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When replying please quote:

Ref.: NT-N1-17.2 — **EMX0669**

29 June 2015

To: States, Territories and International Organizations

Subject: **Invitation — Tenth Information Analysis Team Meeting (IAT/10) and Twentieth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/20)**
San Jose, Costa Rica, 14 to 16 July 2015

Action

Required: 1) Submission of documentation by the deadlines provided in this letter
2) Register participation by **9 July 2015**

Sir/Madam:

As part of the Regional Aviation Safety Group — Pan America (RASG-PA) regular activities programme for 2015, I have the honour to invite your Administration/Organization to participate in the Tenth Information Analysis Team Meeting (IAT/10), which will be held on 14 July 2015, and the Twentieth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/20), to be held from 15 to 16 July 2015, in COCESNA/ACSA facilities in San Jose, Costa Rica. The working language of the meetings will be English, no simultaneous interpretation will be provided.

Attached to this letter you will find the following:

- IAT/10 – Provisional Agenda — **Attachment A**
- PA-RAST/20 – Provisional Agenda — **Attachment B**
- Registration Form — **Attachment C** (for completion and submission by **9 July 2015**)
- IAT/10 and PA-RAST/20 Meetings templates

Please take note that the general information will be sent promptly.

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The documentation for the meetings will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the events.

The working/information papers that your Administration/Organization may wish to submit for the meetings should be forwarded to this office by e-mail in Microsoft Word (using the attached templates) by **9 July 2015**.

If you require any further information regarding the meetings, please contact Mr. Eduardo Chacin, Regional Officer, Flight Safety (echacin@icao.int), or his Assistant, Mrs. Leslie Gandara (lgandara@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in blue ink, consisting of a stylized, sweeping line. The signature is overlaid on a circular blue stamp. The stamp contains the ICAO logo and the text "ICAO - OACI - ICAO" at the top and "for" at the bottom. The words "Firma Digital" are written in blue on the left side of the stamp, and "Digital Signature" is written in blue on the right side.

for
Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

As indicated

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APPENDIX A
PROVISIONAL AGENDA

- Agenda Item 1: Approval of the Provisional Agenda**
- Agenda Item 2: Analysis of ASIAS Database and IATA FDX Database**
- Agenda Item 3: IAT/10 Report for PA-RAST/20 Meeting**
- Agenda Item 4: Other Business**
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APPENDIX B

**TWENTIETH PAN AMERICA — REGIONAL AVIATION SAFETY TEAM
MEETING (PA-RAST/20)**

PROVISIONAL AGENDA

- Agenda Item 1: Approval of the Provisional Agenda**
- Agenda Item 2: PA-RAST Action Items**
- Agenda Item 3: Tenth Information Analysis Team Meeting (IAT/10) Report**
- Agenda Item 4: Safety Enhancement Team (SET) 1 — Loss Of Control-Inflight (LOC-I) Detailed Implementation Plan (DIP)**
- Agenda Item 5: Safety Enhancement Team (SET) 2 — Controlled Flight Into Terrain (CFIT) Detailed Implementation Plan (DIP)**
- Agenda Item 6: Safety Enhancement Team (SET) 3 — Runway Excursion (RE) Detailed Implementation Plan (DIP)**
- Agenda Item 8: PA-RAST/20 Meeting Action Items**
- Agenda Item 9: PA-RAST/21 Meeting**
- Agenda Item 10: Other Business**

— END —

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North American, Central American and Caribbean Office (NACC)
Oficina para Norteamérica, Centroamérica y Caribe (NACC)

**Tenth Information Analysis Team Meeting (IAT/10) and
Twentieth Pan America — Regional Aviation Safety Team Meeting (PA-RAST/20)
Décima Reunión del Equipo de Análisis de Información (IAT/10) y Vigésima Reunión del Equipo Regional de Seguridad
Operacional de la Aviación — Panamérica (PA-RAST/20)**

San Jose, Costa Rica, 14 to 16 July 2014 / San José, Costa Rica, 14 al 16 de julio de 2015

REGISTRATION FORM / FORMULARIO DE REGISTRO

1.	Position in your Delegation: <i>(Please select one option)</i>	Chief Delegate / Jefe de la Delegación		Delegate / Delegado	
	Posición dentro de su Delegación: <i>(Por favor seleccione una opción)</i>	Adviser / Asesor		Observer / Observador	
		Speaker / Conferencista		Moderator / Moderador	
2.	Country / Organization País / Organización				
3.	Salutation / Encabezamiento	Mr. / Sr.		Mrs. / Sra.	Miss / Srta.
4.	Name / Nombre				
5.	Official Position or Title / Cargo o Título Oficial				
6.	Official Telephone / Teléfono oficial				
7.	Mobile (to contact you in case of an emergency) Celular (para contactarle en caso de emergencia)				
8.	Official E-mail / Correo-e oficial				
9.	Hotel and address where you will be staying during the event / Hotel y dirección donde se estará hospedando durante el evento				
10.	Please indicate if accompanied by your family Por favor indique si lo acompaña su familia	Yes / Sí		#	
11.	Dates of total stay in the venue Country Fechas de estancia total en el País del evento				
12.	Please indicate if you have any medical condition or allergies / Por favor indique si usted tiene alguna condición médica o alergias				
13.	Emergency contact information in your country of origin / Información de contacto para emergencias en su país de origen		Name Nombre		
			Relationship Relación		
			Telephone Teléfono		

Please send this form to: / Por favor envíe este formulario a:

E-mail: icaonacc@icao.int