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منظمة الطيران  
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国际民用  
航空组织

T1/32 – 0737

14 November 2014

**Subject: Invitation to the 1<sup>st</sup> Meeting of the African Flight Procedure Programme (AFPP) Steering Committee, (Nairobi, Kenya, 16-17 December 2014)**

**Action Required: Reply to confirm participation not later than 5 December 2014**

Sir/Madam,

I have the honour to inform you that the first Meeting of the African Flight Procedure Programme (AFPP) Steering Committee (SC) will take place at the ICAO Eastern and Southern African Regional Office in Nairobi, Kenya from 16 to 17 December 2014.

I would like to invite your Administration to this 1<sup>st</sup> AFPP SC Meeting as a member State. In addition, non-member States and potential Donor organizations are encouraged to attend this important meeting.

The objectives of the meeting are to officially establish the Steering Committee and the adopt and approve the AFPP Work Programme and budget for 2015. The meeting proceedings and all electronic documentation would be in English. Documents will be prior to the meeting at <http://www.icao.int/WACAF/African-FPP/Pages/default.aspx> . Also attached to this letter are the Draft Agenda and the Information Bulletin, as well as the Terms of reference of AFPP Steering Committee.

You are kindly requested to confirm the participation of your Administration/Organization as soon as possible, **not later than 5 December 2014 (for security reasons)**. Please complete and return the registration form (**Attachment B**) at the following e-mail addresses [icaoesaf@icao.int](mailto:icaoesaf@icao.int) or [icaowacaf@icao.int](mailto:icaowacaf@icao.int)

Please accept, Sir/Madam, the assurances of my highest consideration.

Mam Sait Jallow  
Regional Director

**Attachment A:** Draft Agenda

**Attachment B:** Registration form

**Attachment C:** Information Bulletin

**Attachment D:** Terms of reference of AFPP Steering Committee