



✕

**INTERNATIONAL CIVIL AVIATION ORGANIZATION**  
**Western and Central African Office**

**Workshop on the mitigation of loss of Operational messages**  
**(Flight Plans, NOTAMs & OPMETs)**  
**Dakar, 12 – 14 May 2014**

---

**DRAFT AGENDA**

**Agenda Item 1: Contribution of the operational messages (Flight Plans, Notams, OPMETs) to the enhancement of Air Navigation safety, efficiency and cost effectiveness**

Under this agenda item the workshop will examine the impact of operational messages (Flight Plans, Notams, OPMETs) to the enhancement of Air Navigation safety, efficiency and cost effectiveness.

**Agenda Item 2: Overview of the status of implementation and Performance of the AFI Aeronautical fixed Service (AFS)**

Under this agenda item the workshop will review the status of implementation of the AFI Aeronautical Fixed Service (AFS) in particular the Aeronautical Fixed Telecommunication Network (AFTN) with focus on the performance of the negative impact of loss of operational messages on Air Traffic Management (ATM) performance.

The performance collection forms such as the Performance Data Collection Form (PDCF) adopted by APIRG/19 will be presented to the participants.

**Agenda Item 3: Investigation and mitigation actions on the loss of operational messages**

Under this agenda item the workshop will examine the methodology of investigation of loss of operational messages and share mitigation actions undertaken and/or to be undertaken with focus on the regional commitment and the existing investigation mechanisms. The status of establishment by Administrations/organizations of the Local Working Groups (involving all stakeholders personnel ATCs, AIM, MET, COM, ATSEP, Airlines) tasked to investigate on missing operational messages (Flight Plans and OPMETs) as called upon by the APIRG CNS Sub Group 5<sup>th</sup> meeting will be reminded to the meeting.

**Agenda Item 4: Exercises on practical cases**

Under this agenda item the participants in the workshop will be presented, through exercises, real cases of loss of operational messages (Flight Plans, NOTAMs, OPMETs) occurred in the Region and proposals for solution will be drafted by the teams and submitted to the plenary meeting.

**Agenda Item 5: Key role of operational messages in the automation, interconnectivity/ interoperability of Air Traffic Management systems**

Under this agenda item the workshop will examine the role of operational messages in the automation, interconnectivity/interoperability of Air Traffic Management systems.

**Agenda Item 6: Evolution of Operational Messages exchange in the framework of the ICAO ASBU Methodology**

Under this agenda item the workshop will examine the evolution of Operational Messages exchange in the framework of the ICAO ASBU Methodology with focus on the requirements on availability and accuracy to be fulfilled by the messaging systems. A summary on the ICAO ASBU methodology will be presented to the meeting with focus on the modules dealing with operational messages exchange.

**Agenda Item 7: Future development on aeronautical Fixed Service**

Under this agenda item the workshop will examine the future technical developments on operational messages exchanges as planned by the AFI Planning and Implementation Regional Group (**APIRG**) in line with the Global Air navigation Plan (GANP Doc. 9750). The industry will also be invited to present the trend in the evolution of the technology governing aeronautical Fixed Service Provision.

**Agenda Item 8: Any other business**

Under this Agenda Item, the workshop will consider other issues of interest (if any) not included in the previous Agenda Items.

**INTERNATIONAL CIVIL AVIATION ORGANIZATION**  
**Western and Central African Office**

*d*

**Workshop on the mitigation of loss of Operational messages**  
**(Flight Plans, NOTAMs & OPMETs)**  
**(Dakar, 12 – 14 May 2014)**

---

**INFORMATION BULLETIN**

**1. Venue of the workshop**

1.1 The workshop on the mitigation of loss of Operational messages (Flight Plans, NOTAMs & OPMETs) will be held in the premises of the ICAO Regional Office for Western and Central Africa, located near the Leopold Sedar Senghor International Airport, **Dakar, Senegal, from 12 to 14 May 2014.**

The contacts of the WACAF Office are:

Tel.: (+221) 33 869 24 24  
Fax: (+221) 33 820 32 59  
Email: [icaowacaf@icao.int](mailto:icaowacaf@icao.int)  
Web Site: <http://legacy.icao.int/wacaf>

**2. Languages**

2.1 The workshop will be conducted in English only.

**3. Opening Session**

3.1 The Opening Session of the workshop will take place on Monday **12 May 2014 at 09:00** hours in the Regional Office Conference Room where subsequent sessions will also be held.

