



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
Internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

Ref. T 11/8.2 - 0031

16 January 2012

**Subject: First Meeting of the Africa-Indian Ocean Regional Aviation Safety Group (RASG-AFI/1), Kampala, Uganda, 26-27 March 2012**

**Action Required: Reply to confirm participation not later than 15 February 2012**

Sir/Madam,

I have the honour to inform you that the Regional Aviation Safety Group for the Africa-Indian Ocean region (RASG-AFI) will hold its first meeting from 26 to 27 March 2012 in Kampala, Uganda, at the kind invitation of the Government of Uganda. The tentative agenda and explanatory notes for the meeting, in which your Administration/Organization is kindly invited to participate, are at **Attachment A** to this letter.

As you may recall, at the fourth meeting of its 190<sup>th</sup> Session, held on 25 May 2010, the ICAO Council approved the establishment of Regional Aviation Safety Groups (RASGs) as presented in its working paper C-WP/13558 (C-DEC 190/4). This decision mandated the ICAO Secretariat to establish the RASGs, nurture their development and guide their activities. As an important part of its Agenda, this inaugural meeting will review the RASG-AFI draft Terms of Reference and organizational structure for approval, elect the Chairperson and Vice-Chairpersons of the Group and review the current sub-regional mechanisms and means to integrate their activities within the RASG-AFI.

The Council also called upon the Secretariat to ensure proper coordination between RASGs and Planning and Implementation Regional Groups (PIRGs) in order to avoid any duplication of efforts. Therefore, please be informed that the First meeting of the AFI Regional Aviation Safety Group (RASG-AFI/1) will be held back to back with APIRG/18 scheduled for **27-30 March 2012**, at the same venue. It is expected that all AFI States will attend this particular meeting. This invitation is also being extended to Aircraft operators, international organizations, maintenance and repair organizations, regional organizations, training organizations, aircraft manufacturers, airport and air navigation service providers and any other allied organizations/representatives in your State, in the capacity of Observers. The information bulletin and a list of suggested hotels in Kampala City will be sent to you when finalized.

...../2

The meeting will be conducted in English and French and the documentation, which will be issued in these two languages, is being prepared based on the attached tentative agenda and will be posted on the following ICAO websites as soon as they are available: <http://www.icao.int/wacaf> and <http://www.icao.int/esaf>.

Those intending to present papers should ensure that these papers reach the Secretariat not later than 15 February 2012 and, where possible, be in both English and French languages. Participants are requested to forward their papers by e-mail to the following addresses: [icaowacaf@dakar.icao.int](mailto:icaowacaf@dakar.icao.int) ; [icaoesaf@icao.int](mailto:icaoesaf@icao.int) and [icao@icao.unon.org](mailto:icao@icao.unon.org) in order to expedite and facilitate preparations for the meeting. Working Papers received **after the above date will be distributed only in the language in which they are received**, without translation. No working papers will be distributed during the meeting. Participants are therefore advised to download the working papers from the above website and bring along laptops with them.

Kindly confirm your participation at this meeting as soon as possible but in any case not later than **15 February 2012**, giving the names and functions of all participant(s) from your Administration/Organization, by completing and returning the **attached Registration Form**. It is highly recommended that Directors General of Civil Aviation attend in person accompanied by appropriate Technical Experts from their Administrations in order to derive optimum advantage and benefits from the RASG-AFI meeting.

Please accept, Sir/Madam, the assurances of my highest consideration.



