



ICAO

International Civil Aviation Organization  
North American, Central American and Caribbean Office

WORKING PAPER

NAM/CAR/CATC/WG/3 — WP/02 Rev.  
18/10/16

**Third NAM/CAR Civil Aviation Training Centres Working Group Meeting  
(NAM/CAR/CATC/WG/3)**

ICAO NACC Regional Office, Mexico City, Mexico, 19 to 20 October 2016

**Agenda Item 2: Review of Valid Conclusions of Previous NAM/CAR/CATC/WG Meetings**

**STATUS OF OUTSTANDING CONCLUSIONS AND DECISIONS**

(Presented by the Secretariat)

<b>EXECUTIVE SUMMARY</b>	
This working paper presents the status of the valid Conclusions and Decisions from previous meetings of the NAM/CAR Civil Aviation Training Centres Working Group.	
<b>Action:</b>	Included in paragraph 2.
<i>Strategic Objectives:</i>	<ul style="list-style-type: none"><li>• Safety</li><li>• Air Navigation Capacity and Efficiency</li><li>• Security &amp; Facilitation</li><li>• Economic Development of Air Transport</li><li>• Environmental Protection</li></ul>
<i>References:</i>	<ul style="list-style-type: none"><li>• Report of the Second NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/2), Mexico City, Mexico, 2 to 5 December 2014</li><li>• Report of the First Meeting of Civil Aviation Training Centres of the NAM/CAR Regions (NAM/CAR/CATC/1), Mexico City, Mexico, 27 to 30 August 2013</li></ul>

**1. Introduction**

1.1 As of this Meeting, the NAM/CAR/CATC/WG will record its activities as Draft Conclusions and Decisions as follows:

**Draft**

**Conclusions:** Activities requiring endorsement by the Directors of Civil Aviation of North America, Central America and Caribbean (NACC/DCA).

**Decisions:** Internal activities of the NAM/CAR Civil Aviation Training Centres Working Group (NAM/CAR/CATC/WG).

1.2 The status and follow-up remarks for Draft Conclusions and Decision is the result of a review by the Secretariat based on information available. The status for each Conclusion and Decision is designated as valid, completed or superseded.

1.3 This working paper presents in the **Appendix** the conclusions and decisions valid from the First Meeting of Civil Aviation Training Centres of the NAM/CAR Regions (NAM/CAR/CATC/1) and the Second NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/WG/2).

**2. Suggested Action**

2.1 The Meeting is invited to:

- a) take note of the status of the valid conclusions and decisions, and
- b) provide updated information.

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**STATUS AND FOLLOW-UP OF THE OUTSTANDING CONCLUSIONS AND DECISIONS OF THE NAM/CAR CIVIL AVIATION TRAINING CENTRES WORKING GROUP MEETING**

C/D No.	C/D	Title of Conclusion/Decision	Text of Conclusion/Decision	Follow-up and Remarks	Responsibility	Deliverable	Target Completion Date	Status (Valid, Completed, Superseded)
NAM/CAR/CATC/WG/2/1	C	STANDARDIZATION OF TRAINING PROGRAMMES IN THE NAM/CAR REGIONS	That the NAM/CAR/CATC/WG Chairman identify the criteria and basis to be used in the standardization of training programmes and provide a report to the NAM/CAR/CATC/WG/3 Meeting.	NAM/CAR/CATC/WG/3 Meeting was not held in 2015	NAM/CAR/CATC/WG Chairman	Report	12 April 2016	Valid
CATC/1/1	C	Participation and Support of Safety Enhancement Activities	That NAM/CAR training centres, in support of continuous safety improvement in the NAM/CAR Regions: a) support Regional Aviation Safety Group – Pan America (RASG-PA) training activities; and b) provide Regional Aviation Safety Group – Pan America (RASG-PA) training activities with in-kind support, courses and/or training material related to NAM/CAR Region priority safety issues.		CATC			Valid
CATC/1/3	C	Measurement of the Impact of Training	That in order to ensure and improve the quality of courses and regional training: a) the CATC/WG perform an annual assessment of the impact of the training offered in order to make recommendations for improvement based on the NAM/CAR Regional Training Plan and ICAO guidelines; and b) States/Territories/International Organizations support training quality measurement through their timely response to related queries and consultations.		CATC			Valid
CATC/1/6	C	Collaboration and Coordination of Regional Training	That in order to expand offered training and optimize efforts of this training at a regional level: a) the training centres actively participate in the Civil Aviation Training Centres Working Group (CATC/WG) to develop regional collaboration in the delivery of training services; and b) the NACC Regional Office of ICAO shares its schedule of events, seminars and workshops with the CATCs of the region to avoid duplication and optimize the work.		CATC			Valid
CATC/1/7	D	Optimization of NAM/CAR Training Centres Training Methodologies	That the NAM/CAR States Training Centres collaborate and share their experiences among themselves in order to optimize their plans and internal and external training programmes through the use of TRAINAIR methodology.		CATC			Valid
CATC/1/8	C	Model Memorandum of Understanding (MoU) for Agreements among CATCs	That in order to expedite coordination and collaboration agreements among Civil Aviation Training Centres: a) the CATC/WG analyze and include relevant actions to coordinate the development of model agreements applicable to regional collaboration of courses; b) CATCs inform the CATC/WG of their need for agreements and their experiences with these agreements through the Secretariat by 29 November 2013; and c) the CATC/WG presents the progress with model agreements by the NACC/DCA/5 Meeting.		CATC			Valid

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APPENDIX

NAM/CAR/CATC/WG/3 – WP/02 Rev.