS



Namibia Airports Company Limited
 (Registration No. 98/472)
 Established in terms of Act 25 of 1998
 P.O. Box 23061, Windhoek
 154 Independence Avenue
 Sanlam Centre, 5th Floor
 Tel: +264 61 2955000
 Fax: +264 61 2955022
 E-mail: hq@airports.com.na
 Website: www.airports.com.na

29 September 2020

Mr. Reinhardt Gärtner
 The Interim Executive Director
 Namibia Civil Aviation Authority (NCAA)
 Private Bag 12003
 WINDHOEK

Dear Mr Gärtner,

SELF-ASSESSMENT CHECKLIST, RESUMING OF OPERATIONS DURING COVID 19 "PANDEMIC"

Kindly herewith find the attached Hosea Kutako International Airport completed Self-Assessment Checklist, with evidence for the resuming of operations during the COVID 19 "Pandemic".

Yours sincerely,



Bisey Uirab

CHIEF EXECUTIVE OFFICER

NAMIBIA CIVIL AVIATION AUTHORITY



P. Bag 12003
 Aussenplatz, Windhoek,
 Namibia

Self-Assessment checklist: Resuming of operations during COVID - 19

Name of Aerodrome Operator: **Namibia Airports Company (NAC) Limited**
 Aerodrome name: **Hosea Kutako International Airport**
 Dates of assessment: **Friday, 11 September 2020**
 Names and titles of the assessor: **N Pule, Manager Operations and colleagues**

NAM ref.	Protocol question	Reply	Provide Remarks of change / Actions taken	Evidence/Notes/Comments
1 – AERODROME STATUS				
NAMCARs, Part 139	AGA101. Is the Aerodrome Licenced, Certified or Registered?	<input type="checkbox"/> Yes		License valid until 30 November 2020
	AGA103. Does the aerodrome have Emergency Management System in place that includes a procedure for Public Health Emergency	<input type="checkbox"/> Yes		Airport Emergency Plan (AEP), Public Health Procedures approved 18 May 2017
	AGA105 Has the Emergency Management System been activated due to COVID19	<input type="checkbox"/> Yes	Table Top exercise conducted, July 2020	Table Top exercise attendance register
	AGA107 If the answer to AGA105 is yes, has the Emergency Management System been reviewed for effectiveness.	<input type="checkbox"/> Yes	Draft Table Top exercise Comprehensive report and AEP amendments pending submission and approval	Table Top exercise Test Plan
	AGA109 Has the aerodrome operations been affected by the state of Emergency lockdown?	<input type="checkbox"/> Yes	Reduced operational hours and countrywide lockdown due to State of Emergency	Notam on reduced operational hours
AGA111 Is there a need to renew/amend the license status of the aerodrome as a result of the state of emergency lockdown?	<input type="checkbox"/> No			

Phase 1



NAMIBIA CIVIL AVIATION AUTHORITY
P. Bag 12003
Ausspannplatz, Windhoek,
Namibia

Application form for the issuing, or renewal, or amendment of an aerodrome certificate or licence and certificate of intent

Mark the appropriate block:

- Application for the issuing of an aerodrome certificate
- Application for the renewal of an aerodrome certificate/licence
- Application for the amendment of an aerodrome certificate/licence
- Application for the issuance of certificate of intent

1. PARTICULARS OF THE APPLICANT/HOLDER

1.1 Full name: **Namibia Airports Company**

1.2 Trade name: **Namibia Airports Company**

1.3 Physical address: 154 Independence Avenue, Sanlam Centre, 5th Floor	1.4 Postal address: P.O. Box 23061 Windhoek, Namibia Postal Code: 9000
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1.5 Telephone number: +264 (0)61 295 5000	1.6 Email address: uirabb@airports.com.na
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1.7 Legal status of applicant/holder (individual/corporation/company/trust/other - specify):
Company


1.8 Registration number in the case of close corporation/company/trust: **98/472**

Virtual

- 1. Flight Assessment (ascertain safe OPS)
- 2. Pre-application meeting
- 3. Formal meeting


Interim Certificate






NAMIBIA CIVIL AVIATION AUTHORITY
AERODROME INTERIM CERTIFICATE

1. Interim Certificate Number: CATA/001/2020	2. Interim Certificate Expiry Date: 05 May 2022
3. Aerodrome Category: CATEGORY A	4. Aerodrome Reference Code: 4E
5. Rescue and Firefighting Category: CATEGORY 9	
6. Name of Interim Certificate Holder: Namibia Airports Company	7. Name of Aerodrome: Hosea Kutako International Airport
8. Geographical Coordinate of the Aerodrome Reference Point: Latitude: 22°28'52.32266"S Longitude: 17°28'13.80302"E	9. Runway approach type: Primary: Precision Approach CAT I Secondary: Non- Instrument Approach
10. Physical Address of Interim Certificate Holder: 8 th Floor, Sanlam Building 154 Independence Avenue Windhoek	11. Postal Address of Interim Certificate Holder: P. O. Box 23061 Windhoek Postal code:9000
12. Conditions and/or Restrictions to the Aerodrome Interim Certificate: 1. Submit a Compliance Report and Implementation Plan by the 5 th February 2021 2. Implement alternative means of compliance for outstanding Corrective Action Plans (CAPs) by the 5 th February 2021 3. Continue to comply with provisions of NAMCARs Part 139 4. Comply with Aviation Security requirements	
13. I hereby certify that the interim certificate holder has been duly certified in accordance with the Civil Aviation Act of 2016 (Act no. 6 of 2016) read with Part 139 in NAMCARs, (2001), as amended.	




Executive Director of Civil Aviation



05 NOV 2020
PRIVATE BAG 12003
AUSSPANNPLATZ
WINDHOEK

Date of Issue



Private Bag 12003 Windhoek Namibia | (Tel) +264 83 235 2100 | (Web) <http://www.ncaa.com.na>

NCAA:AGA:175 5 November 2020

The Chief Executive Officer
Namibia Airports Company
P.O.Box 23061
Windhoek

SUBJECT: ACKNOWLEDGMENT AND ACCEPTANCE OF THE FORMAL APPLICATION FOR THE ISSUANCE OF AN AERODROME CERTIFICATE FOR HOSEA KUTAKO INTERNATIONAL AIRPORT

Action required:

1. Confirm receipt of the attached Interim certificate
2. Submit a Compliance Report and Implementation Plan by the 5th February 2021
3. Implement alternative means of compliance for outstanding Corrective Action Plans (CAPs) by the 5th February 2021
4. Continue to comply with provisions of NAMCARs Part 139
5. Comply with aviation security requirements



Dear Mr. /Uirab,

Following the formal application meeting, I hereby acknowledge receipt and accept the application package. However, acceptance of the formal application package does not constitute acceptance of the aerodrome operations manual in its current state.

Pursuant to **NAMCARs, Part 139.03.16** it is my pleasure to issue you with an interim certificate referenced **CATA/001/2020**. The Interim certificate will expire on the **5th May 2022**, or the date on which the aerodrome certificate is issued.

Furthermore, the validity of the Interim certificate is subjected to the conditions attached hereto and may be suspended or revoked in accordance with **NAMCARs Part 139.03.9**.

Yours sincerely,

05 NOV 2020
PRIVATE BAG 12003
AUSSPANNPLATZ
WINDHOEK

Mr. Reinhard Gärtner
Interim Executive Director of Civil Aviation

Summary

