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航空组织

When replying please quote:

Ref.: NT- NE1-17-2 **E.OSG - NACC77351**

13 March 2019

To: States, Territories and International Organizations

Subject: **Invitation – Thirty Sixth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/36) of the Regional Aviation Safety Group — Pan America (RASG-PA)**
Port-of-Spain, Trinidad and Tobago, 21 to 23 May 2019

Action

- Required:
- 1) Submission of documentation by the deadlines provided in this letter
 - 2) Register participation **as soon as possible**.

Sir/Madam,

As part of the Regional Aviation Safety Group—Pan America (RASG-PA) regular programme activities for 2019, I wish to invite your Administration/Organization to participate in the Thirty Sixth Pan America—Regional Aviation Safety Team Meeting (PA-RAST/36), to be held in Port-of-Spain, Trinidad and Tobago, from 21 to 23 May 2019. We are grateful for this opportunity to share the safety message with the authorities and aviation stakeholders in Trinidad y Tobago. Therefore, we ask you to consider attending this important event.

The working language of the meeting will be English, and no simultaneous interpretation will be provided. You are kindly requested to complete and return the Registration Form at **Appendix A** by e-mail for each participant **as soon as possible**. The general information and agenda of the event will be provided shortly. **Appendix B** the Mnemonic Note.

The working/information papers that your Administration/Organization may wish to submit for the meeting shall be forwarded to this office by e-mail in Microsoft Word (using the attached templates) **as soon as possible**.

The agenda and documentation regarding the meeting will be placed in the Meetings Section of the following web page: <http://www.icao.int/SAM>, as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

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Should you require further information regarding the meeting, please contact Mr. Eric Picaud, Regional Office, Flight Safety Implementation (epicaud@icao.int) or Mrs. Claudia Riva-Palacio, Assistant (criva-palacio@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

Appendix A: Registration Form

Appendix B: Mnemonic Form

Appendix C: Template WP

Appendix D: Template Appendix

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APPENDIX B



MNEMONIC NOTE – SI/01

Ordinary Meetings for the Regional Safety Aviation Operational Team – Pan American (PA-RAST)	
Ordinary Meetings for the Regional Safety Aviation Operational Team Pan American (PA-RAST)	<p>The PA-RAST acts as a regional forum that integrates the regional efforts and sub regionals, thus the ones related for the industry, to achieve a continuous improvement of the operational safety.</p> <p>The PA-RAST, through its members, develop and take into advantage actions and initiatives to support the fulfillment and implementation of the Global Annual Operational Safety Plan (GASP) for ICAO, and Regional Plan approved for the RAAC16, through the establishment and management of an operational safety system for the aviation based on the regional Pan-American performance.</p> <p>The activities for RASG-PA adopt a collaborative methodology between States, International Organizations and the Industry, through the collection and exchange of data, for an adequate dangers identification, risks evaluation, and adequate mitigation measurements determination.</p>
Objective of the event	<p>The objective of the meeting is the analysis the operational safety data of the Pan-American region to determine:</p> <ul style="list-style-type: none"> • Principal regional risks; and • Working team conformation for specific activities; and • The ESC recommendation about corresponding mitigation measurements. <p>The specific planned activities are:</p> <ul style="list-style-type: none"> • Groups sessions Ad-Hoc Groups • Working Ad-Hoc groups plans presentation
Activities performed	<p>During 2019 meetings PA-RAST 35, 36, 37 and 38 will be held, continuing with the chronological order of the past's agreements. Meetings for PA-RAST according with the Procedures' Manual of RASG-PA will be held each three months.</p>
Project nature	<p>The following activities will be held during the PA-RAST meetings:</p> <ul style="list-style-type: none"> • Analysis of the available operational safety data • Follow-up for mitigation related activities projects. • Determination of new mitigation actions, if they correspond, and through the presentation of projects for ESC consideration.
Participants' profile	<p>State Representatives, International Organizations and designed Industry to participate in PA-RAST meeting.</p>

	<p>In attention of the nature of PA-RAST meetings, it is expected that participants count with experience in handling, analysis and data interpretation, preferably about operational aviation safety.</p> <p>The extent possible, the States, International Organization and the Industry should contribute to PA-RAST with the proper data and/or information.</p>
Contact person in the SAM Office	<p>Mr. Javier Puente Regional Officer Safety Operational Implementation. ICAO South American Regional Office. jpuente@icao.int</p>
Contact person in the NACC Office	<p>Mr. Eric Picaud Regional Office, Flight Safety Implementation ICAO North American, Central American and Caribbean Regional Office epicaud@icao.int</p>