



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

WORKING PAPER

NAM/CAR/CONT/3 — WP/01  
09/02/23

**Third NAM/CAR Regional Contingency and Emergency Planning and Response Meeting  
(NAM/CAR/CONT/3)**

Mexico City, Mexico 9 to 11 May 2023

**Agenda Item 1: Adoption of the Provisional Agenda and Schedule**

**REVIEW AND APPROVAL OF THE PROVISIONAL AGENDA AND SCHEDULE OF THE MEETING**

(Presented by the Secretariat)

<b>EXECUTIVE SUMMARY</b>	
The Draft Agenda and Schedule for the Third NAM/CAR Regional Contingency and Emergency Planning and Response Meeting (NAM/CAR/CONT/03) are presented at <b>Appendices A and B</b> , respectively.	
<b>Action:</b>	The Meeting is invited to approve the Draft Agenda and Schedule for the NAM/CAR/CONT/03 Meeting as presented in Appendices A and B, respectively.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"><li>• Strategic Objective 1 – Safety</li><li>• Strategic Objective 2 – Air Navigation Capacity and Efficiency</li></ul>

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**APPENDIX A  
PROVISIONAL AGENDA AND EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Provisional Agenda and Schedule**

Under this agenda item, the Meeting will review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

**Agenda Item 2: ICAO Requirements for Air Navigation Services (ANS) and Aerodromes and Ground Aids (AGA) Contingency Planning**

Under this Agenda Item, the Meeting will review and analyse ICAO contingency arrangements Standards and Recommended Practices (SARPs) for ANS and AGA, including regional agreements regarding emergency planning.

**Agenda Item 3: Regional Initiatives for Contingency Planning and Response**

Under this Agenda Item, the Meeting will review the different regional initiatives that address contingency planning and response in the CAR Region, analyse synergies, and discuss possible joint efforts.

**Agenda Item 4: Evaluation of Impact and Response of Contingencies Faced in 2022**

Under this Agenda Item, the Meeting will analyse the contingency situations faced in 2022, and will evaluate their impact and the response carried out by the region. States, Territories and Service Providers are invited to present contingency scenarios and share good practices.

**Agenda Item 5: CAR Region Air Traffic Services (ATS) Contingency Plan**

Under this Agenda Item, the CAR Region ATS Contingency Plan will be reviewed. The linkage of this Plan with other counterparts from different areas of ANS and AGA will be analysed, as well as the Regional Contingency Plans of adjacent regions. The Meetings will also review current contingency planning templates, to adjust to different contexts and enhance compliance.

**Agenda Item 6: CAR Region Contingencies Table-Top Exercise**

Under this Agenda Item, the Meeting will perform a table top exercise in preparation for the 2023 hurricane season.

**Agenda Item 7: Other Business**

Under this Agenda Item, the Meeting will analyse any other matter than cannot be addressed under the previous agenda items.

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## APPENDIX B / APÉNDICE B

**Third NAM/CAR Regional Contingency and Emergency Planning and Response Meeting /  
Tercera Reunión Regional NAM/CAR para la Planificación y Respuesta ante Contingencias y  
Situaciones de Emergencia  
(NAM/CAR/CONT/03)**

Mexico City, Mexico, 9 to 11 May 2023 / Ciudad de México, México, 9 al 11 de mayo de 2023

## PROVISIONAL SCHEDULE / HORARIO PROVISIONAL

Time / Hora	Tuesday / Martes 9 May / mayo 2023	Wednesday / Miércoles 10 May / mayo 2023	Thursday / Jueves 11 May / mayo 2023
08:30 – 09:00	Registration / Registro		
09:00 – 09:45	<b>Opening Ceremony / Ceremonia de Apertura Group Photo / Foto de Grupo</b>	Agenda Item 4 / Cuestión 4 del Orden del Día Agenda	Agenda Item 6: CAR Region Contingencies Table-Top Exercise (cont.)/ Cuestión 6 del Orden del Día: Ejercicio de Simulación de Contingencias (cont.)
09:45 – 11:00	Agenda Item 1 / Cuestión 1 del Orden del Día		
11:00 – 11:30	<b>Coffee break / Pausa para el Café</b>		
11:30 – 13:00	Agenda Item 2 / Cuestión 2 del Orden del Día	Agenda Item 5 / Cuestión 5 del Orden del Día Agenda	Agenda Item 7 / Cuestión 7 del Orden del Día Agenda
13:00 – 14:00	<b>Lunch break / Pausa para el almuerzo</b>		
14:00 – 15:00	Agenda Item 3 / Cuestión 3 del Orden del Día	Agenda Item 6: CAR Region Contingencies Table-Top Exercise / Cuestión 6 del Orden del Día: Ejercicio de Simulación de Contingencias	Draft Report Review- Closing / Revisión del Informe Provisional-Clausura
15:00-15:30			