



**INTERNATIONAL CIVIL AVIATION ORGANIZATION  
WESTERN AND CENTRAL AFRICAN OFFICE**

**Twenty-second Meeting of the AFI Satellite Network Management Committee  
(SNMC/22)  
(Lomé, Togo, 15-19 December 2014)**

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**INFORMATION BULLETIN**

**1. VENUE, HOST AND SERVICE**

1.1. The twenty-second meeting of the AFI Satellite Network Management Committee (SNMC/22) will be held from the 15<sup>th</sup> to 19<sup>th</sup> December 2014 at the **EDA OBA HOTEL** located within the central district, Lomé about 10 MN drive from Gnassingbé Eyadéma International Airport.

1.2 The meeting will be hosted by ASECNA and the contacts persons for the meeting are:

*M. MEDEZI Tagba-Damsou*  
*Représentant de l'ASECNA au TOGO*  
*Tel : 0022890057538*  
*Email : [medezitag@asecna.org](mailto:medezitag@asecna.org)*

*Mr ATISSO Aholouedji Komlan*  
*Représentation de l'ASECNA au TOGO*  
*Responsable des Opérations*  
*Tel : 00228 90119877*  
*Email : [ATTISSOaho@asecna.org](mailto:ATTISSOaho@asecna.org)*

*Mr. ANOBA Yao Kuma*  
*Représentation de l'ASECNA au TOGO*  
*Chargé Maintenance IRE*  
*Tel : 00228 90119861*  
*Email : [ANOBAYao@asecna.org](mailto:ANOBAYao@asecna.org)*

*Mr. SOUGUE Bissa*  
*ASECNA-DG/Direction de l'Exploitation Technique(DAKAR)*  
*Responsable Exploitation des Télécommunications*  
*Tel : 00221338695749 / 00221 77 654 23 55*  
*Email : [souguebis@asecna.org](mailto:souguebis@asecna.org); [sougue@voila.fr](mailto:sougue@voila.fr)*

1.3 The meeting will be serviced by Mr. François Xavier SALAMBANGA, Regional Officer CNS for Western and Central Africa Office, Dakar (Senegal), Secretary of SNMC.

## **2. WORKING LANGUAGE**

2.1 The meeting will be conducted in the English language only. The use of paper will be reduced to the strict minimum. It is therefore requested the participants to bring their laptops.

## **3. HOTEL INFORMATION**

3.1 A list of recommended hotels is attached herewith.

Participants are requested to make their own hotel reservations or send registration with the preferred hotel to ASECNA to assist for booking.

The following ASECNA personnel could assist participants with Hotel bookings:

*Mr ATISSO Aholouedji Komlan*  
*Représentation de l'ASECNA au TOGO*  
*Responsable des Opérations*  
*Tel : 00228 90119877*  
*Email : [ATTISSOaho@asecna.org](mailto:ATTISSOaho@asecna.org)*

*Mr. ANOBA Yao Kuma*  
*Représentation de l'ASECNA au TOGO*  
*Chargé Maintenance IRE*  
*Tel : 00228 90119861*  
*Email : [ANOBAYao@asecna.org](mailto:ANOBAYao@asecna.org)*

## **4. TRANSPORTATION**

4.1 Gnassingbé Eyadéma International Airport, is situated about 03 km from the city centre. Taxis are readily available.

4.2 Means of transport will be made available to the participants for their transportation from the hotel to the meeting.

## **5. WEATHER AND LOCAL TIME INFORMATION**

5.1 December in Lome is generally cloudy in the morning with few cloudy the rest of the day. Predominance of the wet mist in the early morning and isolated thunderstorm outbreaks can be observed the afternoon. Relative humidity: variation on average between 60 and 95%.

The temperature is between 25 °C and 34°C.

The local time in TOGO is UTC.

## **6. PASSEPORTS AND VISAS**

6.1 Nationals ECOWAS can enter freely in Togo, without a visa, with a valid passport or a valid national identity card.

Foreigners not members of ECOWAS countries must be in possession of a passport with entry visa into Togolese territory. However, there is a possibility to obtain the visa on arrival at the airport in Lome. The cost of visas with a maximum duration of one (01) month is variable according to the

origin of area. These costs vary between ten thousand francs (10,000 FCFA) and twenty-five thousand (25,000 F) CFA francs. For example, for countries below the cost of visa at the Gnassingbe Eyadema international airport amounts to:

- Tchad, Centrafrique, Guinée Equatoriale, Europe countries : 10 000 F ;
- South Africa : 15 000 F ;
- Mauritanie, Gabon, Cameroun : 25000 F.