**4. Registration**

4.1 The registration of participants will take place at the site of the workshop on Monday 12 May 2014 from 08:00 to 09:00 hours. Participants are also encouraged to complete and submit their registration forms in advance.

**5. Instruction and Documentation**

5.1 The workshop will be facilitated by Mr. **François-Xavier SALAMBANGA**, Regional Officer Communication Navigation and Surveillance of the ICAO Dakar Office. The meeting will be paperless and all related documentation will be available on line at <http://legacy.icao.int/wacaf/meetings> and participants are advised to bring laptops for access and/or print them in advance.

**6. Weather and Clothing**

6.1 May is the early beginning of the hot/raining season in Senegal and the average temperature in Dakar is around **25°C**.

**7. Procedures for obtaining an entry visa for Senegal**

7.1 Participants are to note that with effective from 1 July 2013, all applications for entry visas to Senegal will be made online prior to arrival. To complete the application online and make

payment for the visa, the applicant should visit <http://www.visasenegal.sn> and in case of difficulty or for additional information, please contact the immigration office in Dakar:

Tel: (+221) 33 889 89 30  
Info line: (+221) 78 149 96 96 (24/7)  
Email: [contact@snedai.sn](mailto:contact@snedai.sn)

7.2 The visa applicant gets the options to be either pre-enrolled online or at the nearest Enrollment Center. If successful, the applicant will receive a visa confirmation document with a bar code and all relevant information. After a processing time of 48 hours, the applicant can withdraw the visa, either in one of the Enrolment Centers or upon arrival at the airport of Dakar based on the "Pre-Visa" document.

**Note: To avoid serious difficulties at the Leopold Sédar Senghor International Airport in Dakar, it is STRONGLY recommended that the applicant obtains an entry Visa, before travelling, from the closest enrolment center.**

7.3 Presently, 18 Enrolment Centers have been created in the following countries:

- Africa: South Africa, Cameroon, Gambia, Mauritania;
- Europe: Germany, Belgium, Spain, France, Italy, Russia;
- America: USA (Washington, New York)
- Asia: China, India

**Note: For non-listed diplomatic representations, the visa will be issued at the Dakar airport after successful pre-enrollment online.**

Visas are not required for nationals from member States of the Economic Community Of West African States (ECOWAS).

## 8. Health

8.1 Participants are informed that a valid certificate of vaccination against yellow fever is required. The participants should ensure that they have applied for a valid health insurance for the coverage of any medical care during their staying in Senegal.

## 9. Banking service

9.1 Banks are located not far away from the Airport and the ICAO Regional office and are opened from **07:40 to 12:15** hours and **13:40 to 15:45** hours from Monday to Friday. The basic unit of currency is FCFA. The FCFA exchange rate is **1 Euro (€)** for approximately **655 FCFA** and **1 USD** for around **470 FCFA**.

## 10. Hotels

10.1 **Participants are requested to make their own hotel reservations.** A list of recommended hotels and a directional map to the WACAF office are attached here. When making reservation, participants should present their invitation letter and state that they are attending a meeting of ICAO in order to benefit from the UN rate.

