



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT- NE 57-1, NT-NS2-35 — **E.OSG-NACC93366**

16 June 2022



To: States, Territories and International Organizations

Subject: **Invitation – Seventh North American, Central American and Caribbean Working Group Meeting (NACC/WG/7)**
ICAO NACC Regional Office, Ciudad de México, México, 29 August to 1 September 2022

Action

Required:

- a) **Inclusion of additional agenda items to the Provisional Agenda by 5 August 2022**
- b) **Delivery of documentation within the deadlines mentioned in this Sate letter**
- c) **Register participation in the event link by 15 August 2022**
- d) **Send scholarship nomination forms by 1 July 2022**

Dear Sir/Madam,

After two years in which the priorities of the regional Air Navigation Services (ANS) have suffered delays due to the COVID-19 pandemic and its consequences both in people and aviation, it is necessary to continue the activities on regional implementation planning restarted since the NACC/WG/06 meeting (August 2021) and after de adoption of the change from the NAM/CAR Air Navigation Implementation Working Group (ANI/WG) to the NACC/WG, for the support to aviation and to boost the economic benefits that the latter contribute to States.

In this context, the Seventh North American, Central American and Caribbean Working Group Meeting (NACC/WG/7) will be held in the ICA NACC Regional Office in Mexico City, Mexico, from 29 August to 1 September 2022.

In this meeting, the regional work plan will be updated in the air navigation portion, the Group developing Volume III of the Electronic Air Navigation Plan (e-ANP) will be supported, the regional priorities and implementation of the established goals for the region in the different air navigation areas will be followed up (Air Traffic Management (ATM), Aeronautical Information Management (AIM), Communications, Navigation and Surveillance (CNS), and Search and Rescue (SAR)), as well as the conclusions of the GREPECAS and of the Director Generals related with ANS, the goals setting in aerodromes and ground aids (AGA) and Meteorology (MET), training needs and ongoing ANS projects, and matters related with emergent technologies and air frequencies management, among others, will also be addressed.

.../2

It is expected the participation in the meeting of the members of the different Task Forces part of the NACC/WG: ATM, Performance-Based Navigation (PBN), Surveillance (SURV), Air Traffic Services Inter-facility Data Communication (AIDC), Aviation System Block Upgrade (ASBU); technical and operative personnel responsible of Air Navigation Services (ANS) implementation, ANS Project Managers of the States, and of International Organizations and the iIndustry.

The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if a minimum of participants of either languages are registered.

The provisional agenda and the schedule of the event are presented in **Annexes A and B**. The States that wish to present proposals to be included as additional agenda items must do this by **5 August 2022**.

It is also communicated that the RLA/09/801 Project is offering a scholarship for this event for each Member State of the Project¹. The scholarship includes a Daily Subsistence Allowance (DSA) to cover accommodation and travel expenses. Your Administration must provide the candidate with round-trip airfare to Mexico City, Mexico, and ensure that he or she has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received by this ICAO NACC Regional Office before **15 July 2022**. The steps to apply for a scholarship, the form, and other useful information is published on the RLA/09/801 Project website: <https://www.icao.int/NACC/Pages/edocs-tc.aspx>.

In regards to the scholarship offered for the Central American States through COCESNA, please note that the decision of the candidate must be carried out within your Administration and COCESNA. After coordination, the Nomination Form for the selected candidate representing the Central American States **must be sent to this NACC Regional Office through COCESNA**.

The general information regarding the venue of the meeting, and the list of suggested hotels, can be found at https://www.icao.int/NACC/Pages/ES/visitors_info_ES.aspx

The registration of participants will be electronically using the link <https://forms.gle/51DNC1xdpvRByRyBA> before **15 August 2022**.

The documentation that your Administration/Organization wishes to present/deliver for the meeting must be sent as soon as possible by email to this Office in Microsoft Word format using the templates in **Annexes C, D, and E**. The working papers, with a maximum length of four pages excluding appendices, must be brief, contain an action, and be focused on the topic.

Only working papers submitted by States/Territories that are **received** in this office no later than **10 August 2022** will be translated in order to ensure their timely processing. Study notes received in this office **after** that date must be sent in both languages, otherwise they will become information papers. Information papers will be only published in the language(s) submitted. Notes from international organizations will not be translated and will be only published in the language(s) submitted. The deadline to receive documentation is **10 August 2022**. The dates for submitting documents for translation will be strictly followed. You are encouraged to submit documentation in both meeting languages (English and Spanish).

...3/

¹ The *Member States of Project RLA/09/801* are: Bahamas, Barbados, Canada, Cuba, Curaçao, Haiti, Jamaica, Mexico, the OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines), the Dominican Republic, Trinidad and Tobago, and the Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras, and Nicaragua).

When ready, all meeting documentation will be available on the meetings section of the ICAO NACC Regional Office webpage: <https://bit.ly/3Mq3sPN>. Since this documentation will be in electronic format, no hard copies will be distributed during the event.

