



**INTERNATIONAL CIVIL AVIATION ORGANIZATION
WESTERN AND CENTRAL AFRICAN OFFICE**

**Twenty Second Meeting of the AFI Satellite Network Management Committee
(SNMC/22)
(Lomé, Togo, 15-19 December 2014)**

INFORMATION BULLETIN

1. VENUE, HOST AND SERVICE

1.1. The twenty-second meeting of the AFI Satellite Network Management Committee (SNMC/22) will be held from the 15th to 19th December 2014 at the **EDA OBA HOTEL** located within the central district, Lomé about 10 MN drive from Gnassingbé Eyadéma International Airport.

1.2 The meeting will be hosted by ASECNA and the contacts persons for the meeting are:

M. MEDEZI Tagba-Damsou
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Email : medezitag@asecna.org

Mr ATISSO Aholouedji Komlan
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1.3 The meeting will be serviced by Mr . François Xavier SALAMBANGA, Regional Officer CNS for Western and Central Africa Office, Dakar (Senegal), Secretary of SNMC.

2. WORKING LANGUAGE

The meeting will be conducted in the English language only. The use of paper will be reduced to the strict minimum. It is therefore requested the participants to bring their laptops.

3. HOTEL INFORMATION

A list of recommended hotels is attached herewith.

Participants are requested to make their own hotel reservations or send registration with the preferred hotel to ASECNA to assist for booking.

The following ASECNA personnel could assist participants with Hotel bookings:

Mr ATISSO Aholouedji Komlan
Représentation de l'ASECNA au TOGO
Responsable des Opérations
Tel : 00228 90119877
Email : ATTISSOAho@asecna.org

Mr. ANOBA Yao Kuma
Représentation de l'ASECNA au TOGO
Chargé Maintenance IRE
Tel : 00228 90119861
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4. TRANSPORTATION

Gnassingbé Eyadéma International Airport, is situated about 03 km from the city centre. Taxis are readily available.

Means of transport will be made available to the participants for their transportation from the hotel to the meeting.

5. WEATHER AND LOCAL TIME INFORMATION

December in Lome is generally cloudy in the morning with few cloudy the rest of the day. Predominance of the wet mist in the early morning and isolated thunderstorm outbreaks can be observed the afternoon. Relative humidity: variation on average between 60 and 95%. The temperature is between 25 °C and 34°C. The local time in TOGO is UTC.

6. PASSEPORTS AND VISAS

Nationals ECOWAS can enter freely in Togo, without a visa, with a valid passport or a valid national identity card.

Foreigners not members of ECOWAS countries must be in possession of a passport with entry visa into Togolese territory. However, there is a possibility to obtain the visa on arrival at the airport in Lome. The cost of visas with a maximum duration of one (01) month is variable according to the origin of area. These costs vary between ten thousand francs (10,000 FCFA) and twenty-five

thousand (25,000 F) CFA francs. For example, for countries below the cost of visa at the Gnassingbe Eyadema international airport amounts to:

- Tchad, Centrafrique, Guinée Equatorial, Europe countries : 10 000 F ;
- South Africa : 15 000 F ;
- Mauritanie, Gabon, Cameroun : 25000 F.

N.B: *The initial period of the visa at the airport is seven (07) days and the holder will have to go during this period at the passports Service of Lomé to extend the validity to one (01) month if necessary.*

7. HEALTH

A valid yellow fever vaccination certificate is required. However passengers can get the Yellow Book and be vaccinated against yellow fever at the airport for a total of ten thousand five hundred (10,500 F) CFA francs.

Participants must have a valid insurance for coverage of all medical care during their stay in Togo. CHU - Lome national hospital is 15 minutes' drive to EDA OBA HOTEL.

8. LOCAL CURRENCY AND FOREIGN EXCHANGE RATES

The currency used in Togo is the Franc CFA (XOF). All banking institutions provide exchange facilities. All Banks operate from 7:30 to 12:30 UTC and from 13h30 to 17:00 UTC from Monday to Friday.

There are few banks at the Airport and many in the Central Business District. Automated Teller Machine (ATM) services are available

Credit cards and traveler's cheques are accepted in most establishments. Most shops and hotels accept visa cards.

9. ELECTRICITY SUPPLY (220V)

French electrical outlets are used in Togo. It is therefore necessary to provide adapters where your electrical outlets are different.

10. TELEPHONES

From abroad dial +228 followed by the required number.

