

DRAFT CASSOS ACCIDENT AND INCIDENT INVESTIGATION PROTOCOL

Whereas aircraft accidents and serious incidents may occur from time to time within CASSOS Member State's territories; and

Whereas there may be insufficient numbers of experienced and qualified accident and incident investigators within each individual CASSOS Member State to investigate such accidents or incidents; and

Whereas CASSOS States collectively may have sufficient experienced and qualified accident and incident investigators to investigate; and

Whereas any individual CASSOS Member State within whose territory an accident or serious incident occurs (the CASSOS State of the Occurrence) may request assistance in accident and incident investigations from other CASSOS Member States^[dKA1]; and

Therefore be it known that the CASSOS Board of Directors has agreed on the following protocol to be implemented in the event of an aircraft accident or serious incident within a CASSOS Member State's territory.

This protocol shall be known as the CASSOS Accident and Incident Investigation Protocol.

A. Notification of other CASSOS States by State of Occurrence

1. The CASSOS Member State of Occurrence shall notify other CASSOS Member States and the CASSOS Coordinator / CASSOS Office when an accident or serious incident as defined in that State's civil aviation regulations or ICAO Annex 13 has occurred in its territory.
2. The notification shall be by the most appropriate means of communication and shall be in the format as stated in ICAO Annex 13, 4.2.
3. The notification shall include information as to the nature and location of the accident, the aircraft and/or organizations involved in the occurrence and whether or not the CASSOS Member is requesting participation in the investigation as per Annex 13, 5.23 and the nature of the participation being requested and the expected duration of the participation.
4. The notification shall include information as to whether or not there will be a possibility for other CASSOS States to send observers to gain experience during the investigation and for which parts of the investigation this would be possible.

B. Action by CASSOS Office/Coordinator and Other CASSOS States

5. The other CASSOS States shall inform the CASSOS Office/Coordinator of any qualified and experienced investigators they may have available to participate in the investigation of the CASSOS State of the Occurrence or of any personnel that wish to attend the investigation as observers.
6. The CASSOS Office shall inform the CASSOS State of the Occurrence of the availability of the experienced and qualified investigators and the State of the Occurrence shall choose from the list those it wishes to participate and respond to the CASSOS Office/Coordinator with that information.
7. The CASSOS Office shall advise the CASSOS State of the Occurrence of the names of the observers proposed by other CASSOS States and request permission for their attendance. The State of Occurrence shall respond with its approval of those observers it can accept and the details of the parts of the investigation they will be allowed to observe.
8. CASSOS Office shall coordinate the air travel of the experienced and qualified experts from their State to the State of Occurrence and shall be reimbursed by the State of Occurrence for those costs. The State of Occurrence shall coordinate ground transportation, accommodation and per diem for the experts within that State.
9. Travel by air and ground and accommodation and per diems for observers shall be coordinated by their own State and shall be at that State's expense.

C. CASSOS Accident Go Team List

10. CASSOS Members shall provide details of all experienced and qualified accident investigators to the CASSOS Office/Coordinator and CASSOS Office shall maintain an up-to-date-list by having CASSOS Members refresh that list at least once per calendar year and shall make the list available to each CASSOS Member.
11. CASSOS Members shall endeavour to make available the persons whose names are on the Go Team list available when their participation are requested and are expected to inform CASSOS of the duration for which they may be available for deployment.

D. Accident Investigation Assistance from non-CASSOS States

12. A CASSOS Member State which is the State of Occurrence shall according to ICAO Annex 13, 5.18, provide for the participation during an accident or incident investigation of the State of Registry, State of the Operator, State of Design and the State of manufacture of the aircraft and/or any of its component parts.
13. CASSOS may enter into memoranda of understanding or agreement with non CASSOS accident investigation organizations such as NTSB, AIB, or CTSB.
14. CASSOS may at the request of any Member State seek technical assistance for an accident or incident investigation on behalf of that State.