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المدني الدولي

国际民用
航空组织

Bureau Afrique Occidentale et Centrale / Western and Central African Office

T 15/4 - 0575

15 July 2011

Subject: First Meeting of the AFI SAR Services Integration Task Force (ASSI TF/1)
(Dakar, Senegal, 19-20 September 2011)

Requested Action: *To Reply before 26 August 2011*

Sir/Madam

I have the honor to refer to the outcome of the seventeenth meeting of the AFI Planning and Implementation Regional Group (APIRG1/7), held in Ouagadougou, Burkina Faso, 26-30 April 2010, and in particular, Decision 17/67 thereof which established *the AFI SAR Services Integration Task Force (ASSI/TF)*.

You are hereby informed of the convening of the first meeting of the above-mentioned Task Force from 19 to 20 September 2011, which is aimed at developing a strategy and providing guidance for the AFI Region to implement ICAO provisions in the SAR field in an integrated and harmonized manner. Your Administration is being invited to participate in the said meeting. A copy of the terms of reference of the ASSI Task Force, which includes membership, is provided at **Attachment A** to this letter. Please note the expertise required at the meeting to ensure the success of the Task Force in its work.

The provisional agenda with explanatory notes is provided at **Attachment B** to this letter and your administration is invited to present working/information papers on the various agenda items as appropriate.

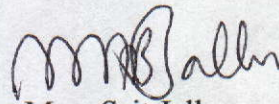
The venue will be at the ICAO WACAF Regional Office new premises located at Dakar Airport, Senegal. The bulletin providing information for participants and the hotel list for Dakar are provided at **Attachment C** to this letter.

Please note that working material (working/information papers, etc.) for the meeting will not be provided in hard copy (paper) form. Your Administration is therefore requested to ensure that participants are accordingly provided with computer equipment (such as laptops) to enable their effective participation.

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In order to facilitate necessary planning and preparations for the meeting, I would appreciate if you could, at your earliest convenience, preferably not later than **26 August 2011**, confirm the participation of your Administration/Organization to the meeting by forwarding your response to the WACAF Regional Office at the following e-mail address (icaowacaf@dakar.icao.int), or fax number +221 33 823 6926, giving the name(s) and official job titles of your participant(s).

Please accept, Sir/Madam, the assurances of my highest consideration.



Mam Sait Jallow
Regional Director

Attachments: A: Terms of Reference of the ASSI TF
B: Proposed agenda and explanatory notes
C: Information Bulletin & Hotel List

ATTACHMENT A

AFI SAR SERVICES INTEGRATION TASK FORCE (ASSI TF) TERMS OF REFERENCE AND COMPOSITION

1. TERMS OF REFERENCE

The ASSI Task Force is established to support the development of the concept of sub-regional search and rescue (SAR) arrangements and cooperation between neighboring States; provide a forum for discussions and identifying solutions to impediments in the effective provision of SAR services in the Region; and developing regional guidance to meeting ICAO provisions in the field of SAR.

2. WORK PROGRAMME

As part of its work programme, the ASSI Task Force will:

- a) Periodically review and update Regional performance objectives with regard to SAR;
- b) Identify and coordinate task related to establishment and functions of sub-regional SAR organizations;
- c) Develop Regional strategies and guidance to support establishment of joint aviation/maritime rescue coordination centres;
- d) Review SAR deficiencies identified within the AFI region, taking into consideration existing capacity and other constraints being experienced by States and SAR organizations, and propose solutions;
- e) Support the cooperation between ICAO and IMO in their continuing collaboration with African States to implement sub-regional, joint RCCs at strategic locations on the African continent.

3. REPORTING

The ASSI Task Force shall meet at least once a year and report to the ATM/AIM/SAR Sub-Group.

4. COMPOSITION:

The ASSI Task will comprise:

- a) experts nominated by AFI States from both civil aviation entities, SAR organizations and ANSPs;
- b) Interested International and Sub-Regional Organizations;
Note: The meeting accepted with appreciation the (starting) membership of Kenya, Seychelles and Uganda.
- c) Expertise on SAR from States outside the AFI Region and from other entities may be invited by the Task Force based on the contribution that may be provided by such expertise.

First Meeting of the AFI SAR Services Integration Task Force (ASSI TF/1)
(Dakar, Senegal, 19-20 June 2011)