There are several mobile operators including TOGOCEL, MOOV, ILLICO

The meeting room is equipped with internet access by Wi-Fi.

11. EMERGENCY NUMBERS

Police emergency: 117, firefighters Sapper: 118

LIST OF HOTELS IN LOME

Country access code : +228

HOTEL	ADDRESS	TELEPHONE/FAX (Country code : +228)	TYPE OF ROOM	RATE IN F CFA	ESTIMATED TIME INSTEAD OF THE MEETING	WEB SITE/E-MAILS
Hôtel EDA OBA Meeting place	Bd. Eyadéma, face Lycée Technique de Tokoin BP 3481	Tel : 22 20 18 18 / 22 20 75 76 <u>Contact person:</u> Mrs. EKUE Dédé Cel : 90 14 71 95	Large standard bed	51 000		www.edaoba.com hoteledaoba@yahoo.fr
			Double bed	72 000		
			Privilege	66 000		
			Suite Eda Oba	85 000		
			Suite junior	111 000		
			Suite ministry	161 000		
				<i><u>NB/</u> Breakfast and tax included</i>		
Hôtel SARAKAWA	Boulevard du Mono BP 2232 <i>air-conditioned rooms / Wifi available</i>	Tel : 22 27 65 90 Fax : 22 21 87 11 <u>Contact person :</u> Mr. Jean YENA Cel : 98 40 22 06	Standard site view city	117 300	25mn	reservation@sarakawa-hotel.com
			Standard site view sea	120 400		
				<i><u>NB/</u> Including breakfast and excluding tax. (1000 FCFA).</i>		

Hôtel PALM BEACH	1, Boulevard de la Republique-BP 2252	Tel : 22 21 85 11 Fax : 22 21 87 11 <u>Contact person</u> Mr. GANYO Golo Cel : 92 97 96 58	Deluxe Suite Privilege Suite Royale Suite Impériale	95 000 140 000 180 000 220 000 <i>NB/ Breakfast and tax not included</i>	30mn	www.palmbeachtogo.com palmbeachtogo@palmbeachtogo.com
Hôtel IBIS	Boulevard du Mono <i>air-conditioned rooms / Wifi available</i>	Tel : 22 21 24 85 Cel : 99 59 00 52 <u>Contact person</u> : Mme Juliette Lawson Cel : 99 59 00 52	Standard site view city Standard site view sea	61 520 65 300 <i>Including breakfast and excluding tax.</i>	30 mn	www.accorhotels.com h5268-sl@accor.com
Hôtel SAINT THOMAS	3, Boulevard de la PAIX Face Colombe de la PAIX <i>air-conditioned rooms / Wifi available</i>	Tel : 22 21 51 99 / 22 21 87 05 <u>Contact person</u> : Mme Nathalie LAWSON Cel : 90 75 58 79	Junior single Junior double Senior single Senior double Privilege single Privilege double Suite Saint Thomas single Suite Saint Thomas double	34 950 39 800 44 285 49 135 46 000 50 000 60 000 <i>NB/ Breakfast and tax not included</i>	05mn	www.sewanou.com residences@sewanou.com

Hôtel SAINT MANICK		Tel : 22 20 16 04 Contact person : Mr. Ganèva Kuassi SOTODJI Cel : 90 90 98 06 / 22 48 80 71	Standard Privilege Suite (furnished living room) Suite VIP	23 000 28 000 41 000 73 000 <i>Breakfast and tax included .</i>	10mn	www.hotelsaintmanick-togo.com hotel_st_manick@yahoo.fr
Hôtel MAGNIFICAT	12 BP 82 Grand marché de Lomé en face de l'immeuble CCO, non loin de GOYI SCORE	Tél : 22 20 96 91 Fax : 22 20 96 92 Contact person : Mme Yvette Akoko ADANLETE Cel : 90 95 36 06	Lilas (senior) Rosette (privilège) Charme (privilège confort) Suite Magnificat	30 000 34 500 39 000 62 500 <i>NB/ Breakfast and tax included</i>	20/25mn	www.leshotelsmagnificat.com hotelmagnificat@gmail.com
Hôtel SANCTA MARIA	Boulevard du Mono entre le Restaurant Chinois GOLD CROWN et le Supermarché CHAMPION BP : 08 BP 80212	Tel : 22 22 92 92 / 22 22 93 93 Fax : 22 22 93 94 Contact person : Mme Séréna TETE BENISSAN Cel : 91 20 34 75	Standard Privilège Suite	75 000 85 000 115 00 <i>NB/ Breakfast and tax included</i>	30 mn	www.hotelsanctamaria.com reservations@hotelsanctamaria.com

