



International  
Civil Aviation  
Organization

Organisation  
de l'aviation civile  
internationale

Organización  
de Aviación Civil  
Internacional

Международная  
организация  
гражданской  
авиации

منظمة الطيران  
المدني الدولي

国际民用  
航空组织

*When replying please quote:*

Ref.: NT- NE57, NT-NS2-35 — **E.OSG – NACC92490**

10 March 2022

To: States, Territories and International Organizations

Subject: **Invitation – Tenth North American, Central American and Caribbean Directors of Civil Aviation Meeting (NACC/DCA/10) Fort-de-France, Martinique, France, 21-23 June 2022**

Action Required: a) Transmittal by States of any additional items to the Provisional Agenda by **11 April 2022**;  
b) submission of documentation by the deadlines provided in this letter; and  
c) register participation by **31 May 2022**

Dear Sir/Madam,

Further to my letter ref. E.OSG – NACC91494 dated 21 December 2021 on the new dates of the aforementioned face-to-face meeting, I wish to invite your Administration/Organization to participate in the Tenth North American, Central American and Caribbean Directors of Civil Aviation Meeting (NACC/DCA/10) to be convened in Fort-de-France, Martinique, from 21 to 23 June 2022, which will be kindly hosted by France.

Directors General of Civil Aviation Authorities of States and Territories of the ICAO NAM/CAR Regions, their Ministers of Finance or Tourism, and representatives of invited international organizations are expected to attend. The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The Provisional Agenda of the meeting/event is at **Appendix A**. States wishing to submit proposals for the addition of items should do so by **11 April 2022**.

I would appreciate confirmation of your participation by **31 May 2022** by registering here: <https://forms.gle/d8oquz8fABg6UJnz7>

The venue of the event is La Batelière hotel in Schoelcher, Martinique. The general information will be sent at a later date. Once this information is made available, participants are encouraged to make reservations directly with the hotel(s) in a timely manner. If you need local assistance, please contact Mr. Patrick Pezzetta, meeting coordinator using the email address: [nacc10-martinique2021@aviation-civile.gouv.fr](mailto:nacc10-martinique2021@aviation-civile.gouv.fr).

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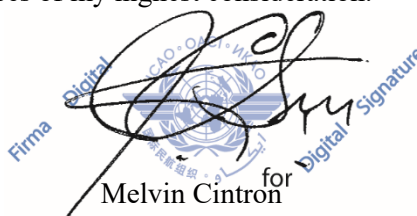
All meeting documentation will be placed in the Meetings Section of the following web page: <https://www.icao.int/NACC/Pages/meetings-2022-naccdca10.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices. **Only** working papers **received** by this office by **7 May 2022**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **3 June 2022**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

Furthermore, as per paragraph 6.1.1 of the Project RLA09801 Procedural Handbook, I am pleased to inform that each MCAAP Focal Point<sup>1</sup> of RLA09801 Project Members may apply for a fellowship to attend the Ninth Meeting of the RLA09801 Multi-Regional Civil Aviation Assistance Programme (MCAAP) Project Steering Committee (RLA09801 PSC/9) on 22 June 2022. A specific State invitation will be submitted shortly. The fellowship includes Daily Subsistence Allowance (DSA) to cover lodging and per diem. Your Administration shall provide the candidate with the air ticket to/from Fort-de-France, Martinique, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received in this Regional Office by **8 May 2022**. In case you have any questions regarding this fellowship, please contact Ms. Claudia López, Technical Cooperation Associate at the following e-mail address: [nacc-tc@icao.int](mailto:nacc-tc@icao.int).

If you require any further information regarding the meeting, please contact Mr. Julio Siu, Deputy Regional Director or Mrs. Claudia Riva-Palacio, Assistant to the Regional Director at [nacc-gen@icao.int](mailto:nacc-gen@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, overlaid on a circular watermark of the ICAO logo. The signature is written in a cursive style. The watermark contains the text 'Firma Digital' and 'Digital Signature'.

for  
Melvin Cintron  
Regional Director  
North American, Central American and  
Caribbean (NACC) Regional Office

**Enclosure:** as indicated

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<sup>1</sup> **RLA09801 Project Members** are: Bahamas, Barbados, Canada, Cuba, Curaçao, Dominican Republic, Haiti, Jamaica, Mexico, OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines), Trinidad and Tobago and Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua).

