



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

MCAAP/PEC/7 — WP/01
07/05/24

Seventh Meeting of the RLA09801 Project Evaluation Commission (MCAAP/PEC/7)
ICAO NACC Regional Office, Mexico City, Mexico, 7 to 9 May 2024

Agenda Item 1: Adoption of the Provisional Agenda

PROVISIONAL AGENDA AND SCHEDULE

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
The Provisional Agenda of the Sixth Meeting of the RLA09801 Project Evaluation Commission (MCAAP/PEC/7) was sent for review and comments from Project Members through letter Ref. NT-NS2-35 — E.OSG-NACC110988, dated 26 February 2024. The provisional agenda and schedule are presented in Appendixes A and B to this working paper.	
Action:	The Meeting is invited to approve the Provisional Agenda and Schedule as presented in the Appendixes A and B.
<i>Strategic Objectives:</i>	This working paper relates to all ICAO Strategic Objectives

**APPENDIX A
PROVISIONAL AGENDA**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Review of Valid Decisions/Conclusions**
- Agenda Item 3: ICAO NACC Regional Office 2024-2025 Priorities and Projects**
- Agenda Item 4: Project Document (PRODOC) Rev. E for extension of the Project**
- Agenda Item 5: Discussion and Approval of Proposals of New Activities for 2024/2025**
- Agenda Item 6: Updates to the Procedural Handbook**
- Agenda Item 7: Other Business**

**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

Under this agenda item, the Meeting will review the agenda and schedule and will adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2: Review of Valid Decisions/Conclusions

Under this agenda item, the Meeting will review the valid Decisions and Conclusions of the Project Evaluation Commission (PEC) and the Project Steering Committee (PSC) meetings. This Agenda Item will include the evaluation results carried out by Project Members regarding their performance and accomplishment of expected benefits.

Agenda Item 3: ICAO NACC 2024-2025 Priorities and Projects

Under this agenda item, the Meeting will be informed on the 2024-2025 priorities and the current Projects in the NAM/CAR Regions. The Secretariat will explain the project management approach toward results-based and State-focused assistance, the regional opportunities for common solutions, and the ICAO new donor-partnership methodology. The purpose of this Agenda Item is to increase the situational awareness of Project Members in relation to the context of implementation support at ICAO.

Agenda Item 4: Project Document (PRODOC) Rev. E for extension of the Project

Under this agenda item, the Meeting will review the draft Project Document (PRODOC) Revision E prepared for the project's extension, considering new updates and alignment to the regional work frame in the NACC States since the current Revision D of the PRODOC will expire in December 2024.

Agenda Item 5: Discussion and Approval of Proposals of New Activities for 2024/2025

Under this agenda item, the Meeting will review the new proposals for projects for 2024/2025.

Agenda Item 6: Updates to the Procedural Handbook

Under this agenda item, the Meeting will discuss amendments to the MCAAP Procedural Handbook.

Agenda Item 7: Other Business

Under this agenda item, the Meeting will analyse any other matter that cannot be addressed under the previous agenda items.

**APPENDIX B
PROVISIONAL SCHEDULE**

Time	Tuesday 7 May 2024	Wednesday 8 May 2024	Thursday 9 May 2024
08:30–09:00	<i>Registration</i>		
09:00–09:30	<i>Opening Ceremony & Photo</i>	Agenda Item 4	Agenda Item 5 (cont.)
09:30–10:00	Agenda Item 1		
10:00–10:30	Agenda Item 2		
10:30–11:00	<i>Coffee break</i>		
11:00–11:30	Agenda Item 2 (cont.)	Agenda Item 4 (cont.)	Agenda Item 6
11:30–12:00	Agenda Item 3		
12:00–12:30			
12:30–14:00	<i>Lunchtime</i>		
14:00–14:30	Agenda Item 3 (cont.)	Agenda Item 5	Agenda Item 7
14:30–15:00			<i>Closing</i>
15:00–15:30			

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