



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-NT4-4.57 — **E.OSG - NACC79805**

27 August 2019

To: States, Territories and International Organizations

Subject: **Workshop on Safety Assessment for Aerodromes and Runway Safety Team (RST)
— General Information**

Action
Required: **Take note and register participants by 11 October 2019**

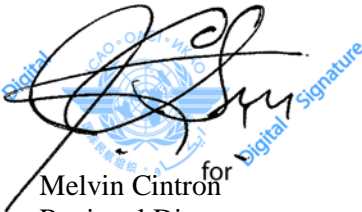
Sir/Madam,

Reference is made to my communication Ref. *E.OSG – NACC79362*, 30 July 2019, on the above subject workshop. The venue for the event will be:

Agencia Centroamericana para la Seguridad Aeronáutica (ACSA)
Barrio Cacique de Alajuela, Edificio ATC – Radar
San Jose, Costa Rica

Enclosed please find the general information for the event.

Accept, Sir/Madam, the assurances of my highest consideration.


Firma Digital Digital Signature

for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure: *As indicated*

N:\NT - Air Navigation (Worldwide)\NT 4-4.57 Workshop on Safety Assessment for Aerodromes\NACC79805AGA-States-WorkshopSafetyAssessmentRSTGeneralInformation.docx / LAG

Distribution List:

To: Edson Joseph, Antigua and Barbuda
Edwin F. Kelly, Aruba
Charles Beneby, Bahamas
Donna Cadogan, Barbados
Tracey Forde-Bailey, Barbados
Lindsay Garbutt, Belize
Andrew Larsen, Canada
Leslie Laplace, Curaçao
Denise Edwards, Dominica
Donald McPhail, ECCAA
Frédéric Guignier, French Antilles
Patrick Pezzetta, French Antilles
Jerome Journet, French Antilles
Jean-Jacques Deschamps, French Antilles
Arlene Buckmire-Outram, Grenada
Olivier Philip Jean, Haiti
Nari Williams-Singh, Jamaica and
Chairman of the CASSOS Board of Directors
G.J. (Gloria) Hooplot, MA, Netherlands
for Bonaire, Sint Eustatius and Saba Islands

Kaye Bass, Saint Kitts and Nevis

Claudius Emmanuel, Saint Lucia
Permanent Secretary, Saint Vincent and the Grenadines
Louis Halley, Sint Maarten
Francis Regis, Trinidad and Tobago
Maria Boyle, ASSI, United Kingdom
Anguilla; British Virgin Islands; Montserrat
Marcus Doller, ASSI, United Kingdom
Stacey Herishen-Smith, United States

Javier Martínez Botacio, ACI/LAC
Luis Felipe de Oliveira, ALTA
Simon Hocquard, CANSO
Nico Voorbach, CANSO
Javier A. Vanegas, CANSO
Pauline Yearwood, CARICOM
Eduardo Chacin, CASSOS
Luc Tytgat, EASA
José Antonio Ruiz, IATA
Kurt H. Edwards, IBAC
Barbara Fröhlich, IFAIMA
Carole Couchman, IFALPA
Mike Geer, IFALPA CAR/NAM
Francisco Gómez, IFALPA CAR/West
Chris Witt, IFALPA CAR/East
Duncan Auld, IFATCA
John Carr, IFATCA Americas

cc: Karim Hodge, Anguilla
Thomas Dunstan, Bermuda
Michael A France, British Virgin Islands
Richard Smith, Cayman Islands

jedson84@gmail.com; consuelab28@gmail.com;
edwin.kelly@dca.gov.aw; anthony.kirchner@dca.gov.aw;
dca@dca.gov.aw
Charles.beneby@bcaa.gov.bs; Juliea.brathwaite@bcaa.gov.bs;
cadogand@tourism.gov.bb;
civil.aviation@Barbados.gov.bb; Tracey.Forde-Bailey@barbados.gov.bb;
dcabelize@btl.net; lindsay.garbutt@civilaviation.gov.bz;
gilberto.torres@civilaviation.gov.bz;
Andrew.Larsen@tc.gc.ca; tc.internationalaviation-
aviationinternationale.tc@tc.gc.ca;
civilair@gobiernu.cw; Leslie.Laplace@gobiernu.cw;
publicworks@dominica.gov.dm; pspublicworks@dominica.gov.dm;
edwardsdm@dominica.gov.dm
oecs.dca@candw.ag; contact@eccaa.aero; dmcphail@eccaa.aero;
frederic.guignier@aviation-civile.gouv.fr;
patrick.pezzetta@aviation-civile.gouv.fr;
jerome.journet@aviation-civile.gouv.fr;
jean-jacques.deschamps@aviation-civile.gouv.fr;
Registry@tourism.gov.gd;
olivier.jean@ofnac.gov.ht; direction.generale@ofnac.gov.ht;
Jacques.boursiquot@ofnac.gov.ht;
nari.williams-singh@jcaa.gov.jm;
gloria.hooplot@minienm.nl; leonard.boer@minienm.nl;
kaye.bass@mofa.gov.kn; foreigna@sisterisles.kn;
atasha.morton@mofa.gov.kn; royston.griffin@mofa.gov.kn;
civilaviationaffairs@gmail.com; jessica.boddie@mofa.gov.kn;
jwboddie@gmail.com;
cemmanuel@gosl.gov.lc; eustace.cherry@govt.lc;
office.natsec@mail.gov.vc; pmosvg@vincysurf.com;
louis.halley@sintmaartengov.org;
fregis@caa.gov.tt; dattai@caa.gov.tt; rylvester@caa.gov.tt;
srambaran@caa.gov.tt; ssarwan@caa.gov.tt;
steve.whyman@dft.gsi.gov.uk; maria.boyle@airsafety.aero;
alison.thomas@airsafety.aero;
marcus.doller@airsafety.aero;
stacey.herishen-smith@faa.gov; 9-AWA-API-IGIA@faa.gov;
jmartinez@aci-lac.aero; aci-lac@aci-lac.aero; info@aci-lac.aero;
loliveira@alta.aero; vcorrieri@alta.aero;
dg@canso.org; simon.hocquard@canso.org;
nico.voorbach@canso.org;
javier.vanegas@canso.org; lamcar@canso.org;
pauline.yearwood@caricom.org;
echacin@cassos.org; officemanager@cassos.org;
luc.tytgat@easa.europa.eu;
ruizjo@iata.org; marquez@iata.org;
kedwards@ibac.org;
eb@ifaima.org; barbara@ifaima.org; igor@ifaima.org;
carolecouchman@ifalpa.org;
mikegeer@ifalpa.org;
francisco.gomez@aspa.org.mx;
chrisswitt18@gmail.com;
pcx@ifatca.org; duncan.auld@ifatca.org;
evpama@ifatca.org; office@ifatca.org;
Karim.Hodge@gov.ai;
tdunstan@bcaa.bm;
mfrance@bvaa.com;
civil.aviation@caacayman.com; Richard.smith@caacayman.com;
alastair.robertson@caacayman.com;

