



**Twenty-Seventh Regional Aviation Safety Group — Pan America Executive Steering Committee
Meeting (RASG-PA ESC/27)
Mexico City, Mexico, 13 to 14 December 2016**

Agenda Item 2: RASG-PA and ESC Valid Conclusions and Decisions:

**REVIEW OF CONCLUSIONS AND DECISIONS FROM THE NINTH RASG-PA PLENARY MEETING
(RASG-PA/9) AND THE RASG-PA EXECUTIVE STEERING COMMITTEE (ESC) MEETINGS**

(Presented by the Secretariat)

EXECUTIVE SUMMARY	
This working paper presents the status of RASG-PA and ESC valid conclusions and decisions following the RASG-PA/9 Plenary Meeting and the RASG-PA ESC Meetings.	
Action:	Suggested actions are presented in Section 4.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"> • Safety
<i>References:</i>	<ul style="list-style-type: none"> • RASG-PA/9 Plenary Meeting Report, Panama City, Panama, 23 June 2016 • RASG-PA/26 Meeting Summary of Discussions, Lima, Peru, 24 – 25 May 2016

1. Introduction

1.1 The Regional Aviation Safety Group — Pan America (RASG-PA) and the Executive Steering Committee (ESC) record their activities as Conclusions and Decisions.

1.2 Conclusions are RASG-PA actions requiring communication and action by ICAO, States/Territories, and/or international organizations/industry.

1.3 Decisions are RASG-PA internal agreements.

2. RASG-PA Conclusions and Decisions

2.1 **Appendix A** presents the suggested status of the conclusions and decisions from the RASG-PA/9 Plenary Meeting held in Panama City, Panama, on 23 June 2016.

3. RASG-PA/ESC Conclusions and Decisions

3.1 **Appendix B** presents the valid conclusions and decisions from the RASG-PA/ESC Meetings.

4. Suggested Actions

4.1 The Meeting is invited to:

- a) take note of the status of the valid RASG-PA and ESC conclusions and decisions, and
- b) provide updated information.

CONCLUSIONS AND DECISIONS OF RASG-PA PLENARY MEETINGS

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA/9	D	1	FS	RASG-PA/ESC/24, 25 AND 26 MEETINGS SUMMARIES OF DISCUSSIONS APPROVAL	The RASG-PA/9 Plenary Meeting approved the RASG-PA/ESC/24, 25, and 26 Meetings Summaries of Discussions as presented in RASG-PA/9 WP/03.	Summaries of Discussions were approved	RASG-PA/9 Plenary Meeting		Approval of the RASG-PA/ESC/24, 25, and 26 Meetings Summaries of Discussions	Completed
RASG-PA/9	D	2	FS	RASG-PA ANNUAL SAFETY REPORT (ASR) - SIXTH EDITION APPROVAL	The RASG-PA/9 Annual Plenary Meeting will approve the RASG-PA Annual Safety Report (ASR) sixth edition publication through the fast-track mechanism once the review and editing processes are completed.	It was approved through the fast-track mechanism, State Letter NACC61675 on 26 August 2016	RASG-PA/9 Annual Plenary Meeting		RASG-PA Annual Safety Report (ASR) sixth edition	Completed

RASG-PA ESC MEETINGS CONCLUSIONS (C) AND DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC22	D	1	FS	CAR AND SAM REGIONS SAFETY INFORMATION PROJECT	The ESC approved to support the Flight Safety Foundation Global Safety Information Project and to be included as a RASG-PA Project for the CAR and SAM Regions.	Update to be presented at the ESC/26 Meeting. FSF is planning to carry out other focus groups in the Region.	Flight Safety Foundation	11-Dec-16	Report	Valid
RASG-PA ESC23	D	1	FS	IMPLEMENTATION OF A "RASG-PA TACTICAL GO-TEAM" CONCEPT	That RASG-PA implement a "RASG-PA Tactical Go-Team" concept to work at the identified "hot spots" as an effective way of targeting, managing and monitoring safety enhancements at the particular locations.		PA-RAST	23-Jun-16	Include RASG-PA Tactical Go-Team procedure in the RASG-PA Procedural Handbook	Valid
RASG-PA ESC23	D	2	FS	RASG-PA STRATEGIC PLAN	That RASG-PA review the draft RASG-PA Strategic Plan presented by Brazil to develop a consolidated RASG-PA Strategic Plan document, which will be carried out by the created RASG-PA Strategic Planning Task Force (RSP-TF).	To be presented at the ESC/26 Meeting. Remarks: RASG-PA Strategic Planning Task Force (RSP-TF) is composed by Brazil (Rapporteur), Chile, Costa Rica, Curacao, Honduras, United States, ALTA, Boeing, CANSO, and IATA. Brazil, United States, ALTA, IATA, ICAO NACC (RASG-PA Secretariat) and ICAO SAM met at the ICAO SAM RO, from 25 to 26 August 2015 to review the RASG-PA Procedural Handbook. See RASG-PA ESC/25/D/3.	Brazil	11-Dec-15	RASG-PA Strategic Plan Document and Revised RASG-PA Procedural Handbook	Valid