**APPENDIX A  
PROVISIONAL AGENDA Rev. 3**

- Agenda Item 1: Adoption of the Provisional Agenda and Schedule**
- Agenda Item 2: Follow-up on Valid Conclusions and Decisions from the NACC/DCA**
- Agenda Item 3: Status of Aviation Recovery and 2022 and new 2023-2025 Triennium Priorities for the NAM/CAR Regions**
- Agenda Item 4: 2020-2022 NACC Regional Office Performance and Accountability Report to the States**
- Agenda Item 5: NAM/CAR Regional Safety/Air Navigation Implementation**
  - 5.1 Executive Briefing Session on Universal Safety Oversight Audit Programme (USOAP)**
  - 5.2 Safety Implementation Matters**
  - 5.3 Air Navigation Implementation Matters**
- Agenda Item 6: NAM/CAR Regional Aviation Security/Facilitation Implementation**
- Agenda Item 7: Air Transport Matters**
- Agenda Item 8: Environmental Protection Matters**
- Agenda Item 9: Preparation for the 41st Session of the ICAO Assembly**
- Agenda Item 10: Other Business**

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**PROVISIONAL AGENDA Rev. 2  
EXPLANATORY NOTES**

**Agenda Item 1: Adoption of the Provisional Agenda and Schedule**

Under this agenda item, the Meeting will elect a Chairperson and will review and adopt the agenda and schedule. The objectives and overall expectations of the meeting will be presented.

**Agenda Item 2: Follow-up on Valid Conclusions and Decisions from the NACC/DCA**

Under this agenda item, the Meeting will conduct a follow-up on valid NACC/DCA conclusions and decisions, highlighting their impact on the States' and region's aviation safety, air navigation and security implementation. Moreover, the Meeting will be informed of the relevant valid conclusions and results of the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG).

**Agenda Item 3: Status of Aviation Recovery and 2022 and new 2023-2025 Triennium Priorities for the NAM/CAR Regions**

This agenda item will be developed in a plenary session and a panel:

Plenary Session 1: An overview of the 2020 to 2022 COVID-19 related actions will be provided, as well as a review of the latest aviation recovery activities, such as the High-level Conference on COVID-19 (HLCC 2021), including Council Aviation Recovery Taskforce (CART) measures status and their progress reporting, the impact/benefit of Implementation Packages (iPacks) and post COVID-19 opportunities and the socio-economic impact of aviation recovery in the NAM/CAR Regions.

Interventions from the States and the industry. The States and main the representatives of the industry will be invited to share their aviation recovery experiences and activities.

The Meeting will then discuss the impact for States derived from the last updates to Global Air Navigation Plan (GANP), the Global Aviation Safety Plan (GASP), the Global Aviation Security Plan (GASeP) and their route map, and other recent matters on aviation, global safety, Air Navigation Services (ANS) and security and facilitation matters. The challenges and priorities for the NAM/CAR Regions will be presented for consideration and commitment concerning their implementation.

Panel 1 "What should be the post-COVID-19 aviation priorities?" is for States to share their experiences and projects on the priorities, the current challenges and the critical aspects to be developed in the next 2023-2025 triennium as a key element for aviation recovery. The participation of States with great influence and impact on tourism and operations in the region is expected in this panel.

