

**TECHNICAL FOLLOW-UP TELECONFERENCE**  
**National Continuous Monitoring Coordinators (NCMCs)**  
**ICAO NACC REGIONAL OFFICE SYSTEMIC ASSISTANCE PROGRAMME (SAP)**

**26 February 2020**

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***Objective:***

Evaluation of progress on tasks agreed at the last National Continuous Monitoring Coordinators (NCMCs) meeting, challenges, Corrective Action Plan (CAP) status by State, familiarization with Safety Oversight System (SOS) Project, and reorganize the Working Group by dividing it by language.

**Introduction**

Considering the progress made by the NCMCs Working Group (WG), it is necessary to coordinate the assigned tasks and reorganize the WG, set new goals and perform close supervision by the NACC Regional Office. Likewise, in order to coordinate efforts for the improvement of State's safety and implementation of the State Safety Programme (SSP), it is necessary to strengthen the communication ties between the NCMCs of the NACC States, modify the point of view of the States in regards to their national coordinators, so that due importance is given to the work they carry out as part of a quality system within the civil aviation authorities and that they are provided with the necessary resources and support.

This teleconference aimed to establish the first steps towards improvement and better coordination of the NCMCs work.

*1. ICAO Universal Safety Oversight Audit Programme – Continuous Monitoring Approach (USOAP-CMA)/Safety Implementation Project*

1.1 The Agenda included the following items:

- a) Status of the Working Group assigned tasks during the last NCMCs meeting held in 2018
- b) Status of CAP by State (provided by the coordinators)
- c) States exposition of the problems that they are facing
- d) Proposal to reorganize the Working Group, its tasks and responsibilities
- e) SOS Project familiarization

*Status of the Working Group assigned tasks during the last NCMCs meeting held in 2018*

1.1.1 It was determined that the tasks assigned to the Working Group did not progress due to the lack of awareness of who was the rapporteur and lack of coordination, among other reasons.

*Status of CAP by State (provided by the coordinators)*

1.1.2 States have made moderate CAPs progress, due to workload, but also due to problems in developing adequate action plans.

*State exposition of the problems that they are facing*

1.1.3 Problems and requests from the States:

- Additional supporting staff needed in order to comply NCMCs tasks.
- ANT requested contact information of the ANS PoC, which was provided during the teleconference.
- Examples of good and bad responses to the CAP as part of the next meeting exercises were requested.
- Practice how to analyse the Protocol Questions (PQs) for the self-assessment, scope and deepness of the questions
- BHS requested an evaluation of the applicability for PQ 6.383 (the query was addressed accordingly to the NACC Regional Officer and HQs).

*Proposal to reorganize the Working Group, its tasks and responsibilities*

1.1.4 In the first place, the separation of States by language was proposed to integrate Working Groups sharing the same language (English/Spanish), with the objective of facilitating communication and teamwork, taking into account that the States not only share the language, but also similar legal frameworks. The proposal was well accepted by participants, JAM PoC was proposed to serve as the WG Rapporteur.

1.1.5 Secondly, the establishment and standardization of an agreed timeframe for the performance and fulfilment of the functions and responsibilities of the NCMCs was proposed. The main idea is to establish a realistic period in which the corresponding cycle of activities can be completed without overburdening the authorities' capabilities and at the same time avoiding that the fulfilment of their duties extends too long, for which a period of 2 years was agreed. With collaboration of the other States and exchange of information, this can be successfully carried out.

1.1.6 It was also proposed to strengthen the concept of work carried out by the NCMCs, since their functions go further than just being the link for the execution of ICAO's audits. The functions performed are more on track towards an internal quality system in each State that allows identifying opportunities for improvement and the coordinated correction of deficiencies within the Safety Oversight System (SOS) of each State.

1.1.7 It was proposed to carry out an analysis of personnel needs that would allow NCMCs to carry out their functions more effectively.

1.1.8 Provide ICAO Auditors Computer-Based Training (CBT) to NCMCs or its coordinating body, to those who have not yet received such training, and additionally manage Auditors CBT level 2 in their technic field, for those NCMCs with technical backgrounds as inspectors.

#### *SOS project Familiarization*

1.1.9 Familiarization with the SOS project was, emphasizing the advantages resulting from the assemblage of the group of experts with human resources from our States, and the execution of multinational verification (audit) exercises. A reminder was made for each State to send its candidates to the NACC Regional Office to be considered as part of the project.

#### *Final Recommendations under the SAP Resulting from Progress Achieved*

- Scheduling and Initiate actions in order to meet the agreed time period of 2 years.

#### *Agreements/Actions*

1. Separation of WG by language (English/Spanish)
2. Preparation of the Terms of Reference (ToR) with due support at the highest level.
3. Management of missing trainings.
4. Establish the means of communication and coordination between the States of the English speaking WG.
5. Propose on the next meeting the joint tasks to be completed by the WG.
6. Any doubts or pending issues that could not be clarified during the teleconference will be included as part of the next meeting.

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