



International civil Aviation Organization

African Flight Procedure Programme

AFPP-SC/05-WP/6.1
06/02/2019

Agenda Item 6: Presentation and approval of the draft AFPP Phase II Programme document

OVERVIEW OF THE DRAFT AFPP PHASE 2 PROGRAMME DOCUMENT

(Presented by the Secretariat)

EXECUTIVE SUMMARY

This paper provides an overview of the draft AFPP Phase 2 Programme Document (Prodoc), and propose some changes of Phase 1 Prodoc.

These changes were triggered by issues raised during the implementation of Phase 1 and identified by Task force 2 meeting in January 2017 and SC/4 meeting in April 2017. The new document is also tailored to meet the needs of all aviation stakeholders, namely civil aviation authorities, air navigation providers (ANSP) and airport operators, in order to improve upon Phase 1.

REFERENCES

- Report of the Task force/2 meeting (Nairobi, 20 – 25 January 2017)
- Initial report of the 4th meeting of the steering committee (Abidjan, Côte d'Ivoire, 20 to 21 April 2017)
- Draft Phase 2 Programme Document

1. INTRODUCTION

1.1 The Steering Committee 3 meeting (Livingstone, Zambia, 23 – 24 November 2016) decided to continue with Phase 2 of the AFPP and accordingly established a Task Force to develop proposals for AFPP Phase 2 Terms of Reference.

1.2 The Task Force /2 developed recommendations for implementing the AFPP Phase 2 for a 3-year duration, from 2017 to 2020 and adopted an action plan with actors and dates for the realization of Phase 2 objectives.

1.3 The meeting also drafted strategic objectives for this phase, identified gaps in PBN implementation within the region and developed proposals to address them.

1.4 These proposals have been detailed and endorsed by Steering Committee 4 meeting held in Abidjan (20 – 21 April 2017).

2. DISCUSSION

2.1 The changes proposed in the new Programme Document mainly relate to the operating concept, the institutional framework and the office requirements.

2.2 Note should be taken that phase 2 was designed for a 3-years period, from 2017 to 2020. However, due to many issues addressed in agenda item 3 (WP 3), the AFPP Phase 2 is being launched only now.

2.3 Institutional Framework

2.4 In order to cope with the requests from other aviation organizations, the new Prodoc proposes to open the Programme to all of aviation stakeholders willing to join AFPP. Consequently, the participation in the Programme will be defined in term of "Participating Members" and not in term of "Participating States". Participating members can be States or aviation organizations.

2.5 Five (05) types participating members have been defined:

- a) **Active members** : All African Members that commit to funding the Programme by means of an annual financial contribution in line with an approved budget;
- b) **User member** : All African Participating Members who are not Active Members are User Members;
- c) **Observer** : Participating Members who are not Active Members or User Members;
- d) **Donors** : Participating Members that only support the African Flight Procedure Programme by secondment of expert and/or provision of equipment, finance, etc.

- e) **Host administration:** Administration or State hosting the Programme. During Phase II of the Programme, ASECNA is the Host Administration.

2.5.1 Details on issues and operating concept can be found in the draft Prodoc submitted for your attention.

2.6 **Office requirements**

2.6.1 According to AFPP phase 1 Prodoc, the staff of AFPP is composed of a minimum of twelve (12) officers and a maximum of fourteen:

- Manager :01
- Chief Procedure Designer : 01
- Chief operational Training : 01
- Data specialist : 01
- Procedures designers : 03 minimum 05 maximum
- Instructors : 03 minimum
- Administrative assistant : 01

2.6.2 IT specialist : 01

2.6.3 However, due to various reasons (financial, lack of motivation, etc.), Phase 1 operated only with a staff of three out of the 12 officers. As a consequence of this situation, the staff were overloaded as they tried to carry out the duties expected from 12 people. Meanwhile, it had been decided that one administrative assistant will assist AFPP; however, note should be taken that one assistant is likely to be overloaded with work.

2.6.4 Therefore, to be more realistic, the following staff is proposed in Phase 2 Prodoc:

- Manager : 01
- Chief Procedure Designer : 01
- Chief operational Training : 01
- Data specialist : 01
- Procedures designers/instructors : 02
- Administrative assistant : 01
- IT specialist : 01

2.6.5 As per AFPP Steering Committee 4 decision SC/4-DEC08, additional experts can be used for specific reasons. It should be noted that only the Manager, Chief Procedure Designer and the Chief, Operational Training positions are permanent officers based in Dakar.

2.6.6 The IT specialist may be on part-time basis, as the workload is relatively less.

2.7 **Other requirements**

2.7.1 The steering committee will note that the host administration has already provided most of the requirements listed in Appendix 1 (AFPP office requirements). Since the 2nd of March 2018, AFPP relocated to the new and permanent premises, close to WACAF office.

2.7.2 Additional needs which are relevant for the effective functioning of the AFFP office are furniture and equipment, and are listed in Appendix 1.

3. **CONCLUSIONS**

3.1 The steering committee is invited to:

- a) Take note of the proposed changes in the new Prodoc;
- b) Approve the changes;
- c) Approve the new Prodoc.

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