**N.B:** *The initial period of the visa at the airport is seven (07) days and the holder will have to go during this period at the passports Service of Lomé to extend the validity to one (01) month if necessary.*

## **7. HEALTH**

7.1 A valid yellow fever vaccination certificate is required. However passengers can get the Yellow Book and be vaccinated against yellow fever at the airport for a total of ten thousand five hundred (10,500 F) CFA francs.

Participants must have a valid insurance for coverage of all medical care during their stay in Togo. CHU - Lome national hospital is 15 minutes' drive to EDA OBA HOTEL.

## **8. LOCAL CURRENCY AND FOREIGN EXCHANGE RATES**

8.1 The currency used in Togo is the Franc CFA (XOF). All banking institutions provide exchange facilities. All Banks operate from 7:30 to 12:30 UTC and from 13h30 to 17:00 UTC from Monday to Friday.

There are few banks at the Airport and many in the Central Business District. Automated Teller Machine (ATM) services are available

Credit cards and traveler's cheques are accepted in most establishments. Most shops and hotels accept visa cards.

## **9. ELECTRICITY SUPPLY (220V)**

9.1 French electrical outlets are used in Togo. It is therefore necessary to provide adapters where your electrical outlets are different.

## **10. TELEPHONES**

10.1 From abroad dial +228 followed by the required number.

There are several mobile operators including TOGOCEL, MOOV, ILLICO

The meeting room is equipped with internet access by Wi-Fi.

## **11. EMERGENCY NUMBERS**

Police emergency: 117, firefighters Sapper: 118

**LIST OF HOTELS IN LOME**

Country access code : +228

HOTEL	ADDRESS	TELEPHONE/FAX (Country code : +228)	TYPE OF ROOM	RATE IN F CFA	ESTIMATED TIME INSTEAD OF THE MEETING	WEB SITE/E-MAILS
<b>Hôtel EDA OBA</b> <b>Meeting place</b>	<b>Bd. Eyadéma, face Lycée Technique de Tokoin BP 3481</b>	<b>Tel : 22 20 18 18 / 22 20 75 76</b>  <u>Contact person:</u> <b>Mrs. EKUE Dédé</b> <b>Cel : 90 14 71 95</b>	<b>Large standard bed</b>	<b>51 000</b>		<a href="http://www.edaoba.com">www.edaoba.com</a> <a href="mailto:hoteledaoba@yahoo.fr">hoteledaoba@yahoo.fr</a>
			<b>Double bed</b>	<b>72 000</b>		
			<b>Privilege</b>	<b>66 000</b>		
			<b>Suite Eda Oba</b>	<b>85 000</b>		
			<b>Suite junior</b>	<b>111 000</b>		
			<b>Suite ministry</b>	<b>161 000</b> <i><u>NB/</u> Breakfast and tax included</i>		
<b>Hôtel SARAKAWA</b>	Boulevard du Mono BP 2232  <i>air-conditioned rooms / Wifi available</i>	<b>Tel : 22 27 65 90</b> <b>Fax : 22 21 87 11</b> <u>Contact person :</u> <b>Mr. Jean YENA</b> <b>Cel : 98 40 22 06</b>	<b>Standard site view city</b>	<b>117 300</b>	25mn	<a href="mailto:reservation@sarakawa-hotel.com">reservation@sarakawa-hotel.com</a>
			<b>Standard site view sea</b>	<b>120 400</b>  <i><u>NB/</u> Including breakfast and excluding tax. (1000 FCFA).</i>		

<b>Hôtel PALM BEACH</b>	1, Boulevard de la Republique-BP 2252	Tel : 22 21 85 11 Fax : 22 21 87 11 <u>Contact person</u> Mr. GANYO Golo Cel : 92 97 96 58	Deluxe Suite Privilege Suite Royale Suite Impériale	<b>95 000</b> <b>140 000</b> <b>180 000</b> <b>220 000</b> <i>NB/ Breakfast and tax not included</i>	30mn	<a href="http://www.palmbeachtogo.com">www.palmbeachtogo.com</a> <a href="mailto:palmbeachtogo@palmbeachtogo.com">palmbeachtogo@palmbeachtogo.com</a>
<b>Hôtel IBIS</b>	Boulevard du Mono  <i>air-conditioned rooms / Wifi available</i>	Tel : 22 21 24 85 Cel : 99 59 00 52 <u>Contact person :</u> Mme Juliette Lawson Cel : 99 59 00 52	Standard site view city Standard site view sea	<b>61 520</b>  <b>65 300</b>  <i>Including breakfast and excluding tax.</i>	30 mn	<a href="http://www.accorhotels.com">www.accorhotels.com</a> <a href="mailto:h5268-sl@accor.com">h5268-sl@accor.com</a>
<b>Hôtel SAINT THOMAS</b>	3, Boulevard de la PAIX Face Colombe de la PAIX  <i>air-conditioned rooms / Wifi available</i>	Tel : 22 21 51 99 / 22 21 87 05  <u>Contact person :</u> Mme Nathalie LAWSON Cel : 90 75 58 79	Junior single Junior double Senior single Senior double Privilege single Privilege double Suite Saint Thomas single Suite Saint Thomas double	<b>34 950</b> <b>39 800</b> <b>44 285</b> <b>49 135</b> <b>46 000</b> <b>50 000</b> <b>60 000</b> <i>NB/ Breakfast and tax not included</i>	05mn	<a href="http://www.sewanou.com">www.sewanou.com</a> <a href="mailto:residences@sewanou.com">residences@sewanou.com</a>

