



ICAO

**Second Meeting of the APIRG Infrastructure and Information Management Sub-Group (IIM/SG/2),
Dakar, Senegal, 09-11 July 2018**

APPENDIX A

Draft Agenda

Agenda Item 1: Adoption of the Agenda, the Work programme and Election of Chairperson and Vice-Chairperson of the Meeting

Agenda Item 2: Review of the Conclusions/Decisions of the First meeting for the APIRG Infrastructure and Information Management Sub-Group (IIM/SG/1)

Agenda Item 3: Review of the outcome of the APIRG/21st meeting

Agenda Item 4: Status of implementation of the regional projects adopted by APIRG

4.1 AFI Aeronautical Meteorological Regional Projects

4.2 AFI Aeronautical Information Management Regional Projects

4.3 AFI Aeronautical Communication Navigation Surveillance, Infrastructure, Spectrum and Systems Regional Projects

Agenda Item 5: Review of the Term of Reference and Work Programme of the APIRG IIM Sub Group

Agenda Item 6: Review of the draft Conclusions/Decisions of the Second meeting of the APIRG Information and Infrastructure Management Sub-Group

Agenda Item 7: Any other business



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APPENDIX B

Draft Agenda Explanatory Note

Agenda Item 1: Adoption of the Agenda, the Work programme and Election of Chairperson and Vice-Chairperson of the Meeting

Under this agenda item, the meeting will discuss to adopt the draft agenda and the work programme and will elect its Chairperson and Vice Person.

Agenda Item 2: Review of the Conclusions/Decisions of the First meeting for the APIRG Infrastructure and Information Management Sub-Group (IIM/SG/1)

Under this Agenda Item, the meeting will review the status of implementation of the Conclusions and Decisions of the first Meeting of the APIRG IIM Sub Group held in Nairobi, Kenya from 27 to 30 June 2017.

Agenda Item 3: Review of the outcome of the APIRG/21st meeting

Under this Agenda Item, the meeting will review the conclusions and Decisions of the APIRG/21 meeting (held in Nairobi, Kenya from 09 to 12 October 2017) pertaining to the areas of Aeronautical Meteorology (MET) Aeronautical Information Management (AIM), Aeronautical Communication Navigation Surveillance and Spectrum (CNS)

Agenda Item 4: Status of implementation of the AFI IIM regional projects adopted by APIRG

Under this Agenda item the meeting will be provided with the status of implementation of the AFI IIM regional projects adopted by APIRG. In this regards Project, Team Leaders PTL, will be requested to report on the status of implementation and on any hurdles encountered in the coordination of the regional projects

Agenda Item 5: Review of the Term of Reference and Work Programme of the APIRG IIM Sub Group

Under this agenda item the Sub Group will review its Terms of Reference and propose any necessary update for improvement.

Agenda Item 6: Review of the Conclusions/Decisions of the Second meeting of the APIRG Information and Infrastructure Management Sub-Group

Under this agenda item the participants will review, comment and adopt the draft Conclusions/Decisions of the meeting

Agenda Item 7: Any other business

Under this agenda item the meeting will discuss any other items which may have not been captured in the above agenda.



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APPENDIX C

**TERMS OF REFERENCE OF THE INFRASTRUCTURE AND INFORMATION
MANAGEMENT SUB-GROUP (IIM/SG)**

Terms of Reference

Mandate

The IIM/SG SG is established and mandated by APIRG to support the implementation of ICAO Standards and Recommended Practices (SARPs) and carry out specific activities aimed to enable APIRG to discharge its functions and responsibilities in the areas of CNS, AIM and MET.