Draft Agenda with Explanatory Notes

STRATEGIC OBJECTIVES	AGENDA ITEM N°.	SUBJECT	EXPLANATORY NOTES
A	1	Adoption of the Agenda and Election of Chairperson	The meeting will review and adopt the agenda for the first ASSI Task Force and elect a Chairperson to facilitate the meeting.
A	2	Review and follow up of Recommendations, Conclusions and Decisions applicable to the Task Force	The meeting will review and follow up on the Recommendations of SP AFI RAN 2008, as well as Conclusions and Decisions of APIRG applicable to the functions of the ASSI Task Force.
A	3	SAR Regional Performance Objectives; Update on Actions	The meeting will review the Regional Performance Objectives relevant to PBN and GNSS implementation, note action taken thereon, and update the <i>Performance Framework Form (PFF)</i> as necessary.
A	4	Review SAR Guidelines	The meeting will review guidelines on SAR issues including ICAO provisions established at the global and regional levels. The meeting may propose guidance material to assist States implement SAR services.
A	5	SAR legislation and Regulations	The meeting will consider the development of SAR legislation and regulations at the national level as well as for multilateral cooperation, and may propose model thereof in order to assist and facilitate States in discharging their responsibilities in this field.
A	6	Review/update of the deficiencies in the Search and Rescue	The meeting will review and update the list of air navigation deficiencies in the SAR field, which have been identified in the AFI Region.
A	7	Review of Terms of Reference (TOR) of the ASSI Task Force and Work Programme Date and Venue of the next meeting	The meeting will review the TOR and work programme of the ASSI Task Force in light of the PFF and other identified implementation tasks. The meeting will agree on the tentative dates and provisional agenda for the ASSI TF/2 meeting.
	8	Any other business	Any other relevant matters not covered by the above agenda items may be covered under this agenda item.



**First Meeting of the AFI SAR Services Integration Task Force (ASSI TF/I)
(Dakar, Senegal, 19-20 September 2011)**

GENERAL INFORMATION BULLETIN

1. Organization, Site and Dates

The First Meeting of the AFI SAR Services Integration Task Force will be held at the ICAO WACAF Regional Office new premises located at Dakar Airport, Senegal, from 19 – 20 September 2011.

2. Meeting Coordinator

Sadou MARAFA; RO ATM/SAR
Tel: [+221 338399390](tel:+221338399390)
Cell: + 221 775913608
E-mail: smarafa@dakar.icao.int

3. Languages

The workshop and meeting will be conducted in the English language only.

4. Opening session

The opening session of the workshop will take place on Monday, 19 September 2011 at 0900 hours. The meeting work schedule will be from 0900 to 1500 hours daily, subject to confirmation by the Meeting.

5. Registration

The registration of delegates/participants will take place at the meeting registration desk by the conference room on 19 September 2011 from 0800 hours.

6. Passport and VISA requirements

A VISA is required for citizens from Non ECOWAS countries. To this effect, the concerned delegates are kindly requested to complete the formalities in advance in order to obtain entry visas from the Senegalese Embassy in their Country, prior to departure.

Delegates who anticipate difficulties with the immigration procedures should contact the ICAO Western and Central African Office for assistance.

7. Exchange Rate

The currency used in Senegal is the Franc CFA (1US \$ = 458,514 FCFA). The exchange of money should be made in banks or authorized places.

8. Transportation

The International airport of Léopold Sédar Senghor of Dakar is situated at about 15 km from downtown. Taxis are available at any time of the day. The charge is 5,000 FCFA from the airport to downtown at daytime and is posted at the arrival hall.

9. Health

Participants must ensure that they take out travel insurance (including health) from their home country for the duration of their stay in Dakar. Participants should particularly ensure that their insurance is applicable in Dakar. Furthermore, participants must carry evidence of current health/hospitalization insurance such as cards that may be produced to health institutions should the need arise. Participants are also strongly encouraged to provide information during registration, on their next of kin who may be contacted on behalf of the participant should the need arise.

Presentation of yellow fever certificate at the point of entry is highly required for the following African countries – Angola, Benin, Burkina Faso, Burundi, Comoros, Central African Republic, Chad, Congo, DRC, Ivory Coast, Ethiopia, Gabon, Gambia, Ghana, Guinea Bissau, Guinea Equatorial, Kenya, Liberia, Mali, Mauritania, Mozambique, Niger, Nigeria, Somalia, Congo, Rwanda, São Tomé e Príncipe, Sierra Leone, Tanzania, Togo, Uganda. You may wish to visit World Health Organization (WHO) website <http://www.who.int/ith/> for information on Senegal. Visitors to Senegal arriving from cholera infected areas should have valid vaccination certificates.

10. Climate

The minimum temperature during the period is 29°C and the maximum temperature is 32°C.

11. Lodging

A list of selected hotels in Dakar is enclosed. The hotel rates quoted are subject to confirmation when making reservations.

