



ICAO

International Civil Aviation Organization
North American, Central American and Caribbean Office

WORKING PAPER

E/CAR/CATG/3 — WP/18
13/10/16

Third Eastern Caribbean Civil Aviation Technical Group Meeting (E/CAR/CATG/3)
Basseterre, Saint Kitts and Nevis, 19 to 21 October 2016

Agenda Item 3: Air Navigation Matters

3.2 Follow-up on the implementation of the NAM/CAR Regional Performance Based Air Navigation Plan (RPBANIP) and the *Port-of-Spain* Declaration Air Navigation Targets in the Eastern Caribbean:

3.2.1 Progress reports of the AIM, AGA, ATM, CNS, MET and SAR Committees

AERODROME CERTIFICATION AND AERODROME SAFETY IMPROVEMENT SUPPORTING EVENTS

(Presented by the Secretariat)

EXECUTIVE SUMMARY

ICAO NACC Office is continuously supporting the region in the Aerodrome safety and certification matters through the provision of ICAO/ACILAC/FAA workshops and implementation meetings. Similarly a aerodrome certification Project funded by the ICAO SAFE Fund is being planned for 2017 addressed to supporting Bahamas, Haiti and ECCAA States. The summary of discussion of the Jamaica Aerodrome Certification workshop and the Safe Fund Project are presented in **Appendices A** and **B** to this paper.

Action:	ECARCATG AGA Committee to take note and reference on the recommendations and actions from the workshop and to participate if possible in Safe Fund Project implementation.
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<i>Strategic Objectives:</i>	<ul style="list-style-type: none">• Safety• Air Navigation Capacity and Efficiency
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ICAO NACC REGIONAL OFFICE EVENT REPORT EXECUTIVE SUMMARY			
Event Report by:	Jaime Calderon Regional Officer, Aerodromes and Ground Aids (AGA) NACC Regional Office	Date:	14 July 2016
Dates of Event:	24 – 26 May 2016		
Place of Event:	Kingston, Jamaica		
Title of Event and ICAO Programme #	ICAO/FAA Workshop for Aerodrome Certification Inspector		
Objective, Purpose and Scope of Event:	Accomplishment of the agreement reached in the Caribbean Aviation Forum held in New Orleans, United States (December 2015) on joint efforts with ICAO and United States in the Caribbean towards airport certification, runway safety team, and safety improvements. The final programme is presented in the Appendix A .		
Web page link for documentation / presentations:	http://www.icao.int/NACC/Pages/meetings-2015-aci.aspx		
States / International Organizations and ICAO Officers attending Event	The workshop was attended by 45 representatives from Mexico, Jamaica, Trinidad and Tobago, and United States, two representatives from ACI and ICAO. The list of participants is presented in the Appendix B .		
Event Results - Output and Outcome:	<ul style="list-style-type: none"> • To provide assistance to civil aviation authorities and airport operators on aerodrome certification procedures, specifically on the following topics: <ul style="list-style-type: none"> - Familiarization with the ICAO Procedures of Air Navigation Services – Aerodromes (PANS-AGA Doc 9981) document; procedures for initial aerodrome certification and continuing aerodrome safety oversight; aerodrome compatibility studies - Discussion on the objectives of the aerodrome manual and how it has to be used by the operating staff and other stakeholders - A class exercise was carried out on evaluating a tabletop: given scenario problems, problem solved through groups discussion, and general discussion - The self inspection process and on-site verifications were discussed for safety improvements - Common marking and sign problems followed by a quiz - Runway incursion prevention - Airport pavement maintenance - Runway strip and runway end safety area - Airport on-site visit, Norman Manley International Airport (MKJP) • Commitment from the participating States to continue the certification process, through the establishment of individual plans, procedures, and checklists • Facilitate the development of aerodrome manuals, airport emergency plans, and Safety Management System (SMS) through established procedures and checklists 		
Follow-up actions by ICAO and other information relevant to ICAO:	Follow-up and review achievements and progress in the implementation of Certification of aerodromes open for international aircraft operations in Mexico, Jamaica, and Trinidad and Tobago.		
Report seen by:	Melvin Cintron Regional Director	Date:	14 July 2016

ATTACHMENT A



North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

ICAO/FAA Workshop for Aerodrome Certification Inspector (ACI)
Kingston, Jamaica, 24 to 26 May 2016