Key Functions

To carry out these functions, the Sub-Group shall, as guided by APIRG:

- a) Foster the implementation of specific Modules of the ICAO Aviation Systems Block Upgrades (ASBUs) assigned by APIRG.
- b) Carry out implementation projects in support of States, related to the areas of MET, AIM and CNS in accordance with the ASBUs methodology and as guided by the Regional performance objectives, to support States in the implementation of SARPs and regional requirements
- c) Take necessary action to enable coherent planning and implementation of MET, AIM and CNS programmes in the AFI Region, to facilitate the objective of achieving seamlessness in the air navigation system, interoperability and harmonization within the Region and with other Regions.
- d) Keep under review the adequacy of requirements in the areas of MET, AIM and CNS taking into account changes in user requirements, the evolution in operational requirements and technological developments in accordance with the ASBUs methodology.
- e) Identify and collect, State by State, information on deficiencies in the areas of MET, AIM and CNS in accordance with the Uniform Methodology approved Council and the APIRG guidance; analyze and propose solution; report on progress and obstacles beyond the capacity of the sub-group.

Tasks

- a) Analyze, update the list of AIM MET CNS deficiencies in the AFI Region and identify remedial regional projects;
- b) Coordinate (through teleconferences or workshops) planning and implementation of AIM, MET and CNS regional Projects by the specialized Projects Teams;

- c) Assess the statuses of implementation and the efficiency of AIM, MET and CNS infrastructures and systems;
- d) Conduct coordination meetings with the AAO/SG.
- e) Collect materials on IIM projects reporting and monitoring and develop project reports

Working methods

The Sub-Group shall convene at least once every APIRG cycle of meetings taking into consideration the schedule of other APIRG activities. It shall make use of available electronic communication means including teleconferencing to prepare and progress its work in between meetings and keep its members up to date on issues of concern, as well as to discuss specific issues.

Taking into consideration that the SG will be representing the interests of the Region, and that not all APIRG member States will necessarily be represented in an SG, the participating State officials shall be expected to work more as experts in their respective fields, as opposed to delegates attending only to the interests of their States. The SG shall work with minimum of formality.

Composition

The LIM AFI (COM/MET/RAC) RAN meeting in 1988 agreed that the participants in APIRG contributory bodies were to be specialists in the subjects concerned and familiar with the areas under consideration. While every State that is likely to make a valid contribution shall be given an opportunity to participate, the group shall be kept as small as possible, to facilitate efficiency on aspects such as consideration of business, cost, logistics and the application of non-formal working methods.

WORK PROGRAMME

No.	Task Description	Priority	Target Date
1.			
2.			
3.			
4.			
5.			
6.			
7.			

Priority:

- A. High priority tasks, on which work should be speeded up;
- B. Medium priority tasks, on which work should be undertaken as soon as possible, but without detriment to priority A tasks;

- C. Lesser priority tasks, on which work should be undertaken as time and resources permit, but without detriment to priority A and B tasks.



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Attachment D

International Civil Aviation Organization

INFORMATION BULLETIN

1. Venue of the Meeting

The Meeting will take place in the conference room of ICAO Western and Central African (WACAF) Office located, Route de l'Aéroport International Leopold Sedar Senghor, PO Box 38050 Dakar, Senegal. The contacts of the WACAF Office are:

Tel.: (+221) 33 869 24 24
Fax: (+221) 33 820 32 59
Email: icaowacaf@icao.int

2. Languages

The Meeting will be conducted in English and French languages.

3. Opening Session

The Opening Session of the Meeting will take place on **Monday 09 July 2018** at **09:00** hours in the WACAF conference room, where subsequent sessions will also be held.

4. Registration

The registration of participants will take place at the site of the meeting on Monday, **09 July 2018** from **08:00** to **08:30**.

5. Instruction and Documentation

The Meeting will be serviced by Mr. **François-Xavier SALAMBANGA**, Regional Officer CNS of the ICAO Regional Office of Dakar, Secretary of the APIRG IIM/SG, **George BALDEH**, Regional Officer AIM, ICAO Regional Office of Dakar. They will be assisted by Mr. **Harvey Gabriel LEKAMISY**, Regional Officer CNS, ICAO Regional Office of Nairobi and **Vitalis AHAGO** Regional Officer MET of the ICAO Regional Office of Nairobi.

