



INFORMATION PAPER

PA-RAST/32 — IP/06
07/05/18

**Thirty Second Pan America — Regional Aviation Safety Team Meeting
(PA-RAST/32)**

Ottawa, Canada, 8 to 10 May 2018

Agenda Item 8: Other Business

ROTATION OF THE RASG-PA AND GREPECAS SECRETARIAT

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This information paper (IP) presents to the meeting, the Information regarding the rotation of the RASG-PA and GREPECAS secretariat, based on the RASG-PA Procedural Handbook, GREPECAS term of references and ICAO Regional Office Manual (ROM).	
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> • Safety
<i>References:</i>	<ul style="list-style-type: none"> • RASG-PA Procedural Handbook, • GREPECAS term of references • ICAO Regional Office Manual • GREPECAS/18 report

1. Background

1.1 The RASG-PA Procedural Handbook states in paragraph 5.1, that “The ICAO Regional Director serving as Secretary of RASG-PA, will not concurrently serve as Secretary of the GREPECAS, likewise the ICAO Regional Office Manual (ROM), with respect to the PIRG Secretariat, states in paragraph 3.3.4.1 that, when a PIRG affects two or more Regional Offices, the Director of more seniority assumes the Secretariat of the Group.

2. Secretariat transition

2.1 In follow up the above, during the last GREPECAS meeting held in the Dominican Republic in April of this year, the transition of the Pan American region PIRG and RASG secretary was made.

2.2 The RASGPA secretariat will be under the coordination of the Regional Director of the SAM Office, and the GREPECAS secretariat under the coordination of the Regional Director of the NACC Office.

2.3 During the GREPECAS 18 the Meeting agreed to insert a text in the GREPECAS Procedural Handbook to reflect the following:

“a) the Senior Director of the two Regional Offices (NACC and SAM) should assume the Secretariat of GREPECAS; b) the Director of the other ICAO Regional Office (NACC or SAM) should assume the Secretariat of RASG-PA, and c) additional reviews and changes as needed for updating the handbook”.

2.4 In this sense, the Meeting deemed it advisable to formulate the following decision:

DECISION GREPECAS 18/20		MODIFICATION OF THE GREPECAS PROCEDURAL HANDBOOK	
What:		Expected impact:	
<p>That, in order to reflect the rotation procedure for the GREPECAS and RASG-PA Secretariats, the Meeting decided to:</p> <p>a) modify the GREPECAS Procedural Handbook as follows:</p> <p>“9.2.1 The GREPECAS <i>Secretariat</i> will be provided by ICAO (NACC or SAM Regional Director). The senior ICAO Regional Director will assume the GREPECAS Secretariat.”</p> <p>“9.2.2 The Regional Director acting as GREPECAS Secretary may not serve simultaneously as Secretary of the Regional Aviation Safety Group – Pan America (RASG-PA), whose duties shall be assumed by the Regional Director of the other Region.”</p> <p><i>Note: Existing paragraph 9.2.1 to be renumbered as 9.2.3.;</i></p> <p>b) charge the Secretariat with coordinating as needed for these changes to be reflected in the RASG-PA ToRs; and</p> <p>c) conduct additional reviews and changes as needed for updating the handbook.</p>		<p><input type="checkbox"/> Political / Global</p> <p><input checked="" type="checkbox"/> Inter-regional</p> <p><input type="checkbox"/> Economic</p> <p><input type="checkbox"/> Environmental</p> <p><input checked="" type="checkbox"/> Operational/Technical</p>	
Why:			
Need to reflect the rotation procedure of the GREPECAS and RASG-PA Secretariat and other changes and additional enhancements in the GREPECAS Procedural Handbooks.			
When: 30 April 2018		Status: Adopted by GREPECAS/18	
Who: <input type="checkbox"/> Coordinators <input type="checkbox"/> States <input checked="" type="checkbox"/> ICAO Secretariat <input type="checkbox"/> ICAO HQ <input type="checkbox"/> Others:			

2.5 It is important to note that this transition does not change the work dynamics of any of the groups and obeys an internal organization that is established in the documents mentioned in paragraph 1.1 of this information paper.

3. **Conclusion**

3.1 The PA-RAST is requested to take note and comment on the information presented in this information paper.

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