Albert Anderson, Cayman Islands
Beverly Mendes, Montserrat
Thomas Swann, Turks and Caicos Islands
Marcus Doller, ASSI, United Kingdom
Alison Thomas, ASSI, United Kingdom
NACC Webmaster

albert.anderson@caymanairports.com;
mendesb@gov.ms; mcw@gov.ms;
tswann.caa@tcway.tc; pforbes.caa@tcway.tc; cad@tcway.tc
marcus.doller@airsafety.aero;
alison.thomas@airsafety.aero;
webmasternacc@icao.int;

GENERAL INFORMATION

(Presented by the Secretariat)

1. Event Venue and Dates

The Workshop on Safety Assessment for Aerodromes and Runway Safety Team (RST) Implementation will take place at *Agencia Centroamericana para la Seguridad Aeronáutica (ACSA)* facilities, located in *Barrio Cacique de Alajuela, Edificio ATC – Radar, San Jose, Costa Rica*, from 21 to 25 October 2019.

2. Name of the Meeting's Coordinator and Assistant, Address and Contact Numbers

Mr. Jaime Calderon, Regional Officer, Aerodromes and Ground Aids (AGA)

Mrs. Leslie Gándara, Assistant

ICAO NACC Regional Office

Calz. Mariano Escobedo 526, Third Floor, Anzures, Mexico City, Mexico

Telephone: + 52 55 5250 3211

Fax: + 52 55 5203 2757

E-mail: icaonacc@icao.int

jcalderon@icao.int

lgandara@icao.int

3. Participants Registration

Delegate registration will take place on 21 October 2019, from 08:30 to 09:00 hours.

4. Opening Ceremony

The opening ceremony will take place on 21 October 2019, at 09:00 hours.

5. Accommodation

A list of hotels nearby ACSA premises is provided as follows:

Hotel	Rate	Address and Phone number
Courtyard by Marriott San Jose Airport Alajuela	Single room: USD\$157.00+ 13% (tax) Double room: USD164.00 +13% (tax) Breakfast and internet included	Address: Radial Francisco J. Orlich, Plaza Los Mangos, Alajuela 20109 Phone number: +506-2429-2700 5 minutes away from the airport and ACSA

Hotel	Rate	Address and Phone number
Hampton Inn	Single or Double room: USD\$111.87 Breakfast and internet included	Address: Hwy 1 Airport Blvd, Alajuela Phone number: +506-2436-0010 Contact person: Ms. Adriana Guevara 5 minutes away from the airport and ACSA (Shuttle from and to airport)
Holiday Inn Express San Jose Costa Rica Airport	Single or Double room:USD\$88.00 + 13% (tax) Breakfast and internet included	Address: 1 Km Al Este Del Aeropuerto Internacional Juan Santamaria Rio Segundo Phone number: +506-2443-0043 Contact person: Mr. Francisco González 5 minutes away from the airport and ACSA (Shuttle from and to airport)
City Express	Single room: USD\$70.00 + 13% (tax) Double room: USD\$77.00 + 13% (tax) Breakfast and internet included	Address: Diagonal al Mc Donald del Centro Comercial Cariari, Asunción, 40101 San José, Costa Rica Phone number: + +506-2209-2300 (Shuttle from and to airport, also provides transportation from the hotel to ACSA and vice versa)

6. Documentation Link

The documentation for the event is being posted on the ICAO NACC Office Website; participants should check our website frequently to download the documentation. **All participants must bring their own set of documentation (hard copy or electronically in a laptop) to the Meeting venue; there will be no hard copies available for distribution.**

<http://www.icao.int/NACC/Pages/Meetings.aspx>

Click on “Safety Assessment for Aerodromes and Runway Safety Team (RST) Implementation Workshop”