-----

f



Satellite



List of Hotels in Dakar

Name/Nom	Address/Adresse /	Fax / E-Mail	Single	Double
<b>YOFF</b>				
ONOMO HOTEL****	Route de l'Aéroport – BP 16794 – Dakar/Yoff Tél. +221 33 869 06 10	Fax : 33 820 33 01 onomo.dakar@onomohotel.com http://www.onomohotel.com	53.200 Taxe incluses	54 200
VIRAGE***	Le Virage (Route de l'Aéroport LSS) Tél. +221 33 820 30 80	Fax : 33 820 95 94 viragehotel@gmail.com www.leviragehotel.com <b>Petit-déjeuner (A la carte)</b>	36 600	41 600 Suite : 61 600
OCEAN***	Route de l'Aéroport – Yoff : Tonghor Tél. +221 33 820 00 77	Fax : 33 820 27 37 <b>Petit-déjeuner : 3 000 F</b> hotelocean@orange.sn	28 000	35 000
SARGAL**	Entre Le Virage et l'Aéroport LSS Tél. +221 33 869 75 96	Fax : 33 820 31 20 www.sargalhotel.com infos@sargalhotel.com <b>Petit-déjeuner : 3 500 F</b>	26 100 36 550	32 100 42 500
CITE de l'ERNAM	BP 8001 Route de l'Aéroport Léopold Sédar SENGHOR-Dakar/Yoff TEL : +221 33867 51 13/+221 33820 92 99/	FAX : +221 33 820 71 04 IDEMoussBarKireMou@asecna.org	10 000 ventilées 15 000 climatisées	
<b>NGOR</b>				
N°GOR DIARAMA***	Route de l'Aéroport – N°Gor Tél. +221 33 820 27 24	ngordiarama@orange.sn www.ngordairama.com <b>Petit-déjeuner inclus</b>	55 000	60 000
ARCHOTEL**	Virage sur la route de N°Gor Tél. +221 820 41 63	Fax : +221 33 280 42 07 <b>Petit-déjeuner : 4 000 F</b> archotel@orange.sn	30 600 35 600 40 600	36 200 41 200 46 200
LA BRAZZERADE**	Plage de N°Gor Tél. + 221 820 03 64	Fax : +221 820 06 83 www.brazzerade.com <b>Petit-déjeuner : 3 500F</b> labrazzerade@orange.sn	25 000 30 000 40 000	
LA MADRAGUE**	Plage de N°Gor près de l'USAID Tél. +221 33 820 02 23	Hotel.sbs@anse-group.com www.Hotel-madrague.com		
<b>ALMADIES</b>				
KING FAHD	Pointe des Almadies – BP 8181/DAKAR-YOFF	Fax : 33 869 69 99 <b>Petit-déjeuner compris</b>	86 000 (Vue Jardin)	100 000
PALACE****	Tél. +221 33 869 69 49	Resa.dakar@lemerien.com	102 000 (Vue mer)	116 000
ALMADIES****	Pointe des almadies Tel: +221 33 869 54 54	Fax : Email : Petit déjeuner + taxe inclus	56 000	81.000
FLEURS DE LYS**	Route des Almadies Tél. +221 330869 86 87	Fax: +221 33 820 74 20 contact@hotelfleursdelys.dakar.com www.hotelfleursdelys.com <b>Petit-déjeuner inclus</b>	Standard: 60 000	Suite : 120 000
LA RESIDENCE**	Route de la Pointe des Almadies Tél. +221 820 15 35	Fax : 33 868 25 57 www.laresidence.dakar.com info@laresidence.dakar.com <b>Petit déjeuner compris</b>	55 000	55 000

