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国际民用  
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

T 15/4 - 0401

5 June 2013

- Subject:**
1. Workshop on the provision of Search and Rescue (SAR) services in the AFI Region (Yaoundé, Cameroon, 29 July 2013)
  2. Third Meeting of the AFI Search and Rescue Services Integration Task Force (ASSI TF/3) (Yaoundé, Cameroon, 30-31 July 2013)

**Action required:** Reply by 12 July 2013

Sir/Madam,

I have the honour to inform you that, at the kind invitation of the Cameroon Civil Aviation Authority (CCAA), ICAO will organize a Workshop on the provision of Search and Rescue (SAR) services in the AFI Region and the Third Meeting of the AFI Search and Rescue Services Integration Task Force (ASSITF/3) at the Hotel Mont Fébé, Yaoundé, Cameroon from 29 to 31 July 2013. Your Administration/Organization is invited to participate at these two events which will be conducted in the English language only.

The workshop is organized to familiarize participants with various implementation aspects, including the development of SAR Legislation, LOAs and SAR plans. In this regard, it is expected that States with advanced SAR organizations, may wish to share their experience in the implementation of SAR services and/or the conduct of SAR operations with other SAR entities, both internally and externally, during the workshop. States that wish to do so are invited to prepare presentations, preferably in PowerPoint format, and forward them to ICAO ESAF or WACAF Regional Offices. The programme for the workshop will be forwarded to you in due course.

At this third meeting, the Task Force will, in accordance with its terms of reference included in **Attachment A** to this letter, continue considering ways and means for AFI States to implement ICAO SAR provisions and to improve SAR services through, among others, the establishment of regional/international cooperative agreements. The provisional agenda of the meeting is in **Attachment B** and you are invited to prepare and present working/information papers on the agenda items as appropriate.

In the same vein, please be informed that participants to the above events will have the opportunity to attend a SAR exercise that will be organized by the SAR organization of Cameroon.

To properly achieve the objectives of the meeting, your Administration/Organization is requested to include in its delegation, SAR administration expertise as well as SAR services providers from both civil aviation and maritime entities.

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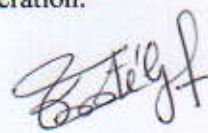
As decided by the ASSI TF1 meeting held in Dakar in September 2011, a questionnaire is provided at **Attachment C** which is aimed at obtaining up-to-date information on the status of implementation of SAR services in AFI States. States that have not already done so, or have not provided updated information, are requested to fill the questionnaire to allow the Secretariat to finalize the survey on the status of SAR services in the AFI region.

The bulletin providing information for participants including the hotel list in Yaoundé is provided at **Attachment D**.

The meeting will be conducted without paper documentation. Your Administration/Organization is therefore urged to ensure that your participants have necessary electronic equipment (such as computers), to enable them to participate effectively.

In order to facilitate necessary planning and preparation for the events, I would appreciate if you could confirm the participation of your Administration/Organization at your earliest convenience, preferably not later than **12 July 2013**. Kindly forward the details of your participants to the WACAF Regional Office at the following e-mail address ([icaowacaf@icao.int](mailto:icaowacaf@icao.int)), using the registration form provided at **Attachment E** to this letter.

Please accept, Sir/Madam, the assurances of my highest consideration.

  
for Mam Sait Jallow  
Regional Director

Attachments: