

INTERNATIONAL CIVIL AVIATION ORGANIZATION
WESTERN AND CENTRAL AFRICAN OFFICE

THIRD MEETING OF THE AFI REGION AIM IMPLEMENTATION TASK FORCE

(Dakar, Senegal, 15 – 17 October 2014)

PROVISIONAL AGENDA

- Agenda Item 1:** Adoption of the Agenda and the revision of the Terms of Reference of the AFI AIM Implementation Task Force and election of the Chairperson.
- Agenda Item 2:** Follow-up on APIRG/19 Conclusion/Decision relevant to AIM and review of the revised structure and new working methods of the APIRG endorsed by the Extraordinary meeting of APIRG held in Lusaka, Zambia.
- Agenda Item 3:** Status of implementation of the ICAO requirements in the AIM field in the AFI Region (deficiencies).
- Agenda Item 4:** Performance Framework for AIM Implementation in the AFI.
- Agenda Item 5:** Implementation of ASBU BO-DATM Elements under Service Improvement through Digital Aeronautical Information Management in Performance Improvement Area 2 (ASBU Methodology).
- Agenda Item 6:** Review of the National Plans submitted by States in accordance with the Roadmap for the transition from AIS to AIM and a review of the current status in the AFI Region as per state circular letter ref. T 2/7-0295 dated 13 May 2014.
- Agenda Item 7:** Review of the Report of the First Working Group Meeting on the implementation of ANC Rec. 3/8 (c).
- Agenda Item 8:** Aeronautical Information and data assembly, exchange, and promulgation:
a) NOTAM Proliferation in the AFI Region.
b) Change proposals to ICAO AIS Provisions on NOTAM Distribution.
- Agenda Item 9:** Global/Regional developments related to AIM and SWIM.
- Agenda Item 10:** Any other business.

**TERMS OF REFERENCE
AFI AIM IMPLEMENTATION TASK FORCE**

1. Terms of Reference

The AFI AIM Implementation Task Force (*Formerly AIS/MAP Task Force*) was established within the framework of the ATS/AIS/SAR Sub-Group (AFI/7 Rec.12/39) in order to develop a cohesive Air Navigation plan concerning AIM (*AIS/MAP*) for the AFI Region, taking into account the following principles:

The AFI AIM Implementation Task Force shall:

- 1) examine the status of implementation of the ICAO requirements in the field of AIS/AIM;
- 2) identify and review those specific deficiencies related to AIS/AIM and recommend action to be taken to eliminate them;
- 3) prepare proposals for amendment to relevant parts of the AFI Basic ANP and FASID, as appropriate;
- 4) assist States in the implementation of required Quality Management System (QMS) for aeronautical information services and monitor the implementation process;
- 5) monitor and review the latest developments in the AIS/AIM field;
- 6) foster the implementation of the AIS/AIM automation in the AFI Region;
- 7) foster the integrated improvement of AIS/AIM through proper training and qualification of the personnel performing technical duties in this aeronautical activity;
- 8) monitor e-TOD implementation activities in the AFI Region;
- 9) monitor the transition from AIS to AIM in the AFI Region and provide necessary assistance and guidance to States, in this respect; and
- 10) follow up the implementation of PBN in the AFI Region and address PBN-related issues pertaining to the AIS/AIM field, as appropriate.

The AFI AIM Implementation Task Force shall report to the APIRG ATM/AIS/SAR Sub-Group at each Sub-Group meeting.

1. WORK PROGRAMME

Ref.	Task	Priority	Target Completion Date
1	Identify reasons that hinder States from implementation and adherence to the AIRAC System and suggest ways and means, which would improve the adherence to the AIRAC System.	A	(1)
2	Monitor the implementation of WGS-84 in the AFI Region until complete implementation of the system by all States and take remedial action, as appropriate.	A	(1)
3	Review the status of implementation of ICAO requirements pertaining to the Integrated Aeronautical Information Package and aeronautical charts in the AFI Region	A	(1)
4	Foster the standardized production of aeronautical charts in the AFI Region, identifying the obstacles that some States could have in adjusting to the specifications of ICAO Annex 4 and recommend possible course of action to be taken by those States in order to comply with the requirements.	A	(1)
5	Foster the implementation of Quality Management System (QMS) within AIS/AIM in the AFI Region, identifying the difficulties that States could have to comply with the specifications of ICAO Annex 15.	A	(1)
6	Monitor and review technical and operating developments in the area of automation and AIS/AIM databases.	A	(1)
7	Prepare proposals for amendment to relevant parts of the AFI Basic ANP and FASID, as appropriate.	A	(1)
8	Highlight the importance of giving AIS/AIM its proper status in the Civil Aviation Administrations.	A	(1)
9	Address the issue of training/licensing of the AIS/AIM Personnel in the AFI Region.	B	(1)
10	Harmonize, coordinate and support the e-TOD implementation activities on a regional basis.	A	(1)
11	Ensure that the planning and implementation of AIM in the region, is coherent and compatible with the developments in adjacent regions, and that it is carried out within the framework of the ATM Operational Concept, the Global Air Navigation Plan and the associated Global Plan Initiatives (GPIs)	A	(1)
12	Establish and maintain AIM performance objectives for the AFI Region.	A	(1)
13	Address those AIM issues related to the implementation of PBN in the AFI Region	A	(1)

2. PRIORITIES

- A High priority tasks, on which work should be speeded up.
- B Medium priority tasks, on which work should begin as soon as possible, but without detriment to priority A tasks.
- C Tasks of lesser priority, on which work should begin as time and resources allow, but without detriment to priority A and B tasks.

3. COMPOSITION

APIRG Provider States, IATA, IFALPA, and IFATCA.

Other representatives from industry and user Organizations having a vested interest in AIS/AIM could participate as observers in the work of the Task Force, as appropriate.