HOTEL LIST / LISTE DES HOTELS

Rate in FCFA/Prix

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
* Al Afifa ***	46 Rue Jules FERRY B.P. 3474 ☎ 33 89.90.90	33 823 88 39 gmbafifa@orange.sn Petit déjeuner 3 600	37 950	41 250
Al Baraka ***	35, Rue El Hadj A. K. Bourgi, B.P. 578 ☎ 33 822 55 32	33 821 75 41 <u>Petit-déjeuner: 3 500 F</u>	25.600	31.200
Atlantic/Ocean ***	Yoff Route de l'Aéroport (à 1 km) ☎ 33 820 00 77 33 820 00 47	Climatisé +TV☞ <u>Petit-déjeuner: 3 000 CFA</u> Climatisé ☞	28.000 25.000	35.000 30.000
Faidherbe	Avenue Faidherbe x Raffanel B.P. 3197 Dakar ☎ 33 889 17 50 -	33 889 17 4 Climatisé+TV☞ faidherbe@orange.sn <u>PD: 4.400</u>	38 400	45.400
Farid ***	51, Rue VINCENS B.P. 1514 ☎ 33 821 61 27	33 821 08 94 PD : 4 000	38.100	42.200
* Ganale	38, Rue Amadou A. NDOYE ☎ 33 889 44 44	33 822 34 30 ganale@sentoo.sn <u>Petit-déjeuner: 4 200</u> <u>FCA</u>	35.600	42.200
* Independence ***	Place de l'Indépendance X Av.Pompidou ☎ 33 823 10 19 33 823 10 50	33 821 11 17 hotelhi@sentoo.sn	29.600	34.200
Lagon 2 ***	Route de la Corniche-Est ☎ 33 889 25 25 - 33 82360 31	33 823.77.27 <u>Petit-déjeuner inclus</u> lagon1@sentoo.sn	72.100	81.200
Le Méridien Président** ***	Pointe des Almadies - BP8181 Dakar Yoff ☎ (221)33 869.69.49 - 33 869.69.29	(221)33 869.69.99 <u>Petit-déjeuner</u> <u>compris</u> resa.meridien@sentoo.sn	86 000 102 000	100 000 116 000
* Miramar	25-27, Rue Félix FAURE ☎ 33 823 20 97 (near/près UNESCO)	33 823 35 05 <u>Petit déjeuner: 2 500 CFA</u>	28 000	35.000
Nina ***	Rue du Dr. Theze X Rue A.a. Ndoye ☎ 33 889 01 20	33 889 01 81 <u>Petit déjeuner :</u> <u>4000</u> hotelnina@sentoo.sn	30.000	36.000
ONOMO HOTEL	Route de l'Aéroport BP 38 233-Dakar/Yoff - Tél. 221 33 869 06 10	33 820 33 01 <u>Petit-déjeuner : 4 500 CFA</u> SALES.DAKAR@HONOMOHOTEL.COM	42 400	
Océanic	Rue de Thann (Marché Kermel)	33 821 52 28 <u>Petit-déjeuner: 2 500 CFA</u>	21.600	25.800

Name/Nom	Address/Adresse / ☎	Fax / E-Mail	Single	Double
* Plateau	62, Rue Jules FERRY B.P. 2906 ☎ 33 823 44 20 33 823 15 26 33 823 47 80	33 822 50 24 <i>Petit-déjeuner: 3 000 CFA</i>	26.000	30.000
Saint Louis Sun ***	68, Rue Félix FAURE ☎ 33 822 25 70	33 822 46 51 <i>Petit-déjeuner: 2 500 CFA</i>	21 210	26.670
Savanna**** ***	Pointe Bernard Petite Corniche BP 6096 Dakar ☎ 33 849 42 42	33 849 42 43/ 33 823 85 86 hotel@savanna.sn <i>Petit-déjeuner: 8 000 CFA</i>	60.800	65.100
Sohkamon	Boulevard Roosevelt x Nelson Mandela Dakar ☎ 33 889 71 00	33 823 59 89 hotelsokhamon@sentoosn <i>Petit-déjeuner : 5 500 CFA</i>	43 200 63 000	47 700 67 500
Airport hotel	route de l'Aéroport +221 33 869 78 78	saccvhotel@orange.sn <i>Petit-déjeuner : 4 500 CFA</i>	49 600	57 200
Teranga** ***	Place de l'Indépendance (Rue Carnot x Colbert) B.P. 3380 ☎ 33 889 22 00 - 33 823 10 44 - 33 823 55 02	33 823 50 01 teranga@ns.arc.sn	Vue/ville Vue/mer 76 500 93.000	76.500 93.000
La Croix du Sud ***	20, Avenue du Roi Hassane II (Ex Avenue Albert Sarraut) Tél. 33 889 78 78	33 823 26 55 croixsud@orange.sn <i>Petit-déjeuner inclus</i>	50 600	61 200
TERROUBI****	Bd Martin Luther King Corniche-Ouest – Tél. 33 839 90 39	Fax: 33 839 90 45 reservation@terroubi.com	Vue jardin Vue de mer	95 000 112 000
Café de Rome	30, Bd de la République Tél. 33 849 02 00	Fax: 33 823 63 84 Hotel.resa@anfa-group.com <i>Petit déjeuner : à la carte</i>	54 200 59 800	68 200 74 200

* Special rates for ICAO. (Delegates should specify that they are attending an ICAO meeting).
Tarifs spéciaux pour l'OACI. (Les délégués doivent préciser qu'ils participent à une réunion OACI).

** Reservation may be requested by fax or e.mail and may indicate ICAO rates
Les réservations doivent être faites par fax ou par e.mai en indiquant le tarif OACI

*** Hotel can provide transport from and to the airport at their own expense (Delegates should specify if they need transport)
Hôtel pouvant transporter les délégués à partir de l'aéroport et à leur départ de l'hôtel à leur propre charge (Les délégués doivent le préciser en faisant leur réservation)

MISE A JOUR LE 30 mars 2011