



RASG-PA ESC/24

**INTERNATIONAL CIVIL AVIATION ORGANIZATION
REGIONAL AVIATION SAFETY GROUP – PAN AMERICA
(RASG-PA)**

**TWENTY-FOURTH RASG-PA EXECUTIVE STEERING
COMMITTEE MEETING
(RASG-PA ESC/24)**

SUMMARY OF DISCUSSIONS

Medellin, Colombia

22 June 2015

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ESC/24 Meeting Summary of Discussions

Date	22 June 2015
Location	Medellin, Colombia
Opening Ceremony	<p>The Meeting was attended by 42 participants from 9 States/Territories, and 10 international organizations and industry. The list of participants is attached at Appendix A.</p> <p>Mr. Freddy Augusto Bonilla Herrera, Air Safety Secretary, Aerocivil, Colombia, welcomed participants to the Meeting.</p> <p>Mr. Melvin Cintron, Regional Director, ICAO Regional North American, Central American and Caribbean (NACC) Office and RASG-PA Secretary welcomed the participants and extended appreciation to Colombia and ALTA on behalf of the Executive Steering Committee (ESC) for hosting the meeting.</p> <p>Messrs. Oscar Derby, Curaçao, and Gerardo Hueto, Boeing, as RASG-PA/ESC Co-Chairpersons representing States/Territories and International Organizations/Industry, respectively, chaired the Meeting.</p> <p>Mr. Cintron served as Secretary of the Meeting and was assisted by Messrs. Oscar Quesada, Deputy Regional Director, ICAO SAM Regional Office; and Eduardo Chacin, Regional Officer, Flight Safety, ICAO NACC Regional Office. Mr. Catalin Radu, Deputy Director, Aviation Safety, ICAO Headquarters, attended the meeting.</p>
Discussion Items	
Agenda Item 1	<p>Approval of the Provisional Agenda</p> <p>1.1 The Co-Chairperson, International Organizations and Industry, presented WP/01 inviting the participants to approve the provisional agenda and schedule. The Meeting approved the agenda and schedule as presented.</p>
Agenda Item 2	<p>RASG-PA and Executive Steering Committee (ESC) Conclusions and Decisions</p> <p>2.1 The Secretariat presented WP/02 on the status of RASG-PA and RASG-PA/ESC Conclusions (C) and Decisions (D), which were reviewed and updated by the Meeting.</p> <p>2.2 The discussion of the Meeting about some issues regarding ESC C and D has been considered along this Summary of Discussions.</p> <p>2.3 The list of RASG-PA and ESC valid conclusions and decisions are presented in Appendices B and C respectively.</p>

Agenda Item 3**RASG-PA Strategic Plan**

3.1 In this Agenda Item the Secretariat referred to the following RASG-PA/ESC decision:

DECISION***RASG-PA/ESC/23/D/2 RASG-PA STRATEGIC PLAN***

That RASG-PA review the draft RASG-PA Strategic Plan presented by Brazil to develop a consolidated RASG-PA Strategic Plan document, which will be carried out by the created RASG-PA Strategic Planning Task Force (RSP-TF).

3.2 Brazil, as Rapporteur of the RASG-PA Strategic Planning Task Force (RSP-TF), composed by Chile, Costa Rica, Curaçao, Honduras, United States, ALTA, Boeing, CANSO, and IATA, informed the Meeting that not much progress was achieved on the deliverables agreed to be presented at RASG-PA/ESC/24 regarding the strategic plan.

