



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

NCMC/2 — WP/02
09/11/17

Second Regional Meeting for National Continuous Monitoring Coordinators (NCMC/2)
Mexico City, Mexico, 14 – 16 November 2017

Agenda Item 2: Review of the First Regional Meeting/Workshop for National Continuous Monitoring Coordinators (NCMCs) Follow-Up Actions

STATUS OF THE FOLLOW-UP ACTIONS CONSIDERED BY THE FIRST REGIONAL MEETING/WORKSHOP FOR NATIONAL CONTINUOUS MONITORING COORDINATORS (NCMCs)

(Presented by the Secretariat)

| EXECUTIVE SUMMARY | |
|--|---|
| This working paper presents the analysis of the status of the follow-up actions considered by the First Regional Meeting/Workshop for National Continuous Monitoring Coordinators (NCMCs) of North America, Central America and Caribbean, held in 2016. | |
| Action: | The suggested action is presented in Section 2. |
| Strategic Objective: | <ul style="list-style-type: none">• Safety |
| References: | <ul style="list-style-type: none">• <i>Summary of Discussions of the First Regional Meeting/Workshop for National Continuous Monitoring Coordinators (NCMCs)</i>, Mexico City, Mexico, 28 November to 2 December 2016 |

1. Introduction

1.1 The First Regional Meeting/Workshop for National Continuous Monitoring Coordinators (NCMCs) was held at the ICAO NACC Regional Office, in Mexico City, Mexico, from 28 November to 2 December 2016.

1.2 The agreements reached by the NCMC/1 meeting were the following:

1. States to maintain ICAO informed about any change of NCMCs.
2. States to share access to key personnel of the Civil Aviation Authorities (CAAs) to the restricted site of USOAP CMA.
3. States to contact ICAO NACC Regional Office for assistance, as required.

4. States to train their key personnel on how to develop a suitable CAP.
5. States to update the OLF before the NCLB teleconferences with the ICAO NACC RO.
6. States to participate in the NCLB teleconferences scheduled by the ICAO NACC RO.
7. States to timely notify ICAO their wishes for having an audit.
8. States to promote the use of the Integrated Safety Trend (Analysis) and Reporting System (iSTARS) and other ICAO Safety Tools and iKits internally and externally.
9. States to be aware of the implementation of Annex 19 - Safety Management, to the Convention of International Civil Aviation, and the associated set of PQs and their implementation date.

1.3 The **Appendix** presents an update of the follow-up actions agreed in the NCMC/1 meeting. The status and comments for each follow-up action is the result of a review carried out by the Secretariat based in the information available at the moment of the elaboration of this working paper. The status of each action has been designated as valid, completed, and superseded.

2. Suggested Actions

2.1 The Meeting is invited to:

- a) Review, comment, and update the Meeting on the status of each agreement; and
- b) Take note that on the second day of the meeting States will be able to provide their status.

— — — — —

APPENDIX
STATUS OF THE FOLLOW-UP ACTIONS CONSIDERED BY THE FIRST REGIONAL MEETING/WORKSHOP FOR NATIONAL CONTINUOUS MONITORING COORDINATORS (NCMCs)

| Meeting | C/D | No. | Area | Conclusion /Decision Title | Conclusion/ Decision Text | Follow-Up & Remarks | Responsible | Deadline | Outcome | Status (Valid, Finalized, Superseded) |
|---------|------------------|-----|------|----------------------------|---|--|--|-----------|--|---------------------------------------|
| NCMC-1 | Follow-Up Action | 1 | Gen | Without title | ICAO NACC RO to schedule the Second Regional Meeting for National Continuous Monitoring Coordinators (NCMCs) in 2017 | The planning of the Second Meeting was successful with the participation of 12 States and 2 international organizations | NACC RO | 16-Nov-17 | Meeting | Finalized |
| NCMC-1 | Follow-Up Action | 2 | Gen | Without title | ICAO HQs to improve the description of the roles and responsibilities of the NCMCs, considering that in many States the same person has other responsibilities (State Safety Programme (SSP) Coordinator, inspector, etc.), in order to increase the awareness of the CAAs leadership | WP/03 presents NCMC's roles and responsibilities | OACI HQ NACC RO | 16-Nov-17 | Conclusions and Decisions according to the needs | Valid |
| NCMC-1 | Follow-Up Action | 3 | Gen | Without title | NCMCs will discuss with their technical team the provided information by the NACC Regional Office, as well as the possible solutions | The NCMC/2 Agenda requested presentations to States, but considering that no documentation was received, during the first day of the meeting States and international organizations will be requested to work on their presentations and give their update on the second day of the meeting. | States and International Organizations | 16-Nov-17 | Informative presentation | Valid |

| Meeting | C/D | No. | Area | Conclusion /Decision Title | Conclusion/ Decision Text | Follow-Up & Remarks | Responsible | Deadline | Outcome | Status (Valid, Finalized, Superseded) |
|---------|------------------|-----|------|----------------------------|---|--|--|-----------|--|---------------------------------------|
| NCMC-1 | Follow-Up Action | 4 | Gen | Without title | The “ <i>Dirección General de Aeronáutica Civil</i> ” (DGAC) of Mexico shared PQs Management documentation | The information was uploaded in the ICAO NACC RO website | States and International Organizations | Dic-2016 | Information available for consultation | Finalized |
| NCMC-1 | Follow-Up Action | 5 | Gen | Without title | ICAO NACC RO to distribute the contact list of the NCMCs of the NAM/CAR Regions for networking purposes | The list was distributed along with the summary of discussions and follow-up was done to the procedure for its update. | NACC RO | Dic-2016 | Contact list | Finalized |
| NCMC-1 | Follow-Up Action | 6 | Gen | Without title | ICAO NACC RO to schedule NCMCs teleconferences for 2017, as established in the NCLB procedure, NCMCs will verify the programme and suggest changes as deemed necessary. Once the calendar is agreed, it will be respected as much as possible | The schedule was done and informed to each States according State letter E.OSG – NACC 6525X Further information on the development of the teleconferences will be provided by the Secretariat in P-4, | NACC RO | 02-Mar-17 | Teleconferences Schedule | Finalized |
| NCMC-1 | Follow-Up Action | 7 | Gen | Without title | Each NCMC and its team in each State, by analyzing the identification of the PQs with less implementation and its own CAP, will propose and share its lessons learned with the best solution to these questions | The NCMC/2 Agenda requested presentations to States, but considering that no documentation was received, during the first day of the meeting States and international organizations will be requested to work on their presentations and give their update on the second day of the meeting. | States and International Organizations | 16-Nov-17 | Informative presentation | Valid |