<b>Hôtel SAINT MANICK</b>		Tel : 22 20 16 04  <b>Contact person :</b> Mr. Ganèva Kuassi SOTODJI Cel : 90 90 98 06 / 22 48 80 71	Standard  Privilege  Suite (furnished living room)  Suite VIP	<b>23 000</b>  <b>28 000</b>  <b>41 000</b>  <b>73 000</b>  <i>Breakfast and tax included .</i>	10mn	<a href="http://www.hotelsaintmanick-togo.com">www.hotelsaintmanick-togo.com</a> <a href="mailto:hotel_st_manick@yahoo.fr">hotel_st_manick@yahoo.fr</a>
<b>Hôtel MAGNIFICAT</b>	12 BP 82 Grand marché de Lomé en face de l'immeuble CCO, non loin de GOYI SCORE	Tél : 22 20 96 91 Fax : 22 20 96 92  <b>Contact person :</b> Mme Yvette Akoko ADANLETE Cel : 90 95 36 06	Lilas (senior)  Rosette (privilège)  Charme (privilège confort)  Suite Magnificat	<b>30 000</b>  <b>34 500</b>  <b>39 000</b>  <b>62 500</b>  <i><b>NB/ Breakfast and tax included</b></i>	20/25mn	<a href="http://www.leshotelsmagnificat.com">www.leshotelsmagnificat.com</a>  <a href="mailto:hotelmagnificat@gmail.com">hotelmagnificat@gmail.com</a>
<b>Hôtel SANCTA MARIA</b>	Boulevard du Mono entre le Restaurant Chinois GOLD CROWN et le Supermarché CHAMPION BP : 08 BP 80212	Tel : 22 22 92 92 / 22 22 93 93 Fax : 22 22 93 94  <b>Contact person :</b> Mme Séréna TETE BENISSAN Cel : 91 20 34 75	Standard  Privilège  Suite	<b>75 000</b>  <b>85 000</b>  <b>115 00</b>  <i><b>NB/ Breakfast and tax included</b></i>	30 mn	<a href="http://www.hotelsanctamaria.com">www.hotelsanctamaria.com</a>  <a href="mailto:reservations@hotelsanctamaria.com">reservations@hotelsanctamaria.com</a>

<b>Hôtel PELICAN</b>	BP: 756 2 rue de la roche ABLOGAME non loin du Siège ECOBANK	Tel : 22 71 95 16 / 22 37 72 96 Fax : 22 71 95 17 <b>Contact person :</b> Mme Hortence KANYI Cel : 90 23 81 12 / 99 64 86 42	Aquilos Double Pelican Suite	<b>36 000</b> <b>36 000</b> <b>36 000</b> <b>36 000</b>  <i><b>NB/ Breakfast and tax included</b></i>	30mn	<a href="http://www.hotel-pelican.com">www.hotel-pelican.com</a>  <a href="mailto:contact@hotel-pelican.com">contact@hotel-pelican.com</a>
<b>Hôtel VAL D'OR</b>	BP : 60197 573, angle Rue Djidodo, Rue Tokpli, Ablogamé N°1	Tel : 22 20 40 22  <b>Contact person :</b> Mr. Guy K. AGBO Cel : 91 55 17 25 / 99 44 67 69	Single Double	<b>14 000</b> <b>23 000</b>  <i><b>NB/ Excluding breakfast and Including tax</b></i>		<a href="mailto:valdorhotel@yahoo.fr">valdorhotel@yahoo.fr</a>
<b>Hôtel KRIMAS</b>	BP: 1003 59, Bd. du Mono	Tel : 22 22 30 05 / 22 22 30 04 Fax : 22 22 26 92 <b>Contact person :</b> Mr. MARTIN Cel: 90 14 53 32 Mr EDWARD Cel 90 92 62 33	Standard Double Large Suite	<b>45 000</b> <b>45 500</b> <b>54 000</b> <b>90 000</b>  <i><b>NB/ Excluding breakfast and Including tax</b></i>	25/30 mn	<a href="mailto:info.reservationkrimas@gmail.com">info.reservationkrimas@gmail.com</a>  <a href="http://www.hotelkrimas.com">www.hotelkrimas.com</a>