The documentation for the Meeting will be on line and participants are informed to bring laptops for access.

6. Weather and Clothing

Average temperature in Dakar in June is around **25°C**.

7. Passport and visa requirements

Entry visa for temporary visitors to Senegal may be obtained from the Senegalese Embassy or Consulate in their country.

Visas are not required for Nationals from ECOWAS States.

8. Banks

Banks are located not far away from the meeting venue and are opened from **07:40** to **12:15** hours and **13:40** to **15:45** from Monday to Friday.

9. Hotels

A list of recommended hotels is attached hereto.

HOTEL LIST / LISTE DES HOTELS PRIX/PRICE: F. CFA

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
YOFF				
ONOMO HOTEL ****	Route de l'Aéroport – BP 16794 – Dakar/Yoff Tél. +221 33 869 06 10	Fax : 33 820 33 01 onomo.dakar@onomohotel.com http://www.onomohotel.com	53.200 Taxe incluses	54 200
VIRAGE***	Le Virage (Route de l'Aéroport LSS) Tél. +221 33 820 30 80	Fax : 33 820 95 94 viragehotel@gmail.com www.leviragehotel.com Petit-déjeuner (A la carte)	36 600	41 600 Suite : 61 600
OCEAN***	Route de l'Aéroport – Yoff :Tonghor Tel. +221 33 820 00 77	Fax : 33 820 27 37 hotelocean@orange.sn Petit-déjeuner : 3 000 F	28 000	35 000
SARGAL**	Entre Le Virage et l'Aéroport LSS Tél. +221 33 869 75 96	Fax : 33 820 31 20 infos@sargalhotel.com www.sargalhotel.com Petit-déjeuner : 3 500 F	26 100 36 550	32 100 42 500
CITE de l'ERNAM	BP 8001 Route de l'Aéroport Léopold Sédar SENGHOR-Dakar/Yoff TEL : +221 33867 51 13/ +221 33820 92 99/	FAX : +221 33 820 71 04 IDEMoussaBarkireMou@asecna.org	10 000 ventilées 15 000climatisées	
NGOR				
N'GOR DIARAMA***	Route de l'Aéropor – N'Gor Tél. +221 33 820 27 24	ngordiarاما@orange.sn www.ngordairama.com Petit-déjeuner inclus	55 000	60 000
ARCHOTEL**	Virage sur la route de N'Gor Tél. +221 820 41 63	Fax : +221 33 280 42 07 archotel@orange.sn Petit-déjeuner : 4 000 F	30 600 35 600 40 600	36 200 41 200 46 200

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
LA BRAZZERADE**	Plage de N’Gor Tél. + 221 820 03 64	Fax : +221 820 06 83 labrazzerade@orange.sn www.brazzerade.com Petit-déjeuner : 3 500f	25 000 30 000 40 000	
LA MADRAGUE**	Plage de N’Gor près de l’USAID Tél. +221 33 820 02 23	Hotel.sbs@ansa-group.com www .Hotel-madrague.com		
ALMADIES				
KING FAHD PALACE*****	Pointe des Almadies – BP 8181/DAKAR- YOFF Tél. +221 33 869 69 49	Fax : 33 869 69 99 Petit-déjeuner compris reservation.dakar@kingfahdpalacehotels.com	86 000 (Vue Jardin) 102 000 (Vue mer)	100 000 116 000
ALMADIES ****	Pointe des almadies Tel: +221 33 869 54 54	Fax : Petit déjeuner + taxe inclus Email :	56 000	81.000
FLEURS DE LYS **	Route des Almadies Tél. +221 330869 86 87	Fax: +221 33 820 74 20 Petit-déjeuner inclus contact@hotelfleursdelys.dakar.com www.hotelfleursdelys.com	Standard: 60 000	Suite : 120 000
LA RESIDENCE**	Route de la Pointe des Almadies Tél. +221 820 15 35	Fax : 33 868 25 57 info@laresidencedakar.com www.laresidencedakar.com Petit déjeuner compris	55 000	55 000
AIRPORT HOTEL**	Tél. + 221 33 869 78 78 CASINO DU CAP-VERT	Fax : 33 820 27 44 saccvhotel@orange.sn Petit-déjeuner : 4 500 F	49 600	57 200
SENEGANNE***	Route de N’Gor (Croisement Almadies) + 221 33 820 12 33	Fax: Non fonctionnel seneganne@orange.sn www.seneganne.com Petit-déjeuner : 5 000 F	45 000	50 000
AMBRE ***	Route de N’Gor (Croisement Almadies) Tél. +221 33 820 63 38	Fax : 33 820 63 38 info@ambre.sn www.ambre.sn Petit-déjeuner : 3 000 F	42 600	45 600