AIRPORT HOTEL**	Tél. + 221 33 869 78 78 CASINO DU CAP-VERT	Fax : 33 820 27 44 <b>Petit-déjeuner : 4 500 F</b>	sacevhotel@orange.sn	49 600	57 200
SENEGANNE***	Route de N°Gor (Croisement Almadies) + 221 33 820 12 33	Fax: Non fonctionnel www.seneganne.com <b>Petit-déjeuner : 5 000 F</b>	seneganne@orange.sn	45 000	50 000
AMBRE ***	Route de N°Gor (Croisement Almadies) Tél. +221 33 820 63 38	Fax : 33 820 63 38 info@ambre.sn www.ambre.sn Petit-déjeuner : 3 000 F		42 600	45 600
LA DETENTE BLEUE***	Route de la Pointe des Almadies Tél. +221 33 820 39 75	Fax : 33 820 38 49 ladetente@orange.sn: <b>Petit-déjeuner compris</b> www.hotel-ladetente.com		39 500	47 000
AZUR**	Route de la Pointe des Almadies	Fax : 33 820 23 06 hotelazursenegal@yahoo.fr www.hotelazursenegal.com <b>Petit-déjeuner inclus</b>		36 000	45 000
RESIDENCE MADAMEL ***	Route de la Pointe des Almadies Tél. +221 33 869 59 64	Fax. 33 869 42 45 contact@dalahotels.com <b>Petit-déjeuner compris</b> www.residenceamadamel.com		35 600	51 200
LE LODGE***	Route de la Pointe des Almadies Tél. +221 33 869 03 45	Fax : 33 869 03 50 hotellelodge@orange.sn <b>Petit-déjeuner : 4 500 F</b> www.lodgealalmadies.com		34 800 37 800 41 100	35 400 38 400 41 700
FANA***	Route de la Pointe des Almadies Tél. +221 33 820 06 06	Fax : 33 820 69 69 fanahotel@orange.sn <b>Petit-déjeuner : 3 500 F</b> www.sortiradakar.com/fiches/fana		33 600 38 600	39 200 44 200
<b>QUEST FOIRE</b>					
GALLE YANGUE ***	14-20, Ouest Foire Tél. +221 865 15 45	Fax: Non fonctionnel Dnrfay2000@yahoo.fr Petit-déjeuner : 3 500 F 25 600		30 600	
<b>CORNICHE/PLATEAU</b>					
Radisson Blu ****	Route de la Corniche ouest BP 16868 Dakar Fann, ☎ +221 33 869 33 33	Fax : +221 33 869 33 66 info.dakar@radissonsas.com http://www.radissonblu.com/hotel-dakar		130.000	
TERROUBI***	Bd Martin Luther King Corniche-Ouest - Tél. 33 839 90 39	Fax: 33 839 90 45 <a href="mailto:reservation@terroubi.com">reservation@terroubi.com</a>		Vue jardin 100 000 Vue de mer 108 000	Vue jardin 107 000 Vue de mer 126 000
Teranga****	Place de l'Indépendance (Rue Carnot x Colbert) B.P. 3380 ☎ 33 849 49 94	Fax : 33 823 50 01 dakar.reservation@accor.com/teranga@ns.arc.sn <i>navette aéroport-hotel-aéroport gratuite</i> Petit déjeuner : 6.500		Vue/ville 76 500 Vue/mer 93.000	94.000

