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航空组织

When replying please quote:

Ref.: NT-N1-8-2.24; NT-NS2-35 — **E.OSG - NACC72048**

28 February 2018

To: States, Territories and International Organizations

Subject: ICAO/IATA/CANSO Performance-Based Navigation (PBN) Harmonization, Modernization and Implementation Meeting for the North American, Caribbean and South American (NAM/CAR/SAM) Regions
Mexico City, Mexico, from 2 to 6 July 2018

Action

Required: 1) Submission of documentation by the deadlines provided in this letter
2) Register participation by **15 June 2018**

Sir/Madam,

Further to my communications *Ref. NACC69513*, dated 29 September 2017, and *NACC71196*, dated 26 February 2018, I wish to inform you that the Third ICAO/IATA/CANSO Performance-Based Navigation (PBN) Harmonization, Modernization and Implementation Meeting for the North American, Caribbean and South American (NAM/CAR/SAM) Regions will be held at the ICAO NACC Regional Office in Mexico City, Mexico, from 2 to 6 July 2018.

In order to successfully accomplish the goals of this initiative, we request representatives from your Administration with senior Air Traffic Management (ATM) level with decision-making authority, as well as Air Navigation Service Provider (ANSP) representatives, ATM Managers responsible for local airspace procedures and designs, and certified in local air traffic control operations.

The Provisional Agenda and Schedule of the meeting are presented at **Attachments A and B**. You are kindly requested to complete and return the Registration Form at **Attachment C** by e-mail for each participant by **15 June 2018**. The working languages of the meeting will be English and Spanish, and simultaneous interpretation will be provided if sufficient participants of both languages provide timely registration.

The list of suggested hotels, ICAO NACC Regional Office location, hotel sector maps, as well as other useful information are available on the “*Visiting Our Office?*” Section of the ICAO NACC Regional Office website (http://www.icao.int/NACC/Pages/visitors_info.aspx). Participants are encouraged to make reservations directly with the hotel(s) in a timely manner.

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All meeting documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration may wish to submit at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word format using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

Only working papers **received** by this office by **8 June 2018**, submitted by States/Territories, will be translated to ensure timely processing. Working papers received in this office **after** that date will have to be submitted in both languages. Otherwise, they will become Information Papers. Information papers will only be issued in the language submitted. Papers received from international organizations will not be translated and will be issued only in the language submitted. The deadline to receive papers is **15 June 2018**. The deadlines for submission of documentation for translation will be strictly enforced. You are encouraged to submit documentation in both meeting languages (i.e., English and Spanish).

Furthermore, I am pleased to inform that the Project RLA/09/801 is offering for this meeting one fellowship to each Project Member¹. The fellowship includes Daily Subsistence Allowance (DSA) to cover lodging and per diem. Your Administration shall provide the candidate with the air ticket to/from Mexico City, Mexico, and ensure that the candidate has the necessary travel documents, vaccinations, and visa prior to departure. The duly completed Fellowship Nomination Form must be received in this Regional Office by **1 June 2018**. The steps to apply for a fellowship, the nomination form and other useful information are published on the Project RLA/09/801 website at: <http://www.icao.int/NACC/Pages/edocs-tc.aspx>

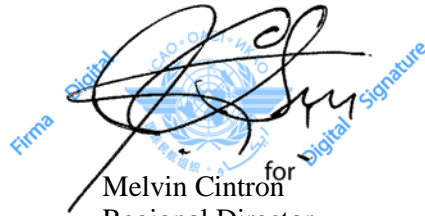
Regarding the fellowship offered to the Eastern Caribbean States through ECCAA, please note that the candidate appointment decision should be made between your Administration and ECCAA. Once coordination has been completed, the nomination form of the candidate representing the Eastern Caribbean States **should be sent to this Regional Office by ECCAA**.

If you require any further information regarding the meeting, please contact Mr. Eddian Mendez, Regional Officer, Air Traffic Management/Search and Rescue (emendez@icao.int) or his Assistant, Sybil Gomez (sgomez@icao.int).

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¹ *RLA/09/801 Project Member States* are: Bahamas, Barbados, Canada, Cuba, Curaçao, Dominican Republic, Haiti, Jamaica, Mexico, OECS States through ECCAA (Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines), Trinidad and Tobago and Central American States through COCESNA (Belize, Costa Rica, El Salvador, Guatemala, Honduras and Nicaragua).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

- A – Provisional Agenda*
- B – Provisional Schedule*
- C – Registration Form*
(Templates for Papers)

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**ATTACHMENT A
PROVISIONAL AGENDA**