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
LA DETENTE BLEUE***	Route de la Pointe des Almadies Tél. +221 33 820 39 75	Fax : 33 820 38 49 ladetente@orange.sn ; Petit-déjeuner compris www.hotel-ladetente.com	39 500	47 000
AZUR**	Route de la Pointe des Almadies	Fax : 33 820 23 06 hotelazursenegal@yahoo.fr www.hotelazursenegal.com Petit-déjeuner inclus	36 000	45 000
RESIDENCE MADAMEL***	Route de la Pointe des Almadies Tél. +221 33 869 59 64	Fax. 33 869 42 45 contact@dalalhotels.com Petit-déjeuner compris www.residencemadamel.com	35 600	51 200
LE LODGE***	Route de la Pointe des Almadies Tél. +221 33 869 03 45	Fax : 33 869 03 50 hotellodge@orange.sn Petit-déjeuner : 4 500 F www.lodgedesalmadies.com	34 800 37 800 41 100	35 400 38 400 41 700
FANA***	Route de la Pointe des Almadies Tél. +221 33 820 06 06	Fax : 33 820 69 69 fanahotel@orange.sn Petit-déjeuner : 3 500 F www.sortiradakar.com/fiches/fana	33 600 38 600	39 200 44 200
QUEST FOIRE				
GALLE YANGUE ***	14-20, Ouest Foire Tél. +221 865 15 45	Fax: Non fonctionnel Dnfay2000@yahoo.fr Petit-déjeuner : 3 500 F 25 600	30 600	
CORNICHE/PLATEAU				
Radisson Blu ****	Route de la Corniche ouest BP 16868 Dakar Fann, ☎ +221 33 869 33 33	Fax : +221 33 869 33 66 info.dakar@radissonas.com http://www.radissonblu.com/hotel-dakar	130.000	

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
TERROUBI****	Bd Martin Luther King Corniche-Ouest – Tél. 33 839 90 39	Fax: 33 839 90 45 reservation@terroubi.com	Vue jardin 100 000 Vue de mer 108 000	Vue jardin 107 000 Vue de mer 126 000
Teranga*****	Place de l'Indépendance (Rue Carnot x Colbert) B.P. 3380 ☎ 33 849 49 94	Fax : 33 823 50 01 dakar.reservation@accor.com/teranga@ns.arc. sn <i>navette aéroport-hotel-aéroport gratuite</i> Petit déjeuner : 6.500	Vue/ville 76 500 Vue/mer 93.000	94.000
NOVOTEL ****	Avenue Abdoulaye Fadiga BP 2073 ☎ 33 849 49 94 / 33 849 61 61	Fax. (+221) 33 823 89 29 dakar.reservation@accor.com <i>navette aéroport-hotel-aéroport gratuite</i> <i>Petit-déjeuner +Taxe inclus</i>	71.850	81.850
Lagon 2****	Route de la Corniche-Est ☎ 33 889 25 25 - 33 82360 31	33 823.77.27 <i>Petit-déjeuner + taxe inclus</i> lagon1@sentoo.sn	72.500	82.000
Savana****	Pointe Bernard Petite Corniche BP 6096 Dakar ☎ 33 849 42 42	33 849 42 43/ 33 823 85 86 hotel@savanna.sn <i>Petit-déjeuner + taxe inclus</i>	65.600	70.200
Café de Rome****	30, Bd de la République Tél. 33 849 02 00	Fax: 33 823 63 84 Hotel.resa@anfa-group.com <i>Petit déjeuner : à la carte</i>	59.000	73.000
La Croix du Sud***	20, Avenue du Roi Hassane II (Ex Avenue Albert Sarraut) ☎ 33 889 78 78	croixsud@orange.sn Petit-déjeuner +taxe inclus	51 000	62 000
Sohkamon****	Boulevard Roosevelt x Nelson Mandela Dakar ☎ 33 889 71 00	33 823 59 89 hotelsokhamon@sentoo.sn <i>Petit-déjeuner : 5 500 CFA</i>	44 200 64 000	48 700 68 500