Hôtel PELICAN	BP: 756 2 rue de la roche ABLOGAME non loin du Siège ECOBANK	Tel : 22 71 95 16 / 22 37 72 96 Fax : 22 71 95 17 Contact person : Mme Hortence KANYI Cel : 90 23 81 12 / 99 64 86 42	Aquilos Double Pelican Suite	36 000 36 000 36 000 36 000 <i>NB/ Breakfast and tax included</i>	30mn	www.hotel-pelican.com contact@hotel-pelican.com
Hôtel VAL D'OR	BP : 60197 573, angle Rue Djidodo, Rue Tokpli, Ablogamé N°1	Tel : 22 20 40 22 Contact person : Mr. Guy K. AGBO Cel : 91 55 17 25 / 99 44 67 69	Single Double	14 000 23 000 <i>NB/ Excluding breakfast and Including tax</i>		valdorhotel@yahoo.fr
Hôtel KRIMAS	BP: 1003 59, Bd. du Mono	Tel : 22 22 30 05 / 22 22 30 04 Fax : 22 22 26 92 Contact person : Mr. MARTIN Cel: 90 14 53 32 Mr EDWARD Cel 90 92 62 33	Standard Double Large Suite	45 000 45 500 54 000 90 000 <i>NB/ Excluding breakfast and Including tax</i>	25/30 mn	info.reservationkrimas@gmail.com www.hotelkrimas.com

M'RODE	Rue, Assolie Souza Nétime, Quartier OCAM Oro, non loin du Restaurant «Festival des Glaces » BP : 61688	Tel : 22 20 70 00 Cel: 90 98 17 36 / 99 31 06 59 Fax : 22 20 28 78 Contact person : Mme AGBLEVON E. Véronique Cel : 90 98 17 36	Suite impériale Mini suite Room Gold Room Sylver	190 000 80 000 60 000 40 000 <i>NB/ P Breakfast and tax included</i>	20/25mn	booking.mrode@gmail.com / contact@hotel-lome- mrode.com <a href="http://www.hotel-lome-
mrode.com">www.hotel-lome- mrode.com
Hôtel EXCELLENCE	Rue des hydrocarbures à côté de CICA TOYOTA – TOGOGAZ Quartier Tokoin SOTED BP : 8843	Tel : 22 22 11 05 Fax : 22 22 11 07 Contact person : M r. AMOUZOU Cel : 90 03 36 88 Illico : 22 34 08 36	Standard single ou double) Privilège (single ou double) Suite medium standing Suite high standing	25 000 35 000 45 000 55 000 <i>NB/ Breakfast and tax included</i>	7/10mn	<a href="http://www.hoteltogo.net/hotelex
cellence">www.hoteltogo.net/hotelex cellence hotelexcellence@yahoo.fr
Hôtel PARADISE	Boulevard du 13 Janvier En face de DHL BP : 7701 Nyekonakpoé	Tel : 22 22 34 77 Fax : 22 22 36 84 Contact person : M r. AKUE Cel : 90 08 30 62	Simple Simples Supérieures Confort Confort Supérieur Suite Junior Suite Privilège	55 000 70 000 75 000 80 000 90 000 100 000	20 mn	<a href="http://www.hotel-lome-
paradise.com">www.hotel-lome- paradise.com hotelparadise.lome@gmail.c om

			Suite Royale	115 000 <u>NB/</u> Including breakfast and Excluding tax		
Hôtel de l'AÉROPORT	Angle Route de l'Aéroport, 97, Rue Solayo en face de CERFER -BP : 10318 <i>air-conditioned rooms / Wifi available</i>	Tel : +228 22610446	Simple Room	21 000 Transport A/R : 3000 /day	15 mn	hotelaeroportogo@yahoo.fr
Hôtel MEMORIAL	<i>air-conditioned rooms / Wifi available</i>	Cel : +228 90 01 12 65 Fax : 22 61 46 07 Tel : +228 22 61 46 07 BP : 30279 Hountikomé	Simple Room	16 000 21 500 25 000 Transport free	20mn	
Hôtel EL DORIA	Hedzranawoé non loin de l'aéroport <i>air-conditioned rooms / Wifi available</i>	Tel : 22261736	Simple Room Double Room Suite	26 000 36 000 70 000/ 80 000 Transport 3000 / day With breakfast	20 mn	

