



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

NAM/CAR/CONT/2 — WP/01
13/01/20

Second Regional Contingency and Emergency Planning and Response Meeting (NAM/CAR/CONT/2)
Mexico City, Mexico, 24 – 27 March 2020

REVIEW AND APPROVAL OF THE PROVISIONAL AGENDA AND SCHEDULE OF THE MEETING

(Presented by Secretariat)

| EXECUTIVE SUMMARY | |
|---|---|
| The Draft Agenda and Schedule for the Second Regional Contingency and Emergency Planning and Response Meeting (NAM/CAR/CONT/2) are presented at Appendices A and B , respectively. | |
| Action: | The Meeting is invited to approve the Draft Agenda and Schedule for the NAM/CAR/CONT/2 Meeting as presented in Appendices A and B, respectively. |
| <i>Strategic Objectives:</i> | <ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency• Economic Development of Air Transport |

APPENDIX A

PROVISIONAL AGENDA

**SECOND REGIONAL CONTINGENCY AND EMERGENCY PLANNING AND RESPONSE MEETING
(NAM/CAR/CONT/2)
(Mexico City, Mexico, 24 – 27 March 2020)**

- Agenda Item 1** **Approval of the Provisional Agenda and Schedule**
- Agenda Item 2** **Evaluation of Impact and Response of Contingencies Faced in 2019**
Under this Agenda Item, the Meeting will analyze the contingency situations faced in 2019, evaluate their impact and the response carried out by the region.
- Agenda Item 3** **ICAO Requirements for Air Navigation Services (ANS) Contingency Planning**

Under this Agenda Item, the Meeting will review and analyse ICAO Standards and Recommended Practices (SARPs) and regional agreements regarding contingency arrangements, and the compliance by CAR States and Territories. The Meeting will also analyze the level of response to the request to update ATS contingency plans by States and Territories of the CAR Region.
- Agenda Item 4** **CAR Region Air Traffic Management (ATM) Contingency Plan**

Under this Agenda Item, the CAR Region ATM Contingency Plan will be reviewed, linking this Plan with other plans from different areas of air navigation services, as well as the Regional Contingency Plans for adjacent regions.
- Agenda Item 5** **CAR Region Contingencies Table-Top Exercise**

Under this Agenda Item the Meeting will perform a table top exercise in preparation for the 2020 hurricane season.
- Agenda Item 6** **Other Business**

Under this Agenda Item the Meeting will address other issues related to the contingency planning and response that have not been reviewed in the previous Agenda Items.

APPENDIX B

TENTATIVE SCHEDULE

| Time | Tuesday 24 March | Wednesday 25 March | Thursday 26 March | Friday 27 March |
|----------------------|--|-------------------------------|---|--|
| 08:30 – 09:00 | Registration | | | |
| 09:00 – 09:45 | <i>Opening Ceremony Group Photo</i> | Agenda Item 3 | Agenda Item 5 CAR Region Contingencies Table-Top Exercise | Agenda Item 5 CAR Region Contingencies Table- Top Exercise debrief (cont.) |
| 09:45 – 11:00 | Agenda Item 1 | | | |
| 11:00 – 11:30 | <i>Coffee break</i> | | | |
| 11:30 – 13:00 | Agenda Item 2 | Agenda Item 3 (cont.) | Agenda Item 5 CAR Region Contingencies Table-Top Exercise (cont.) | Agenda Item 6 |
| 13:00 – 14:00 | <i>Lunch break</i> | | | |
| 14:00 – 15:00 | Agenda Item 2 (cont.) | Agenda Item 4 | Agenda Item 5 CAR Region Contingencies Table-Top Exercise (cont.) | Draft Report Review |
| 15:00-15:30 | | | | Closing |