



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

NAM/CAR/CONT/3 — WP/02
02/05/23

**Third NAM/CAR Regional Contingency and Emergency Planning and Response Meeting
(NAM/CAR/CONT/3)**

Mexico City, Mexico 9 to 11 May 2023

Agenda Item 1: Adoption of the Provisional Agenda and Schedule

**REVIEW OF THE CONCLUSIONS AND DECISIONS OF NAM/CAR REGIONAL CONTINGENCY AND
EMERGENCY PLANNING AND RESPONSE PREVIOUS MEETINGS**

(Presented by the Secretariat)

EXECUTIVE SUMMARY

The updated list of Conclusions of NAM/CAR Regional Contingency and Emergency Planning and Response previous meetings is presented in the **Appendix** to this WP. The status and follow-up comments for each Conclusion is the result of the review carried out by the Secretariat based on the information available at the time of preparation of this Paper. The status of each conclusion is designated as valid, completed, or invalidated.

Action:	The Meeting is invited to review and comment by providing updated information, the status and follow-up for the implementation of the pending conclusions of the previous meetings presented in the Appendix.
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<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Strategic Objective 1 – Safety• Strategic Objective 2 – Air Navigation Capacity and Efficiency
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<i>References:</i>	<ul style="list-style-type: none">• Final Report of the First NAM/CAR Regional Contingency and Emergency Planning and Response Meeting (NAM/CAR/CONT/1) Mexico City, Mexico, 12 – 14 March 2019• Final Report of the Second NAM/CAR Regional Contingency and Emergency Planning and Response Meeting (NAM/CAR/CONT/2) ICAO NACC Regional Office, Mexico City, Mexico, 20 to 22 April 2022
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**STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE REGIONAL CONTINGENCY AND EMERGENCY PLANNING AND RESPONSE MEETING
OUTSTANDING AFTER THE PREVIOUS MEETING**

C/D No.	Area	Title of Conclusion/Decision	Text of Conclusion/Decision	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
C NAM/C AR/ CONT/1 /1	ATS	PUBLICATION AND PERIODIC REVIEW OF ATS CONTINGENCY PLANS	That, in order to provide an adequate regional response to contingencies, and to reduce the harmful impact of these contingencies to the continuous flow of air traffic: a) States, Territories and International Organizations that provide air traffic services in the CAR Region submit information on their contingency plans following the guidelines included in Appendix B to this report, by 15 June 2019. This information, regarding the ATS contingency plans, will be published on the website that the ICAO NACC Regional Office will establish for such purposes; and b) the ICAO NACC Regional Office establish a procedure for the systematic request, publication and annual review of the ATS contingency plans, for States, Territories and International Organizations that provide Air Traffic Services in the CAR Region by 15 June 2019.	This task is still pending compliance by several States and Territories of the CAR Region	States/Territories ICAO NACC Regional Office for follow-up	Updated ATS Contingency Plans	15 June 2019	Valid
C NAM/C AR/ CONT/1 /3	ATS	ATS CONTINGENCY TABLETOP EXERCISES	That, in order to improve the preparation of air traffic service providers in contingency situations, identify possible gaps in planning and strengthen regional resilience in the provision of air traffic services: a) the ICAO NACC Regional Office annually schedules the implementation of ATS contingency simulation exercises, in which scenarios that are attached to real cases are proposed, with a high probability of occurrence or as a result of identified improvement opportunities; and b) States, Territories and International Organizations that provide air traffic services in the CAR Region, support performing these simulation exercises, contributing their operational experience and accepting identified improvement opportunities to improve their ATS contingency plans, the preparation in the event of contingency situations and the integrity of air navigation services.	This Task is required to be completed annually	ICAO NACC Regional Office	Table-Top exercises completed	Permanently	Valid

C/D No.	Area	Title of Conclusion/Decision	Text of Conclusion/Decision	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
C NAM/ CAR/ CONT/ 2/01	ANS/AGA	REGIONAL CONTINGENCIES MULTIDISCIPLINARY ANALYSIS	That, in order to enhance regional contingency response in the CAR Region a) the ICAO NACC Regional Office analyse the different contingencies occurred in the CAR Region in the 2019-2021 period and provide recommendations to improve the resiliency of the ANS system of the region; and b) States, Territories and International Organizations that provide ATS in the NAM/CAR Regions share good practices and lessons learned, and support actions carried out to enhance the resiliency of the regional air navigation system.	This Task is still pending, could be modified and be presented to the NACC/WG	ICAO NACC Regional Office	Analysis and proposals for improvement	NAM/CAR/CONT/3	Valid
C NAM/ CAR/ CONT/2 /2	ATS	PROPOSALS TO IMPROVE THE EFFECTIVENESS OF REGIONAL CONTINGENCY PLANNING	That, in order to improve regional contingency planning, the Secretariat present: a) to the Tenth North American, Central American and Caribbean Directors of Civil Aviation Meeting (NACC/DCA/10) the importance of addressing contingency planning for air navigation services, promoting civil aviation at the highest levels the need to prepare contingency plans in accordance with national regulations; and b) to GREPECAS a proposal to update the format of regional contingency plans, as well as the opportunity to link contingency planning with service provider SMS risk management processes.	This Task was partially completed; still pending the proposal to update the template to the GREPECAS	ICAO NACC Regional Office	Report to the Director Generals and proposal to GREPECAS	NAM/CAR/CONT/3	Valid

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