**Agenda Item 4: 2020-2022 NACC Regional Office Performance and Accountability Report to the States**

The Secretariat will provide the 2020-2022 Accountability Report of the NACC Regional Office as follows:

- a) Analysis and status of the Effective Implementation (EI) of the States' safety oversight systems [in relation with the ICAO USOAP Continuous Monitoring Approach (CMA)]
- b) Analysis and status of Universal Security Audit Programme (USAP) EI in the NAM/CAR Regions
- c) Status and progress on: Aerodrome certification in the NAM/CAR Regions, Resolution of air navigation deficiencies, USOAP projected progress, Significant Safety Concern (SSC) and Significant Security Concern (SSeC) resolution activities, Accident Investigation and Prevention (AIG) development and implementation, Air traffic flow management (ATFM) and Search and Rescue (SAR) activities, Performance-Based Navigation (PBN) implementation progress and Contingency Planning and response
- d) Progress on the main Systemic Assistance Programme (SAP) priorities
- e) ICAO outreach for government and non-government third parties funding to support State/region's aviation development
- f) The sustainability of the NACC SAP for the States and regional achievements
- g) Enhancement Plan implemented to the SAP

Under this agenda item, States are invited to share their experience/benefits and impact of assistance of the ICAO NACC SAP. The sustainability framework for States to maintain their EI level to comply with ICAO Standards and Recommended Practices (SARPs) will be discussed.

**Agenda Item 5: NAM/CAR Regional Safety/Air Navigation Implementation**

Under this agenda item, discussions on key topics of the aforementioned fields will be organized to allow the Meeting to align views, clarify implementation matters and share common best practices. Among those matters: progress activities of the Regional Aviation Safety Group—Pan America (RASG-PA) and of the CAR/SAM Planning and Implementation Regional Group (GREPECAS), and the results of their plenary meetings of 2021, the progress of the State Safety Programmes (SSP) implementation activities; the progress of the implementation of the NAM/CAR Regional Aviation Safety Plan (RASP) and Air Navigation Plan (ANP); updates of the Implementation Groups; and progress on emergent matters such as Unmanned aircraft systems/Remote Piloted Aircraft System (UAS/RPAS) and cybersecurity/resilience.

Discussions will include HLCC safety-related recommendations as well as an executive briefing session on USOAP. Ideas will be updated and exchange on the progress of safety and air navigation Projects/initiatives. Likewise, the Meeting will be informed on the implementation groups (NACC/WG, E/CAR/WG, MEVA, etc.) and the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG).

**Agenda Item 6: NAM/CAR Regional Aviation Security/Facilitation Implementation**

Under this agenda item, discussions on key topics of the aforementioned fields will be held to allow the Meeting to align views, clarify implementation matters and share best practices. Among those matters: ICAO/LACAC NAM/CAR and SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG) actions and regional GAsEP roadmap follow-up, progress of the Aviation Security State Improvement Plan (ASIP) and of the Aviation Security Training Centres (ASTCs), and cyber security matters.

A session will follow on update to regional projects/initiatives on AVSEC/FAL.

**Agenda Item 7: Air Transport Matters**

Under this agenda Item, the latest air transport matters will be discussed, including statistics and air transport agreements. The Meeting will review the progress of the initiatives with air cargo, the governance recommendation of the OECD assessment, the Pan-American Air Transport Agreement and will discuss and exchange experiences on other air transport development matters.

**Agenda Item 8: Environmental Protection Matters**

Under this agenda Item, the latest matters on aviation and environmental protection will be discussed including the Carbon Offsetting Scheme for International Aviation (CORSIA), States' Action Plans on CO2 emissions reduction activities, environmental assistance projects and capacity building, State's/region's implementation status, the long-term global aspirational goals (LTAGs), the Benefits Report and No Country Left Behind (NCLB) support/assistance approach for the next triennium.

**Agenda Item 9: Preparation for the 41st Session of the ICAO Assembly**

Under this Agenda Item, the preparation of the 41st session of ICAO Assembly will be discussed, including its agenda, States priorities and initiatives to consolidate agreements and Communications efforts of a collective and active States' participation.

**Agenda Item 10: Other Business**

Under this agenda Item, other matters will be discussed, such as the Outstanding State Contributions to ICAO, the next NACC/DCA venue and dates, recognition to selected Civil Aviation Authorities (CAA) Directors General and to SAP “Champion States”, and other matters as the Meeting may suggest.

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