NOVOTEL****	Avenue Abdoulaye Fadiga BP 2073 ☎ 33 849 49 94 / 33 849 61 61	Fax: (+221) 33 823 89 29 dakar.reservation@accor.com <i>navette aéroport-hotel-aéroport gratuite</i> <i>Petit-déjeuner + Taxe inclus</i>	71.850	81.850
Lagon 2****	Route de la Corniche-Est ☎ 33 889 25 25 - 33 82360 31	33 823 77 27 <i>Petit-déjeuner + taxe inclus</i> laeon1@sentoo.sn	72.500	82.000
Savana****	Poinie Bernard Petite Corniche BP 6096 Dakar ☎ 33 849 42 42	33 849 42 43 / 33 823 85 86 hotel@savanna.sn <i>Petit-déjeuner + taxe inclus</i>	65.600	70.200
Café de Rome****	30, Bd de la République Tél. 33 849 02 00	Fax: 33 823 63 84 Hotel.resa@antfa-group.com <i>Petit déjeuner : à la carte</i>	59.000	73.000
La Croix du Sud***	20, Avenue du Roi Hassane II (Ex Avenue Albert Sarrault) ☎ 33 889 78 78	croixsud@orange.sn <i>Petit-déjeuner +taxe inclus</i>	51 000	62 000
Sokhamon****	Boulevard Roosevelt x Nelson Mandela Dakar ☎ 33 889 71 00	33 823 59 89 hotelsokhamon@sentoo.sn <i>Petit-déjeuner : 5 500 CFA</i>	44 200 64 000	48 700 68 500
Faidherbe****	Avenue Faidherbe x Raffinél B.P. 3197 Dakar ☎ 33 889 17 50 - 33 889 17 40	faidherbe@orange.sn Climatisé+TV <sup>or</sup> <i>Petit-déjeuner +taxe inclus</i>	42 800	55 000
Farid****	51, Rue VINCENS B.P. 1514 ☎ 33 821 61 27	33 821 08 94	40.500	44.900
Al Aïfifa***	46 Rue Jules FERRY B.P. 3474 ☎ 33 889,90,90	33 823 88 39 gmbaififa@orange.sn <i>Petit déjeuner 3 600</i>	38 350	42 050
Ganale ***	38, Rue Amadou A. NDOYE ☎ 33 889 44 44 / 33 822 34 30	ganale@sentoo.sn <i>Petit-déjeuner +taxe inclus</i>	40.200	51.400
Nina****	Rue du Dr. Theze X Rue A.a. Ndoye ☎ 33 889 01 20 - 33 889 01 81	hotehina@sentoo.sn <i>Petit-déjeuner +taxe inclus</i>	38.000	50.000
Miramar****	25-27, Rue Félix FAURE ☎ 33 823 20 97 (near/près UNESCO)	33 823 35 05 <i>Petit déjeuner: 2 500 CFA</i>	29 400	35.800
Plateau**	62, Rue Jules FERRY B.P. 2906 ☎ 33 823 44 20 33 823 15 26 33 823 47 80	33 822 50 24 <i>Petit-déjeuner: 3 000 CFA</i>	26.000	30.000
Al Baraka***	35, Rue El Hadj A. K. Bourgei, B.P. 578 ☎ 33 822 55 32	33 821 75 41 <i>Petit-déjeuner: 3 500 F</i>	25.600	31.200
Océanic**	Rue de Thann (Marché Kernel) ☎ 33 822 20 44 - 33 822 17 18	33 821 52 28 <i>Petit-déjeuner: 2 500 CFA</i>	21.600	25.800
Saint Louis Sun**	68, Rue Félix FAURE ☎ 33 822 25 70	33 822 46 51 <i>Petit-déjeuner: 2 500 CFA</i>	21 700	27.650

\* Special rates for UN. (Delegates should specify that they are attending an ICAO meeting).

\*\* Reservation may be requested by fax or e-mail and may indicate UN rates

\*\*\* Hotel can provide transport from and to the airport at their own expense (Delegates should specify if they need transport)



8

Attachment C

**WORKSHOP ON THE MITIGATION OF LOSS OF OPERATIONAL MESSAGES  
(FLIGHT PLANS, NOTAMS & OPMETS)  
(DAKAR, 12 – 14 MAY 2014)**

**REGISTRATION FORM**

- ✓ Please fill and forward the form in the same (MS Word) format. Do not fax, scan or change format to PDF.
- ✓ Insert information in the grey empty boxes
- ✓ Where appropriate, click to make the appropriate selection


1. Surname	
2. Given Name (s)	
3. Job Title	
4. State/Organization	
5. Mailing Address	
6. Telephone	
7. Fax	
8. E-mail address	
9. Hotel	

**Note: Participants are expected to make their own hotel/visa arrangements. Hotel information is provided in the information bulletin.**

**Please complete and return this form to:**      The Regional Director  
ICAO WACAF Regional Office, Dakar, Senegal  
Email: [icaowacaf@icao.int](mailto:icaowacaf@icao.int)