PROGRAMME

DAY ONE
Tuesday 24 May 2016

08:30 – 09:00	Registration
09:00 – 09:15	<ul style="list-style-type: none"> • <i>Opening Ceremony</i> • <i>Group Picture</i>
09:15 – 10:30	<ul style="list-style-type: none"> • <i>Introduction of participants</i> • <i>Procedures for Air Navigation Services – Aerodromes (PANS-AGA) ICAO Doc. 9981 – ICAO</i>
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	<ul style="list-style-type: none"> • <i>The objective of Airport Certification – ICAO</i>
12:30 – 13:30	<i>Lunch break</i>
13:30 – 15:30	<ul style="list-style-type: none"> • <i>Aerodrome Manual – United States</i> • <i>The Self Inspection Process– United States</i>
15:30 – 16:00	<i>Coffee break</i>
16:00 – 16:45	<ul style="list-style-type: none"> • <i>Runway Strip & Runway End Safety Area (RESA) – United States</i>

DAY TWO
Wednesday 25 May 2016

08:30 – 09:15	<ul style="list-style-type: none"> • <i>Paved areas: Standards and pavement maintenance management program – United States</i>
09:15 – 10:30	<ul style="list-style-type: none"> • <i>Holding Position Markings and Mandatory Instruction Signs – United States</i> • <i>Airfield Information Signs – United States</i>
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	<ul style="list-style-type: none"> • <i>Aerodrome Emergency Plan – United States</i>

DAY TWO
Wednesday 25 May 2016

12:30 – 13:30	<i>Lunch break</i>
13:30 – 15:30	<ul style="list-style-type: none">• <i>Runway Safety and Pedestrian – Ground vehicles/ Public Protection – United States</i>
15:30 – 16:00	<i>Coffee break</i>
16:00 – 16:45	<ul style="list-style-type: none">• <i>Safety Management System (SMS) – ACI</i>

DAY THREE
Thursday 26 May 2016

08:30 – 09:15	<ul style="list-style-type: none">• <i>Aerodrome Certification – ACI</i>
09:15 – 10:30	<ul style="list-style-type: none">• <i>Airport visit:</i>• <i>Pavement, Runway strip and RESA, marking, lighting, signs, taxiway strip</i>• <i>Best practices</i>
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	<ul style="list-style-type: none">• <i>Airport visit:</i>• <i>Rescue and Firefighting Services</i>• <i>Best practices</i>
12:30 – 13:30	<i>Lunch break</i>
13:30 – 15:30	<ul style="list-style-type: none">• <i>Inspection Out-briefing: identify and define discrepancies, establish compliance dates, discuss observations</i>
15:30 – 16:00	<i>Coffee break</i>
16:00 – 16:45	<ul style="list-style-type: none">• <i>Summary of Activities, presentation of certificates, Host acknowledgements</i>

ICAO/FAA Workshop for Aerodrome Certification Inspector
List of Participants

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<u>Everton Blair</u>	NMIA Limited	n/a
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<u>Kevin Gordon</u>	NMIA Limited	n/a
<u>Delroy Beckford</u>	NMIA Limited	n/a
<u>Wayne Mignott</u>	NMIA Limited	n/a
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APPENDIX B

Regional Assistance Project under NCLB TECHNICAL ASSISTANCE PROPOSAL AERODROME CERTIFICATION BY CAR STATES

Assistance mission for aerodrome certification in Eastern Caribbean, ICAO member OECS States:

- Antigua and Barbuda, Grenada, Saint Kitts and Nevis, Saint Lucia and Saint Vincent and the Grenadines are regulated by the Eastern Caribbean Civil Aviation Authority (ECCAA) and have 12 international aerodromes with none of them certified. A two weeks assistance mission by two AGA experts will provide assistance and support to initiate the certification process of their international aerodromes.
- The main work will be performed with ECCAA based in Antigua and Barbuda for 3 days, 2 days visit to Grenada and Maurice Bishop Intl Airport, 2 days visit to Saint Vincent and the Grenadines and Argyle Intl (currently under construction), 2 days visit to Saint Kitts and Nevis and Robert L. Bradshaw.
- It is expected to continue the certification process of Hewanorra Airport in Saint Lucia and initiate the certification process with V.C. Bird Intl in Antigua, Argyle Intl in Saint Vincent and the Grenadines, Maurice Bishop Intl in Grenada, and Robert L. Bradshaw in Saint Kitts.