Mam Sait Jallow  
ICAO Regional Director  
and Secretary of RASG-AFI

**Attachments:** A: Tentative Agenda and Explanatory Notes  
B: Registration Form

VDI

Eq

**APPENDIX A**

**FIRST MEETING OF THE REGIONAL AVIATION SAFETY GROUP FOR AFRICA-INDIAN OCEAN REGION  
(RASG-AFI/1)**

*(Kampala, Uganda, 26-27 March 2012)*

**DRAFT AGENDA**

- Agenda Item 1:** Adoption of the Draft Agenda
- Agenda Item 2:** RASG-AFI Terms of Reference and Organizational Structure
- Status of aviation Safety in the AFI Region-including safety indicators
  - Review and adoption of RASG-AFI Terms of Reference
  - Review and adoption of RASG-AFI Organizational Structure
  - Election of Chairperson and Vice-Chairpersons (Executive Committee)
  - Review of current sub-regional mechanisms and means to integrate activities within the RASG-AFI
- Agenda Item 3:** Global Aviation Safety Plan
- Global Safety Initiatives (GSIs) presentation and summary
  - Future updates of the GASP
  - Status of implementation of the GASP (Recommendation 5/1 of the SP AFI RAN Meeting refers)
  - Review of the Performance Framework Forms (Appendix to the Report of the SP AFI RAN) and related Metrics (SP AFI RAN/08 Recommendation 3/3 refers)
  - Identification of RASG-AFI GASP/GASR Projects and resources
- Agenda Item 4:** Status of implementation of SP AFI-RAN Meeting Recommendations and Follow-up
- Recommendation 3/2- ACIP Programme implementation
  - Recommendation 4/4-ADREP/ECCAIRS implementation
  - Recommendation 4/5-Establishment of Regional Accident Investigation Organizations
  - Identification and Resolution of Significant Safety Concerns
- Agenda Item 5:** ICAO Regional Safety Initiatives
- Transition from ACIP to the "AFI Plan"
  - Establishment of Regional Aviation Safety Teams
  - SP AFI-RAN Meeting Recommendation 5/8- Training strategies for aviation safety in Africa
  - SP AFI-RAN Meeting Recommendation 5/9- Coordination and alignment of assistance provided to States
  - COSCAP Programmes in the AFI Region

M65

- Agenda Item 6:** Other Safety initiatives and Regional organizations in the AFI Region
- Presentation BAGASOO
  - Presentation CASSOA

**Agenda Item 7:** Coordination between RASG-AFI and APIRG

**Agenda Item 8:** Any Other Business

---

## Explanatory Notes

### **Agenda Item 1: Adoption of the Draft Agenda**

Under this agenda item the meeting will adopt the Draft Agenda as presented.

### **Agenda Item 2: RASG-AFI Terms of Reference and Organizational Structure**

The Meeting will review the RASG-AFI detailed Terms of Reference for approval, review and approve the organizational structure and elect the Chairperson and Vice-Chairpersons, as well as the Steering Committee of the RASG-AFI. A review of the current sub-regional mechanisms will be done and means to integrate their activities within the RASG-AFI discussed.

### **Agenda Item 3: Global Aviation Safety Plan**

Under this item, the meeting will discuss and agree on the possible projects and available resources to be considered by the RASG-AFI. A presentation on the Global Safety Initiatives and future updates of the GASP will be discussed. The status of implementation of Recommendation 5/1 of the SP AFI RAN Meeting will be reviewed and the Performance Framework Forms and related metrics discussed in an exercise aimed at identifying RASG-AFI GASP/GASR projects and resources.

### **Agenda Item 4: Status of implementation of SP AFI-RAN Meeting Recommendations and follow-up**

The status of implementation and follow-up of safety related SP AFI/08 RAN Meeting recommendations will be reviewed, in particular: Recommendations 3/2-ACIP Programme implementation, 4/4- ADREP/ECCAIRS implementation and 4/5-Establishment of Regional Accident Investigation Organizations. Initiatives relating to the Identification and Resolution of Significant Safety Concerns including the AFI-Cooperative Inspectorate Scheme project will also be reviewed.

### **Agenda Item 5: ICAO Regional Safety Initiatives**

The **transition from ACIP to the "AFI Plan"** and establishment of Regional Aviation Teams will be discussed. The status of implementation and follow-up of SP AFI/08 RAN Meeting recommendations will be reviewed, in particular: Recommendations 5/8-Training strategies for safety in Africa and 5/9-Coordination and alignment of assistance. The status of implementation of the COSCAP Programmes in the AFI Region and progress in the transition to Regional Safety organizations will be reviewed.

### **Agenda Item 6: Other Safety initiatives and Regional organizations in the AFI Region**

The meeting will be presented with the safety initiatives and experiences of different existing sub-regional Organizations.

**Agenda Item 7:      Coordination between RASG-AFI and APIRG**

The meeting will discuss the needed coordination between RASG-AFI and APIRG in order to ensure efficiency and non-duplication in addressing aviation safety issues.

**Agenda Item 8:      Any Other Business**

The Meeting will discuss other matters not considered in the previous Agenda Items.

---



INTERNATIONAL CIVIL AVIATION ORGANIZATION

FIRST AFI REGIONAL AVIATION SAFETY GROUP MEETING  
(RASG-AFI/01)

(Kampala, Uganda, 26-27 March 2012)

**REGISTRATION FORM**

Please return to [icaowacaf@dakar.icao.int](mailto:icaowacaf@dakar.icao.int) copy [icaoesaf@icao.int](mailto:icaoesaf@icao.int) or [icao@icao.unon.org](mailto:icao@icao.unon.org)

**Name**  
(in block letters):

\_\_\_\_\_

**State/Organization :**

\_\_\_\_\_

**Official designation in  
Government/Organization :**

\_\_\_\_\_

**Permanent address to which  
Mail should be sent after  
Departure:**

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**Téléphone :**

\_\_\_\_\_

**Fax :**

\_\_\_\_\_

**e-mail :**

\_\_\_\_\_

**Local Hotel and  
Room Number :**

\_\_\_\_\_

**Signature :** \_\_\_\_\_

**Date :** \_\_\_\_\_