



AFCAC/ICAO Joint Workshop on PBN Implementation
(Dakar, Senegal, 24-26 June, 2014)

GENERAL INFORMATION FOR PARTICIPANTS

1. VENUE OF THE WORKSHOP

The AFCAC/ICAO Joint Workshop on PBN Implementation will be held in Dakar, Senegal, on 24-26 June 2014 at the **AFCAC/ICAO Building**.



AFCAC-CAFAC

African Civil Aviation Commission

Commission Africaine de l'Aviation Civile

Aéroport International Léopold Sédar Senghor)

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2. MEETING ARRANGEMENTS

2.1 The meeting will commence on Tuesday 24 June 2014 at 9:00. The working hours will be from 9:00 to 17:30 with a lunch break from 12:30 to 14:00 and short morning and afternoon coffee breaks.

2.1 Working Languages

The proceedings of the Meeting will be conducted in English and French, with simultaneous interpretation services provided in the two languages. The documentation will be available on-line **in both languages**. **The meeting will be to the extent possible, a paperless meeting.**

2.2 Registration of Participants

A Registration Desk will be set up at the AFCAC Headquarters and will be open daily from 08:00 to 17:00 from 24 to 26 June 2014.



Advance Registration

2.2.1. Participants are urged to complete the attached Registration Form, including the name of their hotels, and forward it to the AFCAC Secretariat as above, as soon as possible by Fax, Courier or E-mail.

2.2.2 List of Participants

A list of participants who have registered by the end of the first day of the Workshop Session will be distributed. This list will be revised and corrected as necessary. Participants are therefore again urged to complete the Registration Form and forward to AFCAC as soon as possible.

3. WEATHER AND LOCAL INFORMATION

Senegal's climate is pleasantly tropical with year round average temperatures of between 26° and 30° C, uninterrupted sunshine from November to May and a short rainy season between the months of June and October. See Website:

<http://weather.yahoo.com/senegal/dakar/dakar-1411986/?unit=c>

Dakar is the capital and largest city of Senegal. It is located on the Atlantic coast and it is the westernmost city on the African mainland. Its position on the western edge of Africa is an advantageous departure point for trans-Atlantic and European trade; this fact aided its growth into a major regional port.

Local Time: GMT

Electricity: Power supply is 220/240 Volts, 50Hz AC.

Language: French is the official language of Senegal.

Telephone: Country code is +221

4. ENTRY FORMALITIES

4.1 Participants should obtain their visa from Diplomatic Missions of Senegal in their respective countries. Where there are no resident Diplomatic Missions of Senegal, participants could obtain their visas from the nearest Diplomatic Mission of Senegal accredited to their countries.

4.2. Participants travelling from countries without Diplomatic Missions or Consular Representatives of Senegal, are requested to communicate with the AFCAC Secretariat, by e-mailing or faxing details of their name, date of birth, nationality and passport number at least two weeks before their departure to enable the arrangement of issuance of entry visas on their arrival at the Leopold Sedar Senghor Airport of Dakar. Please note that Visa fees are charged depending on nationality and type of passport.



4.3 For entry into Senegal, travelers are required to present a yellow fever certificate. It is therefore advisable for all participants to have valid yellow fever certificates.

4.4 **Visa:** Please refer to the attached link, <http://www.visasenegal.sn/en/>

In case of difficulty in getting visa, participants should contact:

- **Mr. Magloire Bienvenu Kailly**
Tel : (221) 33 859 88 00
Fax : (221) 33 820 70 18
E-Mail: secretariat@afcac.org
Site web: www.afcac.org

5. HOTEL ACCOMMODATION

5.1 A list of selected hotels in Dakar with information on the special rates offered to AFCAC is attached herewith. Participants are requested to make their accommodation arrangements directly with the hotel of their choice. It is highly recommended that participants confirm their reservations as soon as possible to avoid disappointment.

5.2 When making hotel reservations, participants are advised to mention that they are attending the AFCAC/ICAO Joint Workshop on PBN Implementation.

6. CURRENCY

The currency used in Senegal is the CFA Franc. Major international currencies, travelers' cheques and credit cards are accepted by hotels and for other transactions.

Commercial banks, foreign currency exchange bureaus and various hotels provide exchange facilities. As of April 2014, the exchange rates were as follow:

	CFA
1 US dollar	475
1 Euro	655

7. TRANSPORTATION

Hotel Shuttle: Most hotels have shuttle/taxi arrangements. Please contact the hotel for more information/arrangements.

Taxi: Available 24 hours at the arrival entrance of the airport. Approximately USD 10 one way, including luggage.

Taxi cabs in Dakar are generally readily available from/to any location.

8. WI-FI

Complimentary WI-Fi service is available in the main Conference Room and foyer area of the venue and in most hotels.