Agenda Item 1: Follow-up to the Implementation of PBN Routes

- 1.1 Overview/current situation, goals and objectives
 - 1.1.1 Letter of Agreements (LoAs) 2017-2018
 - 1.1.2 Proposal for Amendment (*PfA1*) to ICAO Doc 7030 — Regional Supplementary Procedures and Doc 8733 — *Air Navigation Plan - Caribbean and South American Regions*
 - 1.1.3 Aviation System Block Upgrade (ASBU) modules
 - 1.1.4 Regional Air Navigation deficiencies
- 1.2 Proposal for Amendment 2 (*PfA2*) to ICAO Doc 7030 — *Regional Supplementary Procedures* and Doc 8733 — *Air Navigation Plan - Caribbean and South American Regions*
- 1.3 NAM/CAR/SAM joint upper airspace Concept of Operations (CONOPS) review

Agenda Item 2: General Flight Efficiency Concepts

- 2.1 Key Performance Indicators (KPIs) (En-route)
- 2.2 Safety feedback (hotspots)
- 2.3 Airlines feedback on operational matters [Air Traffic Flow Management (ATFM) measures/others]

Agenda Item 3: Follow-up of Updated Air Traffic Service (ATS) Letters of Agreement (LoAs)

- 3.1 Review the application of 40 NM and 20 NM separation between adjacent Flight Information Regions (FIRs) in the CAR and SAM Regions
- 3.2 Air Traffic Management/Communications Navigation and Surveillance (ATM/CNS) constraints found by Air Navigation Service Providers (ANSPs) to implements 40 NM/20 NM

Agenda Item 4: Review Proposals of new PBN Routes, Implementation and Trials in the FIRs of the CAR Region and Coordination with Adjacent Regions

Agenda Item 5: Review of Air Traffic Management (ATM) Operational Improvements

Agenda Item 6: Other Business

- 6.1 Implementation of PBN approach procedures in Terminal areas (TMA) in compliance with Assembly Resolution A37-11
- 6.2 PBN airspace concept implementation projects (ARESAC, Piarco FIR, etc.)

PROVISIONAL SCHEDULE

Hour	Monday 2 July 2018	Tuesday 3 July 2018	Wednesday 4 July 2018	Thursday 5 July 2018	Friday 6 July 2018
08:30 – 09:00	Registration	Agenda Item 1.2 (Cont.)	Agenda Item 2.3	Agenda Item 4 (Cont.)	Agenda Item 5
09:00 – 09:30	Opening Ceremony and Group picture				
09:30 – 09:45	Agenda Item 1.1 and 1.1.1				
09:45 – 10:30	Agenda Item 1.1.2		Agenda Item 3.1		Agenda Item 6.1
10:30 – 11:00	<i>Break</i>				
11:00 – 12:00	Agenda Item 1.1.2 (Cont.)	Agenda Item 1.2 (Cont.)	Agenda Item 3.2	Agenda Item 4 (Cont.)	Agenda Item 6.1 (Cont.)
12:00 – 13:30	<i>Lunch</i>				
13:30 – 14:00	Agenda Item 1.1.3	Agenda Item 1.3	Agenda Item 4	Agenda Item 4 (Cont.)	Agenda Item 6.2
14:00 – 14:45	Agenda Item 1.1.4	Agenda Item 2.1			Report review and Closing ceremony
14:45 – 15:30	Agenda Item 1.2	Agenda Item 2.2			

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OACI

North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

Third ICAO/IATA/CANSO Performance-Based Navigation (PBN) Harmonization, Modernization and Implementation Meeting for the North American, Caribbean and South American (NAM/CAR/SAM) Regions
Tercera Reunión sobre armonización, modernización e implementación de la Navegación basada en la performance (PBN) de OACI/IATA/CANSO para las Regiones Norteamérica, Caribe y Sudamérica (NAM/CAR/SAM)
Mexico City, Mexico, 2 to 6 July 2018 / Ciudad de México, México, 2 al 6 de julio de 2018

REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	Position in your Delegation: (Please select one option)	Chief Delegate / Jefe de la Delegación	Delegate / Delegado			
	Posición dentro de su Delegación: (Por favor seleccione una opción)	Adviser / Asesor	Observer / Observador			
2.	Country / Organization País / Organización					
3.	Salutation / Encabezamiento	Mr. / Sr.		Mrs. / Sra.		Miss / Srta.
4.	Name / Nombre					
5.	Official Position or Title / Cargo o Título Oficial					
6.	Official Telephone / Teléfono oficial					
7.	Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)					
8.	Official E-mail / Correo-e oficial					
9.	Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento					
10.	Please indicate if accompanied by your family Por favor indique si lo acompaña su familia	Yes / Sí		#		
11.	Dates of total stay in the venue Country Fechas de estancia total en el País del evento					
12.	Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias					
13.	Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen	Name Nombre				
		Relationship Relación				
		Telephone Teléfono				

Please send this form to: / Por favor envíe este formulario a:
E-mail: icaonacc@icao.int