



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

WORKING PAPER

RLA/09/801 SCM/5 — WP/02  
31/03/16

**Fifth Steering Committee Meeting of the  
Regional Technical Cooperation Project for the Caribbean Region (RLA/09/801 SCM/5)**  
Nassau, Bahamas, afternoon of 11 May 2016

**Agenda Item 1      Review of previous SCM Reports and Agreements**

**CONSIDERATIONS FROM CUBA REGARDING THE PLANNING OF ACTIVITIES FOR THE REGIONAL  
TECHNICAL COOPERATION PROJECT FOR THE CARIBBEAN REGION (RLA/09/801)**

(Presented by Cuba)

<b>EXECUTIVE SUMMARY</b>	
This Working Paper presents our considerations regarding aspects that make it difficult for Cuba to participate in the activities of Project RLA/09/801.	
<b>Action:</b>	Considering the contents of item 2 of this working paper, the actions contained on item 3, are suggested.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li><li>• Environmental Protection</li></ul>
<i>References:</i>	<ul style="list-style-type: none"><li>• Report of the Fourth Steering Committee Meeting of the Regional Technical Cooperation Project for the Caribbean Region (RLA/09/801 SCM/4), Kingston, Jamaica, 12 May 2015</li><li>• WP/24 of the Fourteenth Directors of Civil Aviation of the Central Caribbean Meeting (C/CAR/DCA/14), Kingston, Jamaica, 11 to 13 May 2015</li></ul>

**1.                    Introduction**

1.1                    During the meetings of the RLA/09/801 Project Steering Committee, the group analyses and approves the Project Programme of Activities to support air navigation activities which are determined using the priorities established by the Aviation System Block Upgrades (ASBU).

1.2                    In addition, during the face-to-face meetings and/or teleconferences of the Project Steering Committee, there were several observations made to the 2016 Programme of Activities that were approved by the Fourth Steering Committee Meeting, and were confirmed by participants during the fifth teleconference on 28 January 2016.

## **2. Considerations on the planning of annual activities**

2.1 With the purpose of allowing States to carry out financial planning that guarantees the participation of their specialists in events organized by the Project, an important consideration should be to ensure that events/projects defined during meetings held throughout the year should be planned with a greater accuracy, so as to ensure they are carried out the following year.

2.2 For planning purposes, proposed projects should be published in the ICAO website no later than the month of September, with the proper insertion within the national financial plans for the forthcoming year.

2.3 It is also necessary that the Project Activities Plan for each year be approved or discussed during the Steering Committee Meetings of Project RLA/09/801, before it is published in the plan of events for each year, and its content not altered.

2.4 If, on an exceptional basis, it becomes necessary to make changes to the approved Activities Plan for the year in between Steering Committee Meetings of Project RLA/09/801, the agreements made during the teleconferences should be circulated through a State Letter, so each Director General can confirm the changes. The result of this action should be communicated to the Directors through a State Letter.

2.5 We also reiterate that the expenses for translation and simultaneous interpretation services in the traditional bilingual events carried out in our Region must continue to be covered by the budget assigned by ICAO to the NACC Regional Office. It does not seem logical that, due to the lack of budget, the meetings are carried out only in English. States contribute to ICAO on a yearly basis and on this basis the budget must support this type of historical activities, as they have been in the past. The financing provided by States to this Project must not be used to fund translations and simultaneous interpretation.

## **3. Suggested Action**

3.1 The Meeting is invited to

- a) take note of Cuba's position contained in this working paper;
- b) analyse and reach conclusions regarding the planning of activities and budget use; and
- c) adopt any other action deemed important for the successful development of planned activities.