



1. Regional Awareness Seminar on the AFI Air Traffic Management Volcanic Ash Douala, Cameroon, 4-7 September 2017; and

2. Coordination Meeting of Flight Information Regions (FIRs), Douala, Cameroon, 8 September 2017.

INFORMATION BULLETIN

1. Site of the workshop

The workshop will be hosted by Cameroon Civil Aviation Authority (CCAA) from 4 to 8 September 2017 at the Hotel SAWA located at the 488, rue de Verdun-Bonanjo, Douala, Cameroon.

Contact Persons

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Languages

The Seminar will be conducted in English with simultaneous French interpretation. Documentation will be in English.

Visas

Participants should ensure that their travel documents and visa are valid prior to their departure to Cameroon. Participants from countries where there are no Cameroon embassies can obtain visa upon arrival at the Douala International Airport against the payment of 50 000 CFA Francs (\$100). They will have to send copies all their valid passport to the Local Organizing Committee (LOC) team.

Hotel Information

A list of recommended hotels is attached herewith. Participants may make booking directly or communicate their preferred hotels to the LOC team to do the bookings on their behalf.

Health

Participants must ensure they obtain travel insurance from their home country for the duration of their stay in Cameroon, though not mandatory

Presentation of yellow fever certificate at the point of entry is mandatory for all countries. Failure to produce a certificate will result in Port Health officials vaccinating the passenger for a fee.

Weather and local time information

The month of September is **very rainy** in Douala with 25 rainy days. The minimum relative humidity is 76% and the maximum is 96% with the lowest temperature being **23 °C** and highest temperature being 29°C. During that month Douala actually experiences a lot of line squalls with heavy rain.

Douala local time is GMT+1, It is fixed across the country.

Local Currency and Foreign Exchanges Rates

The official currency in Cameroon is the CFA Franc (FCFA). The current exchange parity is set at: US\$1 = **590 XAF** and €1 = 656 XAF

Credit cards and travellers cheques are accepted in most establishments. Most shops and hotels accept Visa Cards.

Language

The Official Languages of the Cameroon are French and English.

Hours of business

The working week in Cameroon runs from Monday to Friday (**0730-1530hrs**) with Saturday and Sunday being non official working days.

Local Transportation

Transport will be provided from the airport to the hotel during arrival and departure of participants. Buses will also be available to commute participants from their hotel to the seminar venue and back to the hotel at end of the seminar each day.

Electrical Supply

Local voltage is 220/240 V 50 Hz

Telephones

Sim cards of the following mobile operators (MTN, Orange, Nextel,) can be purchased at shops or with assistance by LOC Members.

LIST OF HOTELS

HOTEL	TELEPHONE	AMOUNT (SINGLE)	E-MAIL/Website
Hôtel SAWA	+237 233 50 14 00	56 000 FCFA (\$ 92) (52 000 FCFA from 10 rooms)	info@hotelsawa.biz www.hotelsawa.com
AKWA PALACE	+237 233 42 26 01 +237 233 42 26 75	100 000 FC FA (\$ 170)	contact@hotel-akwa-palace.com sce.reservations@hotel-akwa-palace.com
SAFANA HOTEL	+237 243 17 36 30	-15 000 FCFA -25 000 FCFA	saffanahotel@yahoo.com
S.E.H.T – JET HOTEL	+237 699 80 08 72 +237 690 06 74 04	-28 000 FCFA -40 000 FCFA	jethotel@gmail.com www.jethotelcam.com