PROPOSED PLAN: Mission visit to ECCAA and EOCS States (2 weeks – 16 to 27 January 2017)

3 days visit – 16-18 January: ECCAA HQs in Antigua and Barbuda and V.C. Bird Intl. Airport:

- Review current regulations; the regulatory framework including the establishment of criteria and procedures for the certification of aerodromes.
- Review current technical guidance and assist in the development of processes, procedures for implementing national regulations and practices.
- Assist in the development of guidance material for regulatory staff and aerodrome operators as well as procedures and job aids for the evaluation and acceptance of SMS
- Review the regulatory framework which defines the circumstances/rationale under which aeronautical studies and/or risk assessments may be used to support an exemption and the required level for exemption approval.
- Review the surveillance programme including: types of surveillance activities, frequency of activities and related procedures. Review that the surveillance programme covers all required fields, including aerodrome operational procedures, safety measures, facilities and equipment.
- Review the mechanism established to control and monitor obstacles on and around aerodromes, including coordination with land use and local authorities.
- Review the maintenance programme covering all areas, including the movement area, stop ways, strips and safety areas, visual aids and associated electrical systems.
- Assist in the development of airport emergency plans and review that it is established in coordination with all concerned on and off the airport stakeholders.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Review the level of RFFS protection required is in compliance with airport longer aircraft

- Review that firefighters are fully trained specifically on first aid medical procedures & extinguishing of fuel-fed fires.
- Assist in the development of a Removal of disabled aircraft plan and review that it is established in coordination with air operators and other concerned stakeholders
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

2 days visit – 19-20 January: Grenada and Maurice Bishop Intl Airport.

- Assist in the development of aerodrome manual.
- Identify situations where compliance with the design provisions stipulated in Annex 14, Volume I, is either impractical or physically impossible, where alternative measures, operational procedures and operating restrictions have been developed.
- Review the maintenance programme that shall cover all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

2 days visit – 23-24 January: Saint Vincent and the Grenadines and Argyle Intl (under construction)

- Visit Argyle Intl Airport to verify compliance with ICAO's Annex 14, Vol. I SARPS, in relation with physical characteristics, obstacle limitation surfaces and certain facilities and technical services normally provided at an aerodrome.
- Identify situations where compliance with the design provisions stipulated in Annex 14, Volume I, is either impractical or physically impossible, where alternative measures, operational procedures and operating restrictions have been developed.
- Provide guidelines for the development of the aerodrome manual.
- Assist in the development of the airport maintenance programme that shall cover the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Assist in the development of the airport emergency plan to contain procedures for coordinated response to all types of emergencies
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.

2 days visit – 26-27 January: Saint Kitts and Nevis and Robert L. Bradshaw

- Assist in the development of aerodrome manual.
- Identify situations where compliance with the design provisions stipulated in Annex 14, Volume I, is either impractical or physically impossible, where alternative measures, operational procedures and operating restrictions have been developed.

- Review the maintenance programme that shall cover all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Review the level of RFFS protection required is in compliance with airport longer aircraft
- Assist in the development of a Removal of disabled aircraft plan and review that it is established in coordination with air operators and other concerned stakeholders
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

Assistance mission for aerodrome certification in Central Caribbean - Bahamas:

- Bahamas has 10 international airports with one airport recently certified in February 2016. An assistance mission by two AGA experts for two weeks (20 February to 3 March 2017) will provide assistance and help to continue the certification process to the other airports.
 - It is expected that the BCAD continue the certification process with several airports which can be defined during the assessment.

3 days visit – 20-22 February: Bahamas Civil Aviation Department (BCAD) and NASSAU/Lynden Pindling International Airport:

- Review current regulations; the regulatory framework including the establishment of criteria and procedures for the certification of aerodromes.
- Review current technical guidance and assist in the development of processes, procedures for implementing national regulations and practices.
- Assist in the development of aerodrome manual for regulatory staff and airport operators
- Assist in the development of guidance material for regulatory staff and aerodrome operators as well as procedures and job aids for the evaluation and acceptance of SMS
- Review the regulatory framework which defines the circumstances/rationale under which aeronautical studies and/or risk assessments may be used to support an exemption and the required level for exemption approval.
- Review the surveillance programme including: types of surveillance activities, frequency of activities and related procedures. Review that the surveillance programme covers all required fields, including aerodrome operational procedures, safety measures, facilities and equipment.
- Review the mechanism for resolution of safety issues, comprehensive set of enforcement actions in the regulatory system
- Review the established mechanism for systematic verification of the data to be published in the AIP
- Review the mechanism established to control and monitor obstacles on and around aerodromes, including coordination with land use and local authorities.
- Review the maintenance programme covering all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Assist in the development of airport emergency plans and review that it is established in coordination with all concerned on and off the airport stakeholders.

- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Review the level of RFFS protection required is in compliance with airport longer aircraft
- Review that firefighters are fully trained specifically on first aid medical procedures & extinguishing of fuel-fed fires.
- Assist in the development of a Removal of disabled aircraft plan and review that it is established in coordination with air operators and other concerned stakeholders
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

2 days visit – 23-24 February: FREEPORT/ Grand Bahama International Airport

- Assist in the development of aerodrome manual.
- Identify situations where compliance with the design provisions stipulated in Annex 14, Volume I, is either impractical or physically impossible, where alternative measures, operational procedures and operating restrictions have been developed.
- Review the maintenance programme that shall cover all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

2 days visit – 27-28 February: ALICE TOWN/ Bimini International Airport

- Assist in the development of aerodrome manual.
- Identify situations where compliance with the design provisions stipulated in Annex 14, Volume I, is either impractical or physically impossible, where alternative measures, operational procedures and operating restrictions have been developed.
- Review the maintenance programme that shall cover all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

2 days visit 1-2 March: GOVERNOR'S HARBOUR/Governor's Harbour International Airport

- Assist in the development of aerodrome manual.

- Identify situations where compliance with the design provisions stipulated in Annex 14, Volume I, is either impractical or physically impossible, where alternative measures, operational procedures and operating restrictions have been developed.
- Review the maintenance programme that shall cover all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

2 days visit – 2-3 March: COCKBURN TOWN/San Salvador International Airport

- Assist in the development of aerodrome manual.
- Identify situations where compliance with the design provisions stipulated in Annex 14, Volume I, is either impractical or physically impossible, where alternative measures, operational procedures and operating restrictions have been developed.
- Review the maintenance programme that shall cover all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

Assistance mission for aerodrome certification in Central Caribbean – Haiti

Haiti has 2 international aerodromes which are not certified. An assistance mission by two AGA experts for one week (20 to 24 March 2017) will provide assistance and help to initiate the certification process. It is expected that OFNAC initiate the certification process at Cap Haitian Intl. and Port-au-Prince Intl Airports.

3 days visit – 20-22 March: OFNAC and Port-au-Prince Intl Airport:

- Review current regulations; the regulatory framework including the establishment of criteria and procedures for the certification of aerodromes.
- Review current technical guidance and assist in the development of processes, procedures for implementing national regulations and practices.
- Assist in the development of guidance material for regulatory staff and aerodrome operators as well as procedures and job aids for the evaluation and acceptance of SMS
- Review the regulatory framework which defines the circumstances/rationale under which aeronautical studies and/or risk assessments may be used to support an exemption and the required level for exemption approval.
- Review the surveillance programme including: types of surveillance activities, frequency of activities and related procedures. Review that the surveillance programme covers all required

fields, including aerodrome operational procedures, safety measures, facilities and equipment.

- Review the mechanism for resolution of safety issues, comprehensive set of enforcement actions in the regulatory system
- Review the established mechanism for systematic verification of the data to be published in the AIP
- Review the mechanism established to control and monitor obstacles on and around aerodromes, including coordination with land use and local authorities.
- Review the maintenance programme covering all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Assist in the development of airport emergency plans and review that it is established in coordination with all concerned on and off the airport stakeholders.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Review the level of RFFS protection required is in compliance with airport longer aircraft
- Review that firefighters are fully trained specifically on first aid medical procedures & extinguishing of fuel-fed fires.
- Assist in the development of a Removal of disabled aircraft plan and review that it is established in coordination with air operators and other concerned stakeholders
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.

2 days visit – 23-24 March: CAP HAITIEN, Cap Haitien Intl Airport.

- Assist in the development of aerodrome manual.
- Identify situations where compliance with the design provisions stipulated in Annex 14, Volume I, is either impractical or physically impossible, where alternative measures, operational procedures and operating restrictions have been developed.
- Review the maintenance programme that shall cover all areas, including the movement area, stopways, strips and safety areas, visual aids and associated electrical systems.
- Review that the airport emergency plan contains procedures for coordinated response to all types of emergencies
- Assist in the implementation of wildlife strike hazards requirements: designation of a focal point, establishment of a national procedure for reporting wildlife strikes to aircraft including a data-base system for filing and analysing reports.
- Review the measures that shall be taken to decrease the hazards through the wildlife reduction programme.