3.3 After some discussion about the most effective way to continue with the project, and considering the presence of all RSP-TF Members in the ESC/24 Meeting, the RSP-TF agreed to convene at the same location on 24 June 2015 to discuss the plan in preparation for the RASG-PA/ESC/25, in which the RSP-TF committed to present the following deliverables:

1. RASG-PA Strategic Plan; and
2. RASG-PA Procedural Handbook revised.

3.4 The Secretariat offered assistance to coordinate with ALTA the RSP-TF meeting on 24 June 2015.

3.5 The Secretariat reminded the Meeting that the RASG-PA Communication Plan must be integrated with its Strategic Plan.

3.6 The RSP-TF will provide an update of its activities to the RASG-PA/8 Annual Plenary Meeting.

3.7 The Meeting agreed with the proposal.

Agenda Item 4:**6th Pan American Aviation Safety Summit (PAASS)**

4.1 ALTA updated the Meeting on the progress of the coordination of the 6th PAASS to be held in Medellin, Colombia, from 22 to 25 June 2015, including the provisional agenda and the activities that will take place during the week.

4.2 ALTA acknowledged and thanked on behalf of RASG-PA membership the support of Colombian Civil Aviation Authority for conducting the 6th PAASS and related activities in Medellin.

4.3 ALTA informed the Meeting about the numerous registrations from States/Territories, International Organizations and industry.

4.4 The Secretariat reminded the Meeting that all the information for the 6th PAASS was available at: <http://www.alta.aero/safety/2015/home.php> and <http://icao.int/NACC/Pages/meetings-2015-rasgpa8.aspx>.

Agenda Item 5

RASG-PA Activities Plan 2015-2016

5.1 The Secretariat referred to RASG-PA activities for the rest of 2015, as approved by the RASG-PA/7 Annual Plenary Meeting and modified by the RASG-PA/ESC/22 meeting.

5.2 After a comprehensive discussion in regard to the temporary suspension of RASG-PA activities for 2015, the Meeting disagreed with this measure, and considered that the RASG-PA activities must be carried out as approved and published.

5.3 The Meeting recognized that RASG-PA must consider any formal State/Territory and/or International Organization/industry request to host a RASG-PA Aviation Safety Seminar or other RASG-PA activity, as applicable, and comply with it, as accepted and published in the Reports and calendar of activities of RASG-PA.

5.4 Therefore, the Meeting superseded the *DECISION RASG-PA/ESC/23/D/5-RASG-PA Suspension of Activities* and adopted the following decision:

**DECISION
RASG-PA/ESC/24/D/1 REACTIVATION OF RASG-PA
ACTIVITIES**

That RASG-PA reactivate its activities during the second semester of 2015, as approved in the RASG-PA Activities Plan for 2015 – Revised, published in the RASG-PA/ESC/22 Summary of Discussion.

5.5 The RASG-PA Activities Plan for 2015 – Revised is included as **Appendix D**.

5.6 IATA, as Co-chairperson representing International Organizations and industry of the Pan America – Regional Aviation Safety team (PA-RAST), highlighted the on-going work carried out by the Safety Enhancement Teams (SETs) regarding the development of the new Detailed Implementation Plans (DIPs) related to Loss of Control — In Flight (LOC-I), and Controlled Flight Into Terrain (CFIT), which are progressing as scheduled, and the need to have quarterly meetings along with the RASG-PA Information Analysis Team (IAT), as part of the permanent regional safety monitoring/assurance.

5.7 The Meeting recognized that certain RASG-PA activities, such as PA-RAST and IAT meetings have to be carried out face-to-face. Therefore, in line with *RASG-PA/ESC/24/D/1 – Reactivation of RASG-PA Activities*, the Secretariat will circulate the invitation for the RASG-PA/IAT/10 and PA-RAST/20 to be held in San Jose, Costa Rica, from 14 to 16 July 2015, hosted by COCESNA/ACSA with the support of Costa Rica.

5.8 In regard to RASG-PA/ESC/25, the Secretariat reminded the participants that the meeting will be held in Brasilia, Brazil, from 17 to 18 September 2015. Some ESC Members mentioned a conflict with the dates. The Secretariat will coordinate the final dates with all the stakeholders.

5.9 The Secretariat encouraged the Meeting to inform on any particular item to be included in the RASG-PA/ESC/25 agenda and to submit working paper, information papers and presentations in a timely manner.