<b>M'RODE</b>	Rue, Assolie Souza Nétime, Quartier OCAM Oro, non loin du Restaurant «Festival des Glaces » BP : 61688	Tel : 22 20 70 00 Cel: 90 98 17 36 / 99 31 06 59 Fax : 22 20 28 78 <b>Contact person :</b> Mme AGBLEVON E. Véronique Cel : 90 98 17 36	Suite impériale  Mini suite  Room Gold  Room Sylver	<b>190 000</b>  <b>80 000</b>  <b>60 000</b>  <b>40 000</b>  <i><b>NB/ P Breakfast and tax included</b></i>	20/25mn	<a href="mailto:booking.mrode@gmail.com">booking.mrode@gmail.com</a> / <a href="mailto:contact@hotel-lome-mrode.com">contact@hotel-lome- mrode.com</a>  <a href="http://www.hotel-lome-&lt;br/&gt;mrode.com">www.hotel-lome- mrode.com</a>
<b>Hôtel EXCELLENCE</b>	Rue des hydrocarbures à côté de CICA TOYOTA – TOGOGAZ Quartier Tokoin SOTED BP : 8843	Tel : 22 22 11 05 Fax : 22 22 11 07  <b>Contact person :</b>  M r. AMOUZOU Cel : 90 03 36 88 Illico : 22 34 08 36	Standard single ou double)  Privilège (single ou double)  Suite medium standing  Suite high standing	<b>25 000</b>  <b>35 000</b>  <b>45 000</b>  <b>55 000</b>  <i><b>NB/ Breakfast and tax included</b></i>	7/10mn	<a href="http://www.hoteltogo.net/hotelex&lt;br/&gt;cellence">www.hoteltogo.net/hotelex cellence</a> <a href="mailto:hotelexcellence@yahoo.fr">hotelexcellence@yahoo.fr</a>
<b>Hôtel PARADISE</b>	Boulevard du 13 Janvier En face de DHL BP : 7701 Nyekonakpoé	Tel : 22 22 34 77 Fax : 22 22 36 84  <b>Contact person :</b> M r. AKUE Cel : 90 08 30 62	Simple  Simples Supérieures  Confort  Confort Supérieur  Suite Junior  Suite Privilège	<b>55 000</b>  <b>70 000</b>  <b>75 000</b>  <b>80 000</b>  <b>90 000</b>  <b>100 000</b>	20 mn	<a href="http://www.hotel-lome-&lt;br/&gt;paradise.com">www.hotel-lome- paradise.com</a>  <a href="mailto:hotelparadise.lome@gmail.com">hotelparadise.lome@gmail.c om</a>



			Suite Royale	<b>115 000</b>  <b><u>NB/</u> Including breakfast and Excluding tax</b>		
<b>Hôtel de l'AÉROPORT</b>	Angle Route de l'Aéroport, 97, Rue Solayo en face de CERFER -BP : 10318 <i>air-conditioned rooms / Wifi available</i>	Tel : +228 22610446	Simple Room	<b>21 000</b>  <b>Transport A/R : 3000 /day</b>	15 mn	<a href="mailto:hotelaeroportogo@yahoo.fr">hotelaeroportogo@yahoo.fr</a>
<b>Hôtel MEMORIAL</b>	<i>air-conditioned rooms / Wifi available</i>	Cel : +228 90 01 12 65 Fax : 22 61 46 07 Tel : +228 22 61 46 07 BP : 30279 Hountikomé	Simple Room	<b>16 000</b> <b>21 500</b> <b>25 000</b> <b>Transport free</b>	20mn	
<b>Hôtel EL DORIA</b>	Hedzranawoé non loin de l'aéroport  <i>air-conditioned rooms / Wifi available</i>	Tel : 22261736	Simple Room Double Room Suite	<b>26 000</b> <b>36 000</b> <b>70 000/</b> <b>80 000</b> <b>Transport 3000 / day</b> <b>With breakfast</b>	20 mn	