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
Faidherbe***	Avenue Faidherbe x Raffanel B.P. 3197 Dakar ☎ 33 889 17 50 – 33 889 17 40	faidherbe@orange.sn Climatisé+TV📺 Petit-déjeuner +taxe inclus	42 800	55.000
Farid***	51, Rue VINCENS B.P. 1514 ☎ 33 821 61 27	33 821 08 94 PD : 4 000	40.500	44.900
Al Afifa***	46 Rue Jules FERRY B.P. 3474 ☎ 33 889.90.90	33 823 88 39 gmbafifa@orange.sn Petit déjeuner 3 600	38 350	42 050
Ganale ***	38, Rue Amadou A. NDOYE ☎ 33 889 44 44 / 33 822 34 30	ganale@sentoo.sn Petit-déjeuner +taxe inclus	40.200	51.400
Nina***	Rue du Dr. Theze X Rue A.a. Ndoye ☎ 33 889 01 20 - 33 889 01 81	hotelnina@sentoo.sn Petit-déjeuner +taxe inclus	38.000	50.000
Miramar***	25-27, Rue Félix FAURE ☎ 33 823 20 97 (near/près UNESCO)	33 823 35 05 <i>Petit déjeuner: 2 500 CFA</i>	29 400	35.800
Plateau**	62, Rue Jules FERRY B.P. 2906 ☎ 33 823 44 20 33 823 15 26 33 823 47 80	33 822 50 24 <i>Petit-déjeuner: 3 000 CFA</i>	26.000	30.000
Al Baraka***	35, Rue El Hadj A. K. Bourgi, B.P. 578 ☎ 33 822 55 32	33 821 75 41 <i>Petit-déjeuner: 3 500 F</i>	25.600	31.200
Océanic**	Rue de Thann (Marché Kermel) ☎ 33 822 20 44 - 33 822 17 18	33 821 52 28 <i>Petit-déjeuner: 2 500 CFA</i>	21.600	25.800
Saint Louis Sun**	68, Rue Félix FAURE ☎ 33 822 25 70	33 822 46 51 <i>Petit-déjeuner: 2 500 CFA</i>	21 700	27.650

* Special rates for ICAO. (Delegates should specify that they are attending an ICAO workshop).
Tarifs spéciaux pour l'OACI. (Les délégués doivent préciser qu'ils participent à une réunion OACI).

** Reservation may be requested by fax or e-mail and may indicate ICAO rates

Les réservations doivent être faites par fax ou par courriel en indiquant le tarif OACI

*** Hotel can provide transport from and to the airport at their own expense (Delegates should specify if they need transport)

Hôtel pouvant transporter les délégués à partir de l'aéroport et à leur départ de l'hôtel à leur propre charge (Les délégués doivent le préciser en faisant leur réservation.