RASG-PA ESC MEETINGS CONCLUSIONS (C) AND DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC23	D	3	FS	RASG-PA COMMUNICATION PLAN	That RASG-PA develop a Communication Plan integrated with the RASG-PA Strategic Plan to disseminate information to the States and stakeholders to ensure consistent and direct communications with the objective of enhancing communication regarding RASG-PA outputs or requests to States and industry.	An update was presented at the RASG-PA/8 Meeting. Deliverables: 1. Update the RASG-PA web page on the ICAO website. 2. Post RASG-PA safety enhancement initiatives, the annual safety reports, etc., in SKYbrary. 3. Work with web experts from ICAO on search engine optimization in order to drive traffic to the RASG-PA web page. 4. Work with the editors of FSF's AeroSafety World to place articles on RASG-PA initiatives and accomplishments in the magazine. 5. Develop and distribute a semi-annual electronic RASG-PA newsletter. 6. Use social media for the information distribution on RASG-PA activities and publish the accomplishments and to engage stakeholders on pertinent safety issues by creating curated RASG-PA Twitter, LinkedIn and Facebook accounts.	ALTA and Flight Safety Foundation	11-Dec-15	See follow-up and remarks.	Valid

RASG-PA ESC MEETINGS CONCLUSIONS (C) AND DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC25	D	3	FS	RASG-PA PROCEDURAL HANDBOOK AMENDMENT UNDER THE RASG-PA STRATEGIC PLAN	<p>The ESC/25 Meeting reviewed the procedural handbook, the PA-RAST Terms of Reference are to be reviewed.</p> <p>a) new RASG-PA Mission, Vision and Objectives b) new structure of RASG-PA; c) amended PA-RAST Terms of Reference (TORs) that includes TORs of the Information Analysis Team (IAT) and the Aviation Safety Training Team (ASTT); and d) new TORs of the Aviation Safety Report Team (ASRT).</p>	<p>The ESC/25 reviewed the mission, vision and objectives of RASG-PA, as well as the draft RASG-PA Procedural Handbook and noted the pending tasks:</p> <ul style="list-style-type: none"> • Finish the draft of the RASG-PA Procedural Handbook, Fourth edition, that must include: <ul style="list-style-type: none"> -Amendment of PA-RAST Terms of Reference (TORs) done by the PA-RAST • Create the RASG-PA Strategic Plan consolidated with the RASG-PA Communication Plan 	RASG-PA Strategic Planning Task Force (RSP-TF)		Procedural Handbook - 4th Edition	Valid
RASG-PA ESC25	D	4	FS	FUNDING FOR RASG-PA COMMUNICATION PLAN IMPLEMENTATION IN THE YEAR 2016	EI RASG-PA/ESC approved to support the implementation of the RASG-PA Communication Plan with USD\$5,000 in 2016, as presented by ALTA and Flight Safety Foundation.	ALTA has to present an invoice to ICAO NACC Regional Office in order to process the payment.	ALTA and Flight Safety Foundation		RASG-PA Communication Plan Implementation	Valid
RASG-PA ESC26	D	1	FS	PA-RAST/22, 23 AND 24 MEETINGS SUMMARY OF DISCUSSIONS APPROVAL	The RASG-PA/ESC/26 Meeting approved the PA-RAST/22, 23 and 24 Meetings Summary of Discussions as presented to the Meeting.	Summaries approved upon approval of RASG-PA ESC/26 (RASG-PA/9 Decision 1)	RASG-PA/ESC		Approved PA-RAST/22, 23 and 24 Meetings Summary of Discussions	Valid