



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

CARAIO — WP/03
15/02/17

First Meeting for the Establishment of Caribbean Regional AIG Organization (CARAIO)
Mexico City, Mexico, ICAO NACC Regional Office, 21 to 22 February 2017

Agenda Item 4: Proposed CARAIO Project Schedule

INITIAL PROJECT SCHEDULE FOR CARAIO DEVELOPMENT

(Presented by Secretariat)

EXECUTIVE SUMMARY	
This WP presents the initial Project schedule for the implementation of the Caribbean RAIO.	
Action:	<p>The Meeting is invited to review the timelines, activities and responsible included in this Project Schedule and agree on any updates for the best efficient implementation in the Region.</p> <p>The Meeting is requested to identify those tasks that can be of mutual benefit for GRIAA and CARAIO and that can be executed within this Project.</p> <p>Focal points for the execution of the different tasks are suggested, led by ICAO NACC Office. Reporting mechanism for Directors Meeting shall be considered and agreed.</p>
<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety
<i>References:</i>	<ul style="list-style-type: none">• SAFE FUND CARAIO Project- implementation schedule

ID	Task Name	Start	Finish	rem	January	March	May	July	Septem	Novem	January	March				
				Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
1	Kick-off Meeting	Tue 21/02/17	Wed 22/02/17													
2	ToR of Subject Matter Expert (Feasibility study, training plan and support for workshop)	Thu 23/02/17	Wed 08/03/17													
3	Data gathering for CASSOS AIG Committee/CASSOS	Thu 09/03/17	Wed 19/04/17													
4	SME contracting period	Thu 09/03/17	Tue 11/04/17													
5	SME work- part 1 (feasibility analysis, training plan)	Wed 12/04/17	Wed 03/05/17													
6	2th Meeting CARAIO	Mon 08/05/17	Fri 12/05/17													
7	3 days workshop - supported by SME	Mon 08/05/17	Wed 10/05/17													
8	2 days CARAIO meeting	Thu 11/05/17	Fri 12/05/17													
9	21th CASSOS Board of Director Meeting- CARAIO presentation- results	Mon 15/05/17	Mon 15/05/17													
10	Documentation review and updates- development	Tue 16/05/17	Mon 07/08/17													
11	3th CARAIO Meeting/ AIG Workshop	Tue 08/08/17	Mon 14/08/17													
12	4th CARAIO Meeting/workshop- II phase formulation	Mon 13/11/17	Fri 17/11/17													



