

**ICAO NACC REGIONAL OFFICE
EVENT REPORT
EXECUTIVE SUMMARY**

Event Report by:	Jaime Calderon Regional Officer, Aerodromes and Ground Aids (AGA) NACC Regional Office	Date:	14 July 2016
Dates of Event:	24 – 26 May 2016		
Place of Event:	Kingston, Jamaica		
Title of Event and ICAO Programme #	ICAO/FAA Workshop for Aerodrome Certification Inspector		
Objective, Purpose and Scope of Event:	Accomplishment of the agreement reached in the Caribbean Aviation Forum held in New Orleans, United States (December 2015) on joint efforts with ICAO and United States in the Caribbean towards airport certification, runway safety team, and safety improvements. The final programme is presented in the Appendix A .		
Web page link for documentation / presentations:	http://www.icao.int/NACC/Pages/meetings-2015-aci.aspx		
States / International Organizations and ICAO Officers attending Event	The workshop was attended by 45 representatives from Mexico, Jamaica, Trinidad and Tobago, and United States, two representatives from ACI and ICAO. The list of participants is presented in the Appendix B .		
Event Results - Output and Outcome:	<ul style="list-style-type: none"> • To provide assistance to civil aviation authorities and airport operators on aerodrome certification procedures, specifically on the following topics: <ul style="list-style-type: none"> - Familiarization with the ICAO Procedures of Air Navigation Services – Aerodromes (PANS-AGA Doc 9981) document; procedures for initial aerodrome certification and continuing aerodrome safety oversight; aerodrome compatibility studies - Discussion on the objectives of the aerodrome manual and how it has to be used by the operating staff and other stakeholders - A class exercise was carried out on evaluating a tabletop: given scenario problems, problem solved through groups discussion, and general discussion - The self inspection process and on-site verifications were discussed for safety improvements - Common marking and sign problems followed by a quiz - Runway incursion prevention - Airport pavement maintenance - Runway strip and runway end safety area - Airport on-site visit, Norman Manley International Airport (MKJP) • Commitment from the participating States to continue the certification process, through the establishment of individual plans, procedures, and checklists • Facilitate the development of aerodrome manuals, airport emergency plans, and Safety Management System (SMS) through established procedures and checklists 		
Follow-up actions by ICAO and other information relevant to ICAO:	Follow-up and review achievements and progress in the implementation of Certification of aerodromes open for international aircraft operations in Mexico, Jamaica, and Trinidad and Tobago.		
Report seen by:	Melvin Cintron Regional Director	Date:	14 July 2016

ATTACHMENT A



North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

ICAO/FAA Workshop for Aerodrome Certification Inspector (ACI)

Kingston, Jamaica, 24 to 26 May 2016

PROGRAMME

DAY ONE Tuesday 24 May 2016
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08:30 – 09:00	Registration
09:00 – 09:15	<ul style="list-style-type: none"> • <i>Opening Ceremony</i> • <i>Group Picture</i>
09:15 – 10:30	<ul style="list-style-type: none"> • <i>Introduction of participants</i> • <i>Procedures for Air Navigation Services — Aerodromes (PANS-AGA) ICAO Doc. 9981 – ICAO</i>
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	<ul style="list-style-type: none"> • <i>The objective of Airport Certification – ICAO</i>
12:30 – 13:30	<i>Lunch break</i>
13:30 – 15:30	<ul style="list-style-type: none"> • <i>Aerodrome Manual – United States</i> • <i>The Self Inspection Process– United States</i>
15:30 – 16:00	<i>Coffee break</i>
16:00 – 16:45	<ul style="list-style-type: none"> • <i>Runway Strip & Runway End Safety Area (RESA) – United States</i>

DAY TWO Wednesday 25 May 2016
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08:30 – 09:15	<ul style="list-style-type: none"> • <i>Paved areas: Standards and pavement maintenance management program – United States</i>
09:15 – 10:30	<ul style="list-style-type: none"> • <i>Holding Position Markings and Mandatory Instruction Signs – United States</i> • <i>Airfield Information Signs – United States</i>
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	<ul style="list-style-type: none"> • <i>Aerodrome Emergency Plan – United States</i>

DAY TWO
Wednesday 25 May 2016

12:30 – 13:30	<i>Lunch break</i>
13:30 – 15:30	<ul style="list-style-type: none">• <i>Runway Safety and Pedestrian – Ground vehicles/ Public Protection – United States</i>
15:30 – 16:00	<i>Coffee break</i>
16:00 – 16:45	<ul style="list-style-type: none">• <i>Safety Management System (SMS) – ACI</i>

DAY THREE
Thursday 26 May 2016

08:30 – 09:15	<ul style="list-style-type: none">• <i>Aerodrome Certification – ACI</i>
09:15 – 10:30	<ul style="list-style-type: none">• <i>Airport visit:</i>• <i>Pavement, Runway strip and RESA, marking, lighting, signs, taxiway strip</i>• <i>Best practices</i>
10:30 – 11:00	<i>Coffee break</i>
11:00 – 12:30	<ul style="list-style-type: none">• <i>Airport visit:</i>• <i>Rescue and Firefighting Services</i>• <i>Best practices</i>
12:30 – 13:30	<i>Lunch break</i>
13:30 – 15:30	<ul style="list-style-type: none">• <i>Inspection Out-briefing: identify and define discrepancies, establish compliance dates, discuss observations</i>
15:30 – 16:00	<i>Coffee break</i>
16:00 – 16:45	<ul style="list-style-type: none">• <i>Summary of Activities, presentation of certificates, Host acknowledgements</i>

APPENDIX B
ICAO/FAA Workshop for Aerodrome Certification Inspector
List of Participants

Contact Name	Company	E-mail Address
<u>Marcus A. Evans</u>	Civil Aviation Department	meransasi@gmail.com ;
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<u>Daniel Blair</u>	NMIA Limited	n/a
<u>Lorriann Malcolm</u>	NMIA Limited	n/a
<u>Jason Ricketts</u>	NMIA Limited	n/a
<u>Everton Blair</u>	NMIA Limited	n/a
<u>Kathryn Prendergast</u>	NMIA Limited	n/a
<u>Kevin Gordon</u>	NMIA Limited	n/a
<u>Delroy Beckford</u>	NMIA Limited	n/a
<u>Wayne Mignott</u>	NMIA Limited	n/a
<u>Winsome Dobson</u>	NMIA Limited	n/a
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