5.10 The Meeting also agreed that the Secretariat keep on hold the calendar for RASG-PA Activities for 2016 until the RSP-TF presents the RASG-PA Strategic Plan to the RASG-PA/ESC/25 and it be approved by the ESC, considering the position of the PA-RAST as stated in paragraph 5.6.

Agenda Item 6

Other Business

6.1 Considering that the Meeting exceeded the allocated time as scheduled, the Secretariat proposed that WP/03 on *Unstabilized Approaches to RW 25 at MROC*, presented by Costa Rica and IP/02 on the *Global Safety Information Project Status Update.*, presented by Flight Safety Foundation be presented at the RASG-PA/8 Annual Plenary Meeting; as well as the ICAO No Country Left Behind (NCLB) presentation by ICAO HQs, which is oriented to assist States in implementing ICAO Standards and Recommended Practices (SARPs) and the role of RASGs, be distributed to the ESC.

6.2 The proposal was accepted by the Meeting.

APPENDIX/APÉNDICE A

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STATUS AND FOLLOW-UP OF CONCLUSIONS (C) AND DECISIONS (D) OF THE RASG-PA

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA/7	C	4	FS	METRICS AND SURVEY DEVELOPMENT TO MEASURE THE INSTITUTIONAL STRENGTHS OF CIVIL AVIATION AUTHORITIES	That the NAM/CAR and SAM States support this initiative by completing the project surveys for the development of an institutional strength metrics, and provide comments identifying possible improvement opportunities.	ICAO SAM will present a Working Paper at RASG-PA/8 Annual Plenary Meeting with the Report and an Update will be presented at ESC/25. Remarks: RASG-PA funds allocated for this project. See RASG-PA RASG-PA/ESC/19/D/5.	ICAO SAM	22/06/15	Metrics to Measure the Institutional Strengths of Civil Aviation Authorities	Valid

STATUS AND FOLLOW-UP ON RASG-PA ESC DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC/24	D	1	FS	REACTIVATION OF RASG-PA ACTIVITIES	That RASG-PA reactivates its activities during the second semester of 2015, as approved in the RASG-PA Activities Plan for 2015 – Revised, published in the RASG-PA/ESC/22 Summary of Discussion.	Update to be presented at the RASG-PA ESC/25 Meeting.	Secretariat		RASG-PA Activities Plan execution	Valid
RASG-PA ESC19	D	5	FS	DEVELOPMENT OF METRICS TO MEASURE THE INSTITUTIONAL STRENGTHS OF CIVIL AVIATION AUTHORITIES	The ESC approved initiating the project for the development of metrics to measure the institutional strengths of regional civil aviation authorities.	ICAO SAM will present a Working Paper at RASG-PA/8 Annual Plenary Meeting with the Report and will provide an update at the ESC/25 Meeting . Remarks: RASG-PA funds allocated for this project. See RASG-PA/7/C/4.	ICAO SAM	25/06/15	Metrics Development to Measure the Institutional Strengths of Civil Aviation Authorities	Valid
RASG-PA ESC22	D	1	FS	CAR AND SAM REGIONS SAFETY INFORMATION PROJECT	The ESC approved to support the Flight Safety Foundation Global Safety Information Project and to be included as a RASG-PA Project for the CAR and SAM Regions.	Update to be presented at the RASG-PA/8 Meeting.	Flight Safety Foundation	22/06/15	Report	Valid
RASG-PA ESC23	D	1	FS	IMPLEMENTATION OF A “RASG-PA TACTICAL GO-TEAM” CONCEPT	That RASG-PA implement a “RASG-PA Tactical Go-Team” concept to work at the identified “hot spots” as an effective way of targeting, managing and monitoring safety enhancements at the particular locations.	To be aligned with the RASG-PA Safety Strategy. The RSP-TF agreed to convene at the same location on 24 June 2015 to discuss the strategic plan.	PA-RAST	22/06/15	RASG-PA Tactical Go-Team procedure in the RASG-PA Procedural Handbook	Valid
RASG-PA ESC23	D	2	FS	RASG-PA STRATEGIC PLAN	That RASG-PA review the draft RASG-PA Strategic Plan presented by Brazil to develop a consolidated RASG-PA Strategic Plan document, which will be carried out by the created RASG-PA Strategic Planning Task Force (RSP-TF).	To be presented at the RASG-PA/8 Meeting. Remarks: RASG-PA Strategic Planning Task Force (RSP-TF) will be composed by Brazil (Rapporteur), Chile, Costa Rica, Curacao, Honduras, United States, ALTA, Boeing, CANSO, and IATA.	Brazil	22/06/15	RASG-PA Strategic Plan Document and Revised RASG-PA Procedural Handbook	Valid