If you require more information about this meeting, please contact Ms. Mayda Ávila (mavila@icao.int), Communications, Navigation and Surveillance Regional Officer, or Mr. Gabriel Gutiérrez (ggutierrez@icao.int), Assistant.

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: *As indicated*

Document1 / GGS



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

**Seventh North American, Central American and Caribbean Working Group Meeting
(NACC/WG/7)**

ICAO NACC Regional Office, Ciudad de México, México, 29 de agosto al 1 de septiembre de 2022

**APPENDIX A
PROVISIONAL AGENDA**

Agenda Item 1: Review and approval of the meeting agenda, work modality and schedule

Agenda Item 2: Follow-up to the Conclusions and Previous Agreements of NACC/WG, CAR/SAM Planning and Implementation Regional Group (GREPECAS) and Other Related Matters

- 2.1 Review of valid meeting conclusions/decisions impacting NACC/WG activities.
- 2.2 Status of operation of the States after COVID-19.
- 2.3 Development status of the GREPECAS Projects.
- 2.4 Follow-up to the Air Navigation Services (ANS) support projects
- 2.5 ANS training needs

Agenda Item 3: Follow-up of the Activities of the NACC/WG Task Forces

- 3.1 Progress of the NACC/WG on Aeronautical Information Management (AIM), Air Traffic Management (ATM) and Communications, Navigation and Surveillance (CNS)
- 3.2 Progress of Aerodromes and Ground Aids (AGA), Meteorology (MET) and other regional implementation groups
- 3.3 Improvements to the ATS Voice Link (MEVA) reports and the new communication network CANSNET, the Eastern Caribbean Civil Aviation Technical Group (E/CAR/CATG), and the Eastern Caribbean Aeronautical Fixed Service Network Technical Group (E/CAR AFS NTG)

Agenda Item 4: NACC/WG Work Programme Update to 2024

- 4.1 Review of the Terms of Reference (ToRs) and update of the NACC/WG Working programme
- 4.2 Development of the Electronic Air Navigation Plan e-ANP Volume III
- 4.3 Implementation of mechanisms for measuring the performance of air navigation services
- 4.4 Development/updating of national air navigation plans
- 4.5 Emerging technologies and regional challenges

Agenda Item 5: Other business

**PROVISIONAL AGENDA
EXPLANATORY NOTES**

Agenda Item 1: Review and approval of the meeting agenda, work modality and schedule.

Under this Agenda Item, the meeting agenda, schedule, and work modality will be reviewed and adopted.

Agenda Item 2: Follow-up to the Conclusions and Previous Agreements of NACC/WG, CAR/SAM Planning and Implementation Regional Group (GREPECAS) and Other Related Matters

Under this Agenda Item, the implementation status of decisions and conclusions of other meetings that impact the work of the NACC/WG will be followed up, and the implementation status of regional air navigation services will be reviewed.

The Meeting will report and discuss the status of the post-COVID-19 aviation recovery process in the regions, , and its impact on the States, including Implementation Packages (i-Packs) in support of ANS matters. Projects supporting ANS projects in GREPECAS will be also reviewed, and the Project RLA/09/801 – Multi-Regional Civil Aviation Assistance Programme (MCAAP) of the ICAO NACC Regional Office. Finally, the training needs related to ANS will be reviewed to inform the Civil Aviation Authorities (CAA) Directors General and the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG).

Agenda Item 3: Follow-up of the Activities of the NACC/WG Task Forces

Under this Agenda Item, the work carried out by each Task Group, the development of their commitments during the NACC/WG/06 meeting, and the presentation of their work plans and their alignment with the new regional priorities will be followed-up.

Agenda Item 4: NACC/WG Work Programme Update to 2024

Under this Agenda item, the Meeting will review and update the NACC/WG Terms of Reference (ToRs) and work programme and discuss the progress of the e-ANP Volume III development, subsequent activities and the role of the NACC/WG within of this task. The dashboards prepared to support the monitoring of progress in implementation will also be presented.

In addition, how the region will approach the implementation of emerging technologies will be discussed.

Agenda Item 5: Other business

Under this Agenda item, any additional items proposed by the participants will be discussed.

**APPENDIX B
PROVISIONAL SCHEDULE**

Hour	Monday 29 August	Tuesday 30 August	Wednesday 31 August	Thursday 1 September
08:30–09:00	<i>Opening and Group Photo</i>			
09:00–09:30	Agenda Item 1	Agenda Item 3	Agenda Item 3 (Cont.)	Agenda Item 5
09:30–10:30	Agenda Item 2			
10:30–11:00	<i>Coffee break</i>			
11:00–12:30	Agenda Item 2 (Cont.)	Agenda Item 3 (Cont.)	Agenda Item 4	Presentation of draft conclusions Closing
12:30–13:30	<i>Lunch</i>			
13:30–15:00	Agenda Item 2 (Cont.)	Agenda Item 3 (Cont.)	Agenda Item 4 (Cont.)	

— END —