



International
Civil Aviation
Organization

Organisation
de l'aviation civile
internationale

Organización
de Aviación Civil
Internacional

Международная
организация
гражданской
авиации

منظمة الطيران
المدني الدولي

国际民用
航空组织

When replying please quote:

Ref.: NT-NE30 — **EMX0900**

22 September 2015

To: States, Territories and International Organizations

Subject: **Invitation – Twenty-sixth Directors of Civil Aviation of the Eastern Caribbean Meeting (E/CAR/DCA/26)**
New Orleans, United States, 1 - 3 December 2015

Action

Required: 1) Transmittal by States of any additional items to the Provisional Agenda by **21 October 2015**;
2) Submission of documentation by the deadlines provided in this letter
3) Register participation by **1 November 2015**

Sir/Madam:

Further to reference to mandate/origin for event, I wish to invite your Administration/Organization to participate in the Twenty-sixth Directors of Civil Aviation of the Eastern Caribbean Meeting (E/CAR/DCA/26) to be convened at the International House Hotel in New Orleans, United States, from 1 to 3 December 2015, which will be hosted by United States.

States and Territories of the Eastern Caribbean and representatives of invited States and international organizations are expected to attend. The working language of the meeting will be English.

The Provisional Agenda of the meeting is at **Attachment A**. States wishing to submit proposals for the addition of items should do so by **21 October 2015**.

You are kindly requested to complete and return the Registration Form at **Attachment B** by e-mail for each participant by **1 November 2015**.

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Room rate for ICAO E/CAR delegates at the venue hotel is \$154 USD/night + taxes. The address is:

International House Hotel
Address: 221 Camp Street, New Orleans
Website: <http://www.ihhotel.com/>
Telephone: + 504-553-9550/800-633-5770

Participants are encouraged to make reservations directly with the hotel in a timely manner.

All meeting documentation will be placed in the Meetings Section of the following web page: <http://www.icao.int/NACC/Pages/default.aspx> as it becomes available. Taking into consideration the availability of documentation in electronic format, no hard copies will be distributed during the event.

Documentation that your Administration/Organization may wish to submit/present at the meeting should be forwarded to this office by e-mail as soon as practicable in Microsoft Word using the attached templates. Working papers should be brief, action-oriented, and focused with a four-page limit excluding any appendices.

The deadline to receive papers is **13 November 2015**. The deadline for submission of documentation for translation will be strictly enforced.

If you require any further information regarding the meeting, please contact Mr. Victor Hernandez, Acting Deputy Director (vhernandez@icao.int) or Claudia Riva-Palacio, Assistant, (criva-palacio@icao.int).

Accept, Sir/Madam, the assurances of my highest consideration.

A digital signature in black ink, appearing to read 'Melvin Cintron', is overlaid on a blue circular stamp. The stamp contains the text 'OACI - W/26' at the top and 'Digital Signature' at the bottom. The signature is flanked by the words 'Digital' and 'Signature' in blue, slanted text.

Melvin Cintron
Regional Director
North American, Central American and
Caribbean (NACC) Regional Office

Enclosure:

A – Provisional Agenda
B – Registration Form
(Templates for Papers)

**APPENDIX A
PROVISIONAL AGENDA**

Agenda Item 1: Appointment of the Chairperson and Approval of the Meeting Agenda and Schedule

Agenda Item 2: Review of the Conclusions from the Previous E/CAR/DCA Meetings and the Fifth North American, Central American and Caribbean Directors of Civil Aviation Meeting (NACC/DCA/5)

Agenda Item 3: Global Aviation Matters

- 3.1.1 ICAO High-Level Safety Conference 2015 (HLSC 2015): Outcomes
- 3.1.2 Global Aviation Dialogues (GLADs) on market-based measures to address climate change
- 3.1.3 ICAO-WHO Collaborative Arrangement for the Prevention and Management of Public Health Events in Civil Aviation (CAPSCA) Global Symposium results
- 3.1.4 Regional Civil Aviation Training Matters; Results of the 2nd Symposium on Next Generation of Aviation Professionals (NGAP) and TRAINAIR *Plus*

Agenda Item 4: ICAO NACC NCLB Strategy

Agenda Item 5: Aviation Safety Matters

- 5.1 Regional Aviation Safety Group – Pan America (RASG-PA): Update
- 5.2 ICAO Universal Safety Oversight Audit Programme - Continuous Monitoring Approach (USOAP-CMA): Update
- 5.3 Other Aviation Safety Matters

Agenda Item 6: Air Navigation Matters

- 6.1 GREPECAS Update
 - 6.1.1 CAR/SAM Regional Planning and Implementation Group (GREPECAS) PPRC/3 Meeting
 - 6.1.2 Review of GREPECAS Air Navigation Deficiencies Database (GANDD)
 - 6.1.3 CAR/SAM Electronic Air Navigation Plan (e-ANP)
- 6.2 Port-of-Spain Declaration: Regional Air Navigation Targets
- 6.3 Implementation of Air Navigation under the NAM/CAR Regional Performance Based Air Navigation Implementation Plan (RPBANIP)
 - 6.3.1 Follow-up to North American, Central American and Caribbean Working Group (NACC/WG) and North American, Central American and Caribbean Air Navigation Implementation Working Group (NAM/CAR ANI/WG)
 - 6.3.2 E/CAR/CATG/2 Meeting
 - 6.3.3 E/CAR Communications Network Performance and Radar Data Sharing Implementation
 - 6.3.4 Air Navigation Reporting and Monitoring Implementation Progress

- 6.4 Regional Action Plan on States' CO₂ Emission Reduction Activities in Aviation and Their Implementation
- 6.5 Other Air Navigation Matters

Agenda Item 7: Aviation Security (AVSEC) and Facilitation (FAL)

- 7.1 Aviation Security and Facilitation Activities in the NAM/CAR Regions
- 7.2 ICAO/Latin American Civil Aviation Commission (LACAC) NAM/CAR/SAM Aviation Security and Facilitation Regional Group (AVSEC/FAL/RG)
- 7.3 Universal Security Audit Programme (USAP) Continuous Monitoring Approach (USAP-CMA)
- 7.4 Other Aviation Security and Facilitation Matters

Agenda Item 8: Regional Technical Cooperation

- 8.1 Regional Technical Cooperation Project for the Caribbean Region – Implementation of the Performance Based Air Navigation Systems for the CAR Region (RLA/09/801)
- 8.2 Project RLA/03/902 "Transition to GNSS in the CAR/SAM Regions – SACCSA" Phase III – Transition to GNSS/SBAS in the CAR/SAM Regions – SACCSA - Project Results
- 8.4 Other Regional Technical Cooperation

Agenda Item 9: Training Matters

- 9.1 Results of the Second NAM/CAR Civil Aviation Training Centres Working Group Meeting (NAM/CAR/CATC/2)
- 9.2 Other Training Matters

Agenda Item 10: Other Business

- 10.1 ICAO Financial Situation and Outstanding State Contributions
- 10.2 Host and Dates for Future E/CAR/DCA Meetings
- 10.3 Other Business
