ATFM/TF/2 — WP/01
11/05/21

SECOND NAM/CAR AIR NAVIGATION IMPLEMENTATION WORKING GROUP (ANI/WG) AIR TRAFFIC FLOW MANAGEMENT IMPLEMENTATION TASK FORCE (ATFM/TF/2) MEETING
On line, 17 to 19 May 2021

Agenda Item 1: **Approval of the Provisional Agenda and Schedule**

PROVISIONAL AGENDA AND SCHEDULE
(Presented by the Secretariat)

EXECUTIVE SUMMARY
Draft Agenda and Schedule for the Second NAM/CAR ANI/WG Air Traffic Flow Management (ATFM) Implementation Task Force Meeting (ATFM/TF/2) are presented at **Appendices A and B**, respectively

Action:	The Meeting is invited to approve the Draft Agenda and Schedule for the ATFM/TF/2 Meeting as presented in Appendices A and B, respectively.
Strategic Objectives:	• Safety • Air Navigation Capacity and Efficiency • Environmental Protection

— — — — — — — — — — —

APPENDIX A

SECOND NAM/CAR AIR NAVIGATION IMPLEMENTATION WORKING GROUP (ANI/WG) AIR TRAFFIC FLOW MANAGEMENT IMPLEMENTATION TASK FORCE (ATFM/TF/2) MEETING
On line, 17 to 19 May 2021

PROVISIONAL AGENDA

Agenda Item 1:   Approval of the Provisional Agenda and Schedule

Agenda Item 2:   Air Traffic Management Performance Framework

Agenda Item 3:   Regional Implementation Metrics and Key Performance Indicators

Agenda Item 4:   ATFM Contingency Procedures

Agenda Item 5:   Regional Traffic Recovery Planning

Agenda Item 6:   ATFM Task Force Report to the ANI/WG

Agenda Item 7:   Other Business

— — — — — — — — — —

PROVISIONAL AGENDA
EXPLANATORY NOTES

Agenda Item 1:   Approval of the Provisional Agenda and Schedule

Under this agenda item, the Meeting shall review the agenda and schedule, and adopt them. The objectives and overall expectations of the meeting will be presented.

Agenda Item 2:   Air Traffic Management Performance Framework

Under this agenda item, a one-day introductory workshop on ATM performance framework will be provided. The objective of this workshop is to share the importance of metrics by giving examples, scenarios and uses for them. The workshop will discuss how metrics can affect the region, how they are used in other areas and a real world examples on how metrics were used to monitor ATM performance. This will be done in three modules:
   1.   A brief explanation of everyday metrics and a local hypothetical scenario
   2.   Evolution of aviation metrics
   3.   Real world example of metrics to enhance performance

Agenda Item 3:   Regional Implementation Metrics and Key Performance Indicators

Under this agenda item, the Meeting will be informed of the process to draft the Volume III of the CAR/SAM electronic Air Navigation Plan (eANP). The Task Force will provide inputs to be considered in the agreement of the Air Navigation Services (ANS) Regional Implementation Metrics and Key Performance Indicators (KPIs).

Agenda Item 4:   ATFM Contingency Procedures

Under this agenda item, the Meeting will discuss proposals to develop Regional ATFM contingency procedures to be incorporated in the CAR/SAM ATFM CONOPS.

Agenda Item 5:   Regional Traffic Recovery Planning

Under this agenda item, the Meeting will analyse the different recovery scenarios of the regional air traffic in a post-COVID-19 scenario.

Agenda Item 6:   ATFM Task Force Report to the ANI/WG

Under this agenda item, the Task Force will provide inputs to the Task Force Rapporteur to prepare the report to the ANI/WG.

Agenda Item 7:   Other Business

Any other business will be discussed as deem necessary.

— — — — — — — — — — —

APPENDIX B

SECOND NAM/CAR AIR NAVIGATION IMPLEMENTATION WORKING GROUP (ANI/WG) AIR TRAFFIC FLOW MANAGEMENT IMPLEMENTATION TASK FORCE (ATFM/TF/2) MEETING
On line, 17 to 19 May 2021

PROVISIONAL SCHEDULE

times are referenced to Eastern time zone
Connection details via Microsoft TEAMS

Day One	Monday 17 May 2021
09:00–09:20	Opening
09:20-9:30	Agenda item 1
09:30-10:00	Agenda item 2 − A brief explanation of everyday metrics and a local hypothetical scenario − Questions and Answers
10:00-10:15	Break
10:15-11:00	Cont. Agenda item 2 − Evolution of aviation metrics − Questions and answers
11:00-11:10	Break
11:10-11:50	Cont. Agenda item 2 − Real world example of metrics to enhance performance. − Questions and answers.
11:50-12:00	Summary day 1

Day Two	Tuesday 18 May 2021
09:00-09:45	Agenda Item 3
09:45-10:00	Break
10:00-10:45	Cont. Agenda Item 3
10:45-11:00	Agenda item 4
11:00-11:15	Break
11:15-11:45	Agenda item 5
11:45-12:00	Summary day 2

Day Three	Wednesday 19 May 2021
09:00-09:15	Agenda item 6
09:15-09:30	Agenda item 7
09:30-10:00	Review draft report
10:00-10:15	Break
10:15-10:30	Closing

— END —