STATUS AND FOLLOW-UP ON RASG-PA ESC DECISIONS (D)

Meeting	C/D	No.	Area	Title of Conclusion / Decision	Text of Conclusion / Decision	Follow-up and Remarks	Responsibility	Target Completion Date	Deliverable	Status (Valid, Completed, Superseded)
RASG-PA ESC23	D	3	FS	RASG-PA COMMUNICATION PLAN	That RASG-PA develop a Communication Plan integrated with the RASG-PA Strategic Plan to disseminate information to the States and stakeholders to ensure consistent and direct communications with the objective of enhancing communication regarding RASG-PA outputs or requests to States and industry.	An update will be presented at the RASG-PA/8 Meeting. Remarks: Deliverables: 1. Redesign or update the RASG-PA pages on the ICAO website. 2. Post RASG-PA safety enhancement initiatives, the annual safety reports, etc., in SKYbrary. 3. Work with web experts from ICAO on search engine optimization in order to drive traffic to the RASG-PA web page. 4. Work with the editors of FSF's AeroSafety World to place regular articles on RASG-PA initiatives and accomplishments in the print and digital editions of the magazine. 5. Develop and distribute a semi-annual electronic RASG-PA newsletter. 6. Use social media for the information distribution on RASG-PA activities and publish the accomplishments and to engage stakeholders on pertinent safety issues by creating curated RASG-PA Twitter, LinkedIn and Facebook accounts.	ALTA and Flight Safety Foundation	22/06/15	See remarks.	Valid
RASG-PA ESC23	D	4	FS	SUPPORT AND REINFORCE THE CURRENT CROSS-REGIONAL RASG-PA FRAMEWORK	That RASG-PA/ESC support and reinforce the cross-regional RASG-PA framework as it currently exists.	An update will be presented at the RASG-PA ESC/25 Meeting.	RASG-PA ESC	20/03/15		Valid

APPENDIX / APÉNDICE D

**RASG-PA ACTIVITIES PLAN FOR 2015 REVISED /
PLAN DE ACTIVIDADES DE RASG-PA PARA EL 2015 REVISADO**

No.	Activity/Actividad	From/ Del	To/Al	Host/Anfitrión	Location/Lugar
01	RASG-PA/SEM/01/2015 ¹	14-01-15	15-01-15	ICAO NACC Regional Office/ Oficina Regional NACC de la OACI	Mexico City, Mexico / Ciudad de México, México
02	ESC/TEL/01/2015 ²	26-02-15		Boeing	Not applicable / No aplica
03	IAT/09 & PA-RAST/19 Meetings ³ / Reuniones	16-03-15	18-03-15	ALTA	Miami, United States / Miami, Estados Unidos
04	ESC/23 Meeting ⁴ / Reunión	19-03-15	20-03-15	ALTA	Miami, United States / Miami, Estados Unidos
05	RASG-PA/SEM/2/2015	07-04-15	09-04-15	IACC	La Habana, Cuba / Havana, Cuba
06	ESC/TEL/02/2015	28-05-15		Boeing	Not applicable / No aplica
07	RASG-PA/SEM/3/2015	20-05-15	21-05-15	Embraer & Nova Southeastern University	Fort Lauderdale, United States / Fort Lauderdale, Estados Unidos
08	ASRT/6 Meeting ⁵ / Reunión	02-06-15	04-06-15	ICAO SAM Regional Office / Oficina Regional SAM de la OACI	Lima, Peru
09	ESC/24 Meeting / Reunión	22-06-15	22-06-15	ALTA & Colombia CAA / ALTA & AAC de Colombia	Medellin, Colombia

