



2th FPL Monitoring Group Teleconference
(July 29, 2014 at 18 UTC)

Reference: 1. Minutes of 1st FPL Monitoring Group Teleconference (July 9, 2014)

Purpose and agenda: To follow-up and review the data collection information gathered in the first week of the data collection to ensure data consistency and timely delivery.

Participants:

- Dominican Republic: Fernando Casso (Rapporteur)
- Belize: Gilberto Torres
- Jamaica: Maxine Allen
- Mexico: Oscar Vargas, Daniel Conrado, Margarita Rangel, Edgar Peña
- Trinidad and Tobago: Ricky Bissessar
- United States: Dan Eaves
- IATA: Marco Vidal
- ICAO: Julio Siu, Carlos Gonzalez; Raul Martinez

Discussion

1.1 The following data was received from the FPL Mon Group Members:

Name	Date modified
Anguilla 140728	29/7/14 11:16 a. m.
Barbados 140728	29/7/14 11:16 a. m.
Dominca - Cane Field- 140728	29/7/14 11:16 a. m.
Flight Plan Dups-Errors Form Recorded 21-25 Jul FAA	29/7/14 7:35 a. m.
FLIGHT PLAN ERRORS 2014 curacao	29/7/14 12:21 p. m.
Flight Plan Errors Form HAITI	29/7/14 8:42 a. m.
Flight Plan Errors Form_rev mexico	29/7/14 1:35 p. m.
Flight Plan Errors Formf dom rep	29/7/14 1:52 p. m.
Grenada 140728	29/7/14 11:16 a. m.
Nevis 140728	29/7/14 11:16 a. m.
Piarco - 140728	29/7/14 11:16 a. m.
St Lucia - TLPC 140728	29/7/14 11:16 a. m.
St Lucia - TLPL 140728	29/7/14 11:16 a. m.

Information was still pending from Cuba, Bahamas, COCESNA and Jamaica.

1.2 Trinidad and Tobago commented on their internal method with the E/CAR States/ Territories to collect the data. United States and Mexico commented on their data and the participants also viewed the Haiti, Dominican Republic and Curacao data.

1.3 The following recommendations were made to each data provided:

Data Source	Recommendation	Remarks
PIARCO	Need to apply common error listed in format	
Mexico	Need to provided data from all ACC and not Monterrey Need to apply common error listed in format Provided more details for duplication and FPL missing	
United States	Need to apply common error listed in format Need to move flight plan information to column L	
Haiti	Need to clean data eliminating "til Now" Need to apply common error listed in format	

Curacao	Need to apply common error listed in format	
---------	---	--

- 1.4 In order to ensure the consistency of the data completion and the appropriate handling of the data, it was agreed:
- a) All Members to submit every week their data (every Monday after the data collection week)
 - b) Apply common error listed in format as applicable.
 - c) Adding more details as needed in a column beside the last column (Column L)
 - d) To ensure that all AFTN addresses are included.
 - e) Do not limit data collection to only rejected or non-rejected messages, but both and as much as possible.

ACT 01/02: COCESNA and PIARCO as being multiple states FIR, they will ensure consistency of data prior to its submission

ACT 02/02: The Rapporteur will feedback all Members that submitted their information

ACT 03/02: All Members to review this first week data collected and update/ complete it and send it to the Rapporteur.

Next meeting: September 5 at 1600 UTC