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When replying please quote:

Ref.: NT-NE31-3 — **E.OSG - NACC66779**

30 May 2017



To: States, Territories and International Organizations

Subject: Invitation - Second Meeting of Caribbean Regional Accident and Incident Investigation Organization (CARAIO)
Kingston, Jamaica, 26 to 30 June 2017

Action

Required: Register participation by **15 June 2017**

Sir/Madam,

I wish to refer to the Sixth Meeting of the North American, Central American (NACC/DCA/6) held in Nassau, Bahamas, from 10 to 12 May 2016, in which was noted that the Regional Accident and Incident Investigation Organization (RAIO) concept, as established in *Manual on Regional Accident and Incident Investigation Organization - Doc 9946*, which is an effective and efficient mean for States to achieve the desired level of accident and incident investigation without giving up their sovereignty or responsibilities, eliminates duplication of efforts, achieves economies of scale, and investigators gain experience quicker, among other benefits. Based on these facts the Meeting agreed the following conclusion:

CONCLUSION
NACC/DCA/6/4

ESTABLISHMENT OF A RAIO IN THE CAR REGION

That, in order to foster the improvement in the Effective Implementation in the AIG matters in the CAR Region and enhance regional collaboration under the NACC NCLB Strategy through the establishment of a RAIO for CASSOS Member States and other CAR States as required, CAR States, led by ICAO NACC Office:

- a) *designate a PoC for this action by 31 May 2016;*
- b) *develop and implement an action plan including as a minimum the Project areas detailed in Appendix C; and*
- c) *present the progress accomplished from item b) by the NACC/DCA/7 Meeting.*

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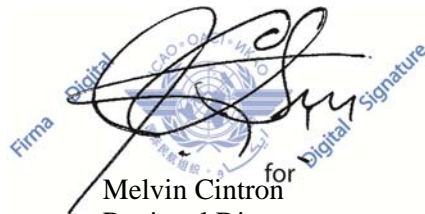
The ICAO NACC Regional Office, as a follow-up action of the above mentioned conclusion, held the First Meeting for the Establishment of Caribbean Regional Accident Investigation Organization (CARAIO) with the participation of Caribbean Aviation Safety and Security Oversight System (CASSOS), *Corporación Centroamericana de Servicios de Navegación Aérea* (COCESNA) and its *Agencia Centroamericana para la Seguridad Aeronáutica* (ACSA) and ICAO Headquarters at the ICAO NACC Regional Office, Mexico City, Mexico, from 21 to 22 February 2017, to launch this timely initiative. The Summary of Discussions is available at: www.icao.int/NACC/Pages/meetings-2017-caraio.aspx.

In coordination with CASSOS and COCESNA/ACSA, I wish to invite your Administration/Organization to support this regional safety initiative by designating your Accident Investigation and Prevention (AIG) expert to participate in the Second Meeting of CARAIO to be convened at the Auditorium of the Jamaican Civil Aviation Authority (JCAA) in Kingston, Jamaica, from 26 to 30 June 2017. The objective of this Meeting will be to conduct the feasibility study for the establishment of the CARAIO according to the Phase I of the Project. The working language of the meeting will be English.

The Provisional Agenda of the meeting is at **Attachment A**. You are kindly requested to complete and return the Registration Form at **Attachment B** by e-mail for each participant by **15 June 2017**. The Meeting General Information will be sent as soon as becomes available.

If you require further information regarding the event, please contact Mr. Eduardo Chacin, Regional Officer, Flight Safety (echacin@icao.int), or Ms. Lizette Morales, Assistant, (lmorales@icao.int). For information and support on local arrangements for the meeting, please contact Ms. Cleonnie Williams, CASSOS Secretariat (adminoffice@cassos.org).

Accept, Sir/Madam, the assurances of my highest consideration.



for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

A – Provisional Agenda

B – Registration Form

**ATTACHMENT A
SECOND MEETING FOR THE ESTABLISHMENT OF CARIBBEAN REGIONAL ACCIDENT
AND INCIDENT INVESTIGATION ORGANIZATION (CARAIO)**

PROVISIONAL AGENDA

- Agenda Item 1: Approval of the Provisional Agenda and Work Schedule**
- Agenda Item 2: Review of the Summary of Discussions of the First Meeting for the Establishment of Caribbean Regional Accident and Incident Investigation Organization (CARAIO)**
- Agenda Item 3: Project Description – Phase I**
- Agenda Item 4: Review of CARAIO Project Schedule**
- Agenda Item 5: Feasibility Study for the establishment of the CARAIO**
- Agenda Item 6: Other Business**

ATTACHMENT/ADJUNTO B



North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

Second Meeting for the Establishment of Caribbean Regional Accident and Incident Investigation Organization
Segunda Reunión para el Establecimiento de la Organización Regional de investigación de
accidentes e incidentes para el Caribe
(CARAIO)

Kingston, Jamaica, 26 to 30 June 2017 / Kingston, Jamaica, 26 al 30 de junio 2017

REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	Position in your Delegation: <i>(Please select one option)</i>	Chief Delegate / Jefe de la Delegación	Delegate / Delegado		
	Posición dentro de su Delegación: <i>(Por favor seleccione una opción)</i>	Adviser / Asesor	Observer / Observador		
2.	Country / Organization País / Organización				
3.	Salutation / Encabezamiento	Mr. / Sr.	Mrs. / Sra.	Miss / Srta.	
4.	Name / Nombre				
5.	Official Position or Title / Cargo o Título Oficial				
6.	Official Telephone / Teléfono oficial				
7.	Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)				
8.	Official E-mail / Correo-e oficial				
9.	Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento				
10.	Please indicate if accompanied by your family Por favor indique si lo acompaña su familia	Yes / Sí		#	
11.	Dates of total stay in the venue Country Fechas de estancia total en el País del evento				
12.	Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias				
13.	Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen	Name Nombre			
		Relationship Relación			
		Telephone Teléfono			

Please send this form to: / Por favor envíe este formulario a:

E-mail: icaonacc@icao.int