



International
Civil Aviation
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Международная
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гражданской
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منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-E.OSG NACC76880

7 February 2019

To: States, Territories and International Organizations

Subject: **Invitation – Thirty Second Regional Aviation Safety Group — Pan America Executive Steering Committee Meeting (RASG-PA ESC/32)**
Mexico City, Mexico, 19 to 20 March 2019

Action

Required: 1) Submission of documentation by the deadlines provided in this letter
2) Register participation by **8 March 2019**

Sir/Madam,

I am pleased to invite you to participate in the Thirty Second Regional Aviation Safety Group — Pan America Executive Steering Committee Meeting (RASG-PA ESC/32), to be held in Mexico City, Mexico from 19 to 20 March 2019, at the premises of the ICAO Regional Office in Mexico. The general information is available at https://www.icao.int/NACC/Pages/visitors_info.aspx.

The working language of the Meeting will be English and no simultaneous interpretation will be provided.

Attached to this letter you will find the following:

- Registration Form
- Templates
- Mnemonic Note

You are kindly requested to complete and return the Registration Form at Attachment A by e-mail for each participant by **8 March 2019**.


The documentation that your Administration/Organization may wish to submit for the meeting shall be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **8 March 2019**.

The tentative agenda and the documentation for the meeting will be placed in the Meetings Section of the following web page: https://www.icao.int/SAM/Pages/ES/default_ES.aspx as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

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Should you require further information regarding the meeting, please contact Mr. Éric Picaud, Regional Officer, Flight Safety Implementation (epicaud@icao.int) or Ms. Claudia Riva-Palacio, Assistant (criva-palacio@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

- A Registration Form
- B Template 1
- C Template 2
- D Mnemonic Note

APPENDIX D



MNEMONIC NOTE PAPER – SI/02

Ordinary Meetings for the Executive Management Committee (ESC) from the Regional Operational Security for the Aviation Group– Pan American (RASG-PA)	
Ordinary Meetings of Executive Management Committee (ESC) from the Regional Operational Security for Aviation Group Pan-American (RASG-PA)	<p>The RASG-PA acts as a regional forum that integrates the regional efforts and sub regionals, thus the ones related for the industry, to achieve a continuous improvement of the operational security.</p> <p>The RASG-PA, through its members, develop and take into advantage actions and initiatives to support the fulfillment and implementation of the Global Annual Operational Security Plan (GASP) for the ICAO, and the Regional Plan approved for the RAAC/16, through the establishment and management of an operational security system for the aviation base on the regional Pan-American performance</p> <p>The activities for the RASG-PA adopts a collaborative methodology between States, International Organizations and the Industry, through the collection and Exchange of data, for an adequate dangers identification, risks evaluation, and adequate dangers identification, risks evaluation, and adequate mitigation measurements determination.</p> <p>The ESC is responsible for:</p> <p>Develop and approve the work plan of RASG-PA, including objectives, priorities, indicators and the establishment of measurable goals to address issues related with operational security in the NAM/CAR and SAM Regions;</p> <ul style="list-style-type: none"> • To supervise the group activities for the working team and their committees; • To approve the RASG-PA Budget, and • To manage the Budget.
Objective of the event	<p>The objective of the meeting is to supervise and follow up the RASG-PA activities and their team working and, when it corresponds, to approve the proposal projects for the team working, approve and budget management.</p>
Activities performed	<p>The Procedures manual of RASG-PA approved by April 27, 2017, establish that ESC meetings should be held twice a year.</p>

	<p>During 2019 meetings ESC/32 and ESC/33 will be held, continuing in chronological order of the pasts' agreements.</p>
Project nature	<p>The following activities will be held during the ESC meetings:</p> <ul style="list-style-type: none">• Detailed revision about the state of activities from RASG-PA, including the advance state from the projects and approved activities;• Informs presentation from the team working groups and committees;• Informs presentation from the Secretariat for the matters under his responsibility; and• Projects approval, activities and budgets.
Participants' profile	<p>State Representatives and International Organizations compose the Executive Management Committee (ESC) from RASG-PA.</p> <p>In attention of the nature of ESC meetings, the State Representatives and the Industry should be count with corresponding attributions to pronounce in the name of their organizations, and approve resolutions, conclusions and decision-making in the name of these.</p>
Contact person in the SAM Office	<p>Mr. Javier Puente Regional Officer Safety Operational Implementation OACI South American Regional Office jpuente@icao.int</p>