¹ RASG-PA Aviation Safety Seminar (RASG-PA/SEM/0*/2015) / Seminario de Seguridad Operacional de la Aviación de RASG-PA (RASG-PA/SEM/0*/2015)

² RASG-PA Executive Steering Committee Teleconference (ESC/TEL/0*/2015) / Teleconferencia del Comité Directivo Ejecutivo de RASG-PA (ESC/TEL/0*/2015)

³ Information Analysis Team (IAT) and Pan America — Regional Aviation Safety Team Meetings (PA-RAST) (IAT/0* and PA-RAST/* Meetings) / Equipo de Análisis de Asuntos (IAT) y Equipo Regional de Seguridad Operacional de la Aviación — Panamérica (PA-RAST)

⁴ RASG-PA Executive Steering Committee Meeting (ESC/*) / Reunión del Comité Directivo Ejecutivo de RASG-PA (ESC/*)

⁵ Annual Safety Report Team (ASRT) Meeting (ASRT/* Meeting) / Reunión del Equipo del Informe Anual de Seguridad Operacional (ASRT/* Meeting)

No.	Activity/Actividad	From/ Del	To/Al	Host/Anfitrión	Location/Lugar
10	6th Pan American Aviation Safety Summit / 6ta Cumbre de Seguridad Operacional de la Aviación Panamericana	23-06-15	24-06-15	ALTA & Colombia CAA / ALTA & AAC de Colombia	Medellin, Colombia
11	RASG-PA/8 Meeting ⁶ / Reunión	25-06-15	26-06-15	ALTA & Colombia CAA / ALTA & AAC de Colombia	Medellin, Colombia
12	IAT/10 & PA-RAST/20 Meetings / Reuniones	14-07-15	16-07-15	Costa Rica DGAC & COCESNA/ACSA / DGAC Costa Rica & COCESNA/ACSA	San Jose, Costa Rica
13	ESC/TEL/03/2015	27-08-15		Boeing	Not applicable / No aplica
14	IAT/11 & PA-RAST/21 Meetings / Reuniones	14-09-15	16-09-15	ANAC, Brasil	Brasilia, Brasil Brasilia, Brazil
15	ESC/25 Meeting / Reunión	17-09-15	18-09-15	ANAC, Brasil	Brasilia, Brasil Brasilia, Brazil
16	RASG-PA/SEM/05/2015	30-09-15	01-10-15	Antigua and Barbuda	Antigua and Barbuda
17	RASG-PA/SEM/06/2015	07-10-15	08-10-15	Belize	Belize, Belice
18	RASG-PA/SEM/04/2015	14-10-15	15-10-15	OFNAC, Haiti	Port-au-Prince, Haiti, Puerto Principe, Haití
19	ESC/TEL/04/2015	26-11-15		Boeing	Not applicable / No aplica
20	IAT/12 & PA-RAST/22 Meetings / Reuniones	16-11-15	18-11-15	Boeing	Long Beach, United States / Long Beach, Estados Unidos
21	ESC/26 Meeting /Reunión	19-11-15	20-11-15	Boeing	Long Beach, United States / Long Beach, Estados Unidos
22	ASTT/7 Meeting ⁷ / Reunión	15-12-15	16-12-15	ALTA	Miami, United States / Miami, Estados Unidos

⁶ Regional Aviation Safety Group – Pan America Annual Plenary Meeting (RASG-PA/* Meeting) / Reunión Plenaria Anual del Grupo Regional de Seguridad Operacional de la Aviación - Panamérica

⁷ Aviation Safety Training Team Meeting (ASTT/* Meeting) / Equipo de Instrucción de Seguridad Operacional de la Aviación (ASTT/* Meeting)