

INTERNATIONAL CIVIL AVIATION ORGANIZATION  
WESTERN AND CENTRAL AFRICAN OFFICE

**Operational Skills development workshop for the transition from AIS to AIM for  
CAA's and ANSP's in the WACAF States (Dakar, Senegal, 28 May - 1 June 2018)**

**Draft Agenda**

**Workshop should be followed up with teleconferences every second month to discuss  
challenges and monitor progress.**

Day 1	1. Regional and Global Requirements ( <i>Set the scene</i> )	presentation	ICAO
	2. Change management ( <i>Prepare for changes</i> )	presentation	IATA
	3. Customer Service ( <i>Building and maintaining customer relationships</i> )	presentation	IATA
	4. The new ICAO AIM document framework	presentations	IATA / ICAO / EC
	4.a) Annex 15 - Amendment 40	presentation	IATA / ICAO / EC
	4.b) PANS-AIM document – Doc 10066	presentation	IATA / ICAO / EC
	4.c) AIS (AIM) Manual – Doc 8126	presentation	IATA / ICAO / EC
	4.d) Annex 4 – Amendment 60	presentation	IATA / ICAO / EC
Day 2	5. Transition from AIS to AIM	presentations	IATA / ICAO / EC
	5.a) General review of the status of transition for WACAF	Presentations	IATA / ICAO / EC
	5.b) Presentation from CAA/ANSP about transition progress	Exercise	ALL
	5.c) Status of transition	Exercise	ALL
	5.d) Problems encountered	Exercise	ALL
	5.e) Next steps	Exercise	ALL
	5.f) Lessons learned	Exercise	ALL
	5.g) Brainstorming on how to continue the pragmatic implementation of the transition	Group Discussions and Exercise	ALL
	6. AIRAC adherence	Presentations	IATA / ICAO / EC
	7. Quality Management System (QMS)	Presentations	IATA / ICAO / EC
Day 3	8. Static Data Procedures	Group Discussions and Exercise	ALL
Day 4	9. Dynamic Data Procedures	Group Discussions and Exercise	ALL

Day 5.	10. Integrated aeronautical information database (IAID)	Presentations	IATA / ICAO / EC
	10.a) AIXM model	Presentations	IATA / ICAO / EC
	10.b) Provision of AIS/AIM products and services based on IAID	Presentations	IATA / ICAO / EC
	10.c) eAIP, NOTAM, PIB, Charting, etc	Presentations	IATA / ICAO / EC
	10.d) Aeronautical Data Quality	Presentations	IATA / ICAO / EC
	10.e) Data sets	Presentations	IATA / ICAO / EC
	11. Close-out	Group Discussions	ALL

The list of above topics will be spread over the 5 days of the workshop according to participants expectations  
Participants are requested to bring from their office:

- NOTAM checklist for 3 months
- NOTAM summaries for 3 months
- 3-4 examples of the PIB (both international and domestic) that are provided to crews
- List of valid publications (amendments